

Request for Emeritus Status

Part I: Nomination/Applicant Information

Name of Nominee/Retiree: _____

Justification for recognition of Emeritus status:

Job Title at Time of Retirement: _____

Office/Department from which Retired: _____

Mailing Address: _____

Signature: _____ Date: _____

Printed Name: _____

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Part II: Human Resources

Retirement Date: _____ MU ID: _____

Coded as Retiree in Banner HR System: Yes No

Total length of MURC Service in Years: _____

Eligible Per Provisions of Emeritus Policy: Yes No

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Part III: Executive Director Approval

I hereby approve emeritus status for the individual named above according to the MURC Emeritus policy.

Signature

Date

MURC-HR Policy 002

Effective Date: 01/01/2022

Last Update: 01/01/2022