

**Marshall University School of Music**  
**MUS 499 • BFA Performance/Jazz Studies Capstone Checklist and Permissions**  
*Please keep this checklist in the student's departmental file.*

Student's Name: \_\_\_\_\_ ID: \_\_\_\_\_

Applied Teacher (chair of committee): \_\_\_\_\_

Semester of enrollment for MUS 499:     \_\_\_ Fall \_\_\_ Spring \_\_\_ Summer     Year: \_\_\_\_\_

-----  
Meeting with Chair

\_\_\_\_\_  
Department Chair's initials     date

Selection of Committee

\_\_\_\_\_  
Committee chair's initials     date

Signatures of Committee Members:

\_\_\_\_\_  
Committee chair's signature     date

\_\_\_\_\_  
Committee member's signature     date

\_\_\_\_\_  
Committee member's signature     date

By signing below, I acknowledge that I have met with my Capstone Committee Chair and agreed to the due dates listed for the work associated with my Capstone:

\_\_\_\_\_  
Student's signature     date

\_\_\_\_\_  
Committee chair's Signature     date

Set Date for Recital Hearing

\_\_\_\_\_  
Date

Submission of:

Program Notes

\_\_\_\_\_  
Date

Résumé

\_\_\_\_\_  
Date

Press Release

\_\_\_\_\_  
Date

Completion of any/all revisions

\_\_\_\_\_  
Date

Oral Examination

\_\_\_\_\_  
Date

Recital

\_\_\_\_\_  
Date

Final Grade for MUS 499: \_\_\_\_\_

\_\_\_\_\_  
Committee chair's initials     date