## UPCOMING VIRTUAL TRAININGS:

*Registration is required and can be found at www.marshall.edu/murc/training-workshops/*

### SEPTEMBER 13
via Microsoft Teams
AT NOON

**Introduction to MURC/Research Process**

If you are interested in external funding, you need to become familiar with the Marshall University Research Corporation and how its services help you navigate the world of external funding. In addition to familiarizing you with the most common grants administration procedures, this session reviews the overall process–from proposal submission to award close-out.

### SEPTEMBER 20
via Microsoft Teams
AT NOON

**Grantsmanship 101/Proposal Basics**

This session covers the basic components of a standard grant proposal. Also included are agency-specific requirements, timelines for planning and the proposal from the reviewers' points of view.

### SEPTEMBER 27
via Microsoft Teams
AT NOON

**Post-Award Overview**

This workshop is an introduction to MURC's post-award services and will feature a Q&A session with our post-award officers.

### OCTOBER 4
via Microsoft Teams
AT NOON

**Budgeting Basics**

The budget is often the backbone of the proposal. One of the services MURC offers budgeting assistance. This workshop will familiarize you with the basic components of a proposal budget.

*Unable to attend one of these trainings? No worries, all sessions will be recorded and posted on our website. MURC also offers on-demand and tailored trainings to meet your needs. If you have a group/department that would like to discuss an individualized training course, please contact murcpreaward@marshall.edu*

### External Trainings:

These trainings will be announced throughout the year on our website, MU newsletter, social media, and various list serves.

### Spring Grant Training:

Each spring, MURC hosts an external grant writing workshop, presented by Grant Writers' Seminars and Workshops (https://www.grantcentral.com/ ). Watch for announcements for the Spring 2024 seminar.

## CITI SYSTEM TRAININGS:

Marshall University users involved in animal or human subject research are required to sign up for the CITI system and take the required courses. This system also offers optional research administration training modules, described here. You can register for your CITI account here.

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| **Elements of Research Administration** | This CITI module provides research administration professionals (sponsored program professionals and managers), principal investigators (PIs), and project directors with an overview of the different administrative components of sponsored programs. The Research Administration course as a whole will cover different areas of the sponsored programs administration profession, with five different modules:<br>• Elements of Research Administration<br>• Elements of Research Development<br>• Elements of Preaward<br>• Elements of Negotiation and Acceptance<br>• Elements of PostAward |
| **RCR Research** | All researchers, staff and students of National Science Foundation (NSF) sponsored grants are required to complete an educational course on the Responsible Conduct in Research (RCR). The educational course utilized by Marshall University is the Collaborative Institutional Training Initiative (CITI). The steps for completing the educational requirements can also be found on the ORI educational website at. The course is broken down into approximately 25-minute modules so you can complete the modules as time permits. The steps for completing can be found here. |
| **PHS COI** | PIs, Co-Is, and Co-PIs of US PHS (which includes the NIH) funded projects must complete the PHS COI course prior to award set up. The steps for completing the educational requirements can also be found on the ORI educational website here.<br> For information, please contact Bruce Day with the Office of Research Integrity. |

**For information on CITI Training Courses, Contact Bruce Day with the Office of Research Integrity at day50@marshall.edu**