


Purchase Change Request			 Marshall University Office of Purchasing One John Marshall Drive Huntington, WV 25755-4100			Order # MU22SPORTCLEAN co9		
FY 26	Buyer LL	Date 09/02/2025	Account Various	P.O. Date 9/9/2021	Contract MU22SPORTCLEAN			
Document <input type="checkbox"/> Requisition (Cancellation only) <input type="checkbox"/> Regular Purchase Order <input type="checkbox"/> Contract Purchase Order <input checked="" type="checkbox"/> Open End Contract Purchase <input type="checkbox"/> Agreement				Document Action <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Cancellation <input type="checkbox"/> Increase/Decrease <input type="checkbox"/> Unused Balance <input type="checkbox"/> Freight <input checked="" type="checkbox"/> Renewal <input type="checkbox"/> Extension Error </div> <div> <input type="checkbox"/> Error in Total Amount <input type="checkbox"/> Change of Account <input type="checkbox"/> Change of Vendor Name/Address <input type="checkbox"/> Other </div> </div>				
Vendor Name, Address, Phone #, etc.			Vendor Code 113744026		BOG Unit Name & Address Marshall University Office of Purchasing One John Marshall Drive Huntington, WV 25755-4100			
Can Do Enterprises LLC 172 Boring Chapel Road Johnson City, TN 37615								
Ph# 423-213-9064		Fax	FEIN# 113744026					
Item#	Quantity	Description of Change			Unit Price	Extended Price		
		<p style="text-align: center;">Change Order # 9</p> <p style="text-align: center;">SPORTS STADIUM CLEANING SERVICE CONTRACT</p> <p>To make the following change in accordance with the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.</p> <p>1. To renew the contract</p> <p>Effective Date(s): September 11, 2025 to September 10, 2026 Renewal 4 of 4 Renewals Remaining: 0</p> <p>Vendor Contact: Brian Moore, brianmoore@candoclean.com</p>						
Reason for Change: 1. To renew the contract.				Previous Total		\$ Open-End		
				Increase		\$		
				Decrease		\$		
				New Total		\$ Open-End		

Approved:


 Authorized Signature

September 5, 2025

Date

N/A

Attorney General **if** required

Date

BOG 36

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P.O. #

MU22SPORTCLEAN

Vendor: **Can Do Enterprises LLC**

Organization Name

Description

PRICING PAGE

Item #	Item Description	Unit of Measure	Est. Games	Unit Price	Total Yearly Cost
3.1.1	Joan C. Edwards Stadium	Per Game/Event	6	\$15,568.04	\$93,408.24
3.2	Cam Henderson Center	Per Game/Event	9	\$2,440.21	\$21,961.89



Women's Basketball: Same scope as MBB other than the Hartley Club will only be cleaned upon request at an additional fee.

Soccer: Clean seating areas and grass strips, empty cans on field and reline, clean concourse and empty cans and reline, clean restrooms.

Soccer building: clean locker rooms, restrooms, showers, coaches' offices and team areas.

Softball: Clean seating area, press box, concourse, empty cans and reline, clean dugouts, locker rooms, players areas and offices.

Softball Early Building: Empty trash, clean coaches, offices, team areas, and restrooms. Empty trash in the hitting area only.

Baseball: Clean seating area, right field picnic area, left field VIP area, restrooms, Press box and suites, concourse and dugouts.

Baseball Lawrence Clubhouse: Clean offices, locker rooms, restrooms, and parking lot

Baseball/Softball: Visting team locker room, restrooms, showers and official's room.

Baseball Preseason Clean: clean restrooms, press box and suites, spot clean concourses, spot clean seating area. No pressure washing included.

Volleyball: Same scope as WBB

Outside Events: Will be priced individually upon request.

Pricing:

Women's Basketball: \$1500 per game

Hartley Club: \$100 per requested service

Soccer: \$500 per match

Soccer Building: \$250 per requested service

Softball: \$500 per game

Softball Farley Building: \$250 per requested service

Baseball: \$1500 per game

Baseball In game services: \$35 per hour per attendant

Baseball Lawence Clubhouse: \$500 per requested service

Baseball/Softball Visting LR and officials' area: \$200 per requested service

Baseball preseason clean: \$3000

Volleyball: \$1000 per match

Outside Events: Priced individually

Any other services may be discussed on a case by case basis

Office of Purchasing

Renewal Letter

August 25, 2025

VIA EMAIL: brianmoore@candoclean.com

Mr. Brian Moore
Can Do Enterprises LLC
172 Boring Chapel Road
Johnson City, TN 37615

Re: Contract Renewal for MU22SPORTSCLEAN

To Whom It May Concern:

The above-mentioned contract expires on September 10, 2025. There is a provision for renewal upon written mutual agreement of the parties.

Please note that this is the last renewal available on this contract. Marshall University's Office of Purchasing will evaluate these services and the contract for bid.

Formal solicitations are posted to the Office of Purchasing website and in the Bonfire portal. We highly recommend all interested vendors register as a vendor in Bonfire. You can register using this link Bonfire Login & Vendor Registration – Office of Purchasing (marshall.edu). Once you have created an account, you can sign up to receive automatic notices alerting that Marshall has posted a bidding opportunity.

Please annotate on the bottom of this letter, with your signature and date, if you agree to renew contract, MU22SPORTSCLEAN effective September 11, 2025, through September 10, 2026, under the same terms and conditions as the original contract including all approved change orders.

Please return the executed letter via email at your earliest convenience. If you have any questions, please feel free to call me at 304-696-3056.

Sincerely,


Leeann Lemoh
Contract Specialist

I agree to the current MU22SPORTSCLEAN for an additional one (1) year period under the same terms and conditions as the original contract.

☒ Yes ☐ No

☐ Yes, subject to the following changes indicated below or in the attached letter.


Signature

8/25/25
Date

West Virginia Ethics Commission Disclosure of Interested Parties to Contracts

(Required by W. Va. Code § 6D-1-2)

Name of Contracting Business Entity: Can Do Enterprises LLC Address: PO Box 8654
Gray TN 37615

Name of Authorized Agent: Brian Moore Address: PO Box 8654 Gray TN

Contract Number: MU22SPORTSCLEAN Contract Description: Jan. fuel

Governmental agency awarding contract: Marshall University

☐ Check here if this is a Supplemental Disclosure

List the Names of Interested Parties to the contract which are known or reasonably anticipated by the contracting business entity for each category below (attach additional pages if necessary):

1. Subcontractors or other entities performing work or service under the Contract

☒ Check here if none, otherwise list entity/individual names below.

2. Any person or entity who owns 25% or more of contracting entity (not applicable to publicly traded entities)

☐ Check here if none, otherwise list entity/individual names below.

3. Any person or entity that facilitated, or negotiated the terms of, the applicable contract (excluding legal services related to the negotiation or drafting of the applicable contract)

☐ Check here if none, otherwise list entity/individual names below.

Signature: BL Date Signed: 8/26/25

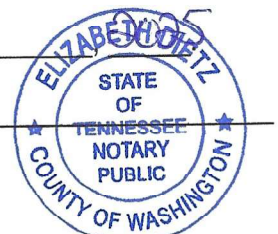
Notary Verification

State of Tennessee, County of Washington:

I, Brian Moore, the authorized agent of the contracting business entity listed above, being duly sworn, acknowledge that the Disclosure herein is being made under oath and under the penalty of perjury.

Taken, sworn to and subscribed before me this 26 day of August

Elizabeth Dutz
Notary Public's Signature



To be completed by State Agency:

Date Received by State Agency: _____

Date submitted to Ethics Commission: _____

Governmental agency submitting Disclosure: _____

My Commission Expires
May 24, 2028

Revised June 8, 2018

WV-72

Approved / Revised 08/01/15

State of West Virginia
Purchasing Division

CERTIFIED DRUG-FREE WORKPLACE REPORT COVERSHEET

In accordance with **West Virginia Code** § 21-1D-7b, no less than once per year, or upon completion of the project, every contractor shall provide a certified report to the public authority which let the contract. That report must include each of the items identified below in the Required Report Content section.

Instructions: Vendor should complete this coversheet, attach it to the required report, and submit it to the appropriate location as follows: For contracts more than \$25,000, the report should be mailed to the West Virginia Purchasing Division at 2019 Washington Street East, Charleston, WV 25305. For contracts of \$25,000 or less, the vendor should mail the report to the public authority issuing the contract.

Contract Identification:

Contract Number: MU22 SPORTSCLEAN
Contract Purpose: Janitorial
Agency Requesting Work: Marshall University

Required Report Content: The attached report must include each of the items listed below. The vendor should check each box as an indication that the required information has been included in the attached report.

- ☐ Information indicating the education and training service to the requirements of **West Virginia Code** § 21-1D-5 was provided;
- ☐ Name of the laboratory certified by the United States Department of Health and Human Services or its successor that performs the drug tests;
- ☐ Average number of employees in connection with the construction on the public improvement;
- ☐ Drug test results for the following categories including the number of positive tests and the number of negative tests: (A) Pre-employment and new hires; (B) Reasonable suspicion; (C) Post-accident; and (D) Random.

Vendor Contact Information:

Vendor Name: Can Do Enterprises LLC
Vendor Address: PO Box 8654
Gray, TN 37615

Vendor Telephone: 4232139064
Vendor Fax: N/A
Vendor E-Mail: payroll@Candoclean.com

West Virginia Ethics Commission



Disclosure of Interested Parties to Contracts

Pursuant to *W. Va. Code* § 6D-1-2, a state agency may not enter into a contract, or a series of related contracts, that has/have an actual or estimated value of \$1 million or more until the business entity submits to the contracting state agency a Disclosure of Interested Parties to the applicable contract. In addition, the business entity awarded a contract is obligated to submit a supplemental Disclosure of Interested Parties reflecting any new or differing interested parties to the contract within 30 days following the completion or termination of the applicable contract.

For purposes of complying with these requirements, the following definitions apply:

"Business entity" means any entity recognized by law through which business is conducted, including a sole proprietorship, partnership or corporation, but does not include publicly traded companies listed on a national or international stock exchange.

"Interested party" or *"Interested parties"* means:

- (1) A business entity performing work or service pursuant to, or in furtherance of, the applicable contract, including specifically sub-contractors;
- (2) the person(s) who have an ownership interest equal to or greater than 25% in the business entity performing work or service pursuant to, or in furtherance of, the applicable contract. (This subdivision does not apply to a publicly traded company); and
- (3) the person or business entity, if any, that served as a compensated broker or intermediary to actively facilitate the applicable contract or negotiated the terms of the applicable contract with the state agency. (This subdivision does not apply to persons or business entities performing legal services related to the negotiation or drafting of the applicable contract.)

"State agency" means a board, commission, office, department or other agency in the executive, judicial or legislative branch of state government, including publicly funded institutions of higher education: Provided, that for purposes of *W. Va. Code* § 6D-1-2, the West Virginia Investment Management Board shall not be deemed a state agency nor subject to the requirements of that provision.

The contracting business entity must complete this form and submit it to the contracting state agency prior to contract award and to complete another form within 30 days of contract completion or termination.

This form was created by the State of West Virginia Ethics Commission, 210 Brooks Street, Suite 300, Charleston, WV 25301-1804. Telephone: (304)558-0664; fax: (304)558-2169; e-mail: ethics@wv.gov; website: www.ethics.wv.gov.



State of West Virginia
DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT
West Virginia Code §21-1D-5

I, Brian Moore, after being first duly sworn, depose and state as follows:

1. I am an employee of Can Do Enterprises LLC; and,
 (Company Name)
2. I do hereby attest that Can Do Enterprises LLC
 (Company Name)

maintains a written plan for a drug-free workplace policy and that such plan and policy are in compliance with **West Virginia Code §21-1D**.

The above statements are sworn to under the penalty of perjury.

Printed Name: Brian Moore
 Signature: Bil
 Title: President
 Company Name: Can Do Enterprises LLC
 Date: 8/26/25

Tennessee
 STATE OF WEST VIRGINIA,

COUNTY OF Washington, TO-WIT:

Taken, subscribed and sworn to before me this 26 day of August, 2025.

By Commission expires May 24, 2028

(Seal)



My Commission Expires
 May 24, 2028

Elizabeth Dietz
 (Notary Public)

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Can Do Enterprises LLC

Authorized Signature: BL Date: 8/26/25

State of Tennessee

County of Washington, to-wit:

Taken, subscribed, and sworn to before me this 26 day of August, 2025.

My Commission expires May 24, 2028, 20 .

AFFIX SEAL HERE



NOTARY PUBLIC Elizabeth Dietz

Purchasing Affidavit (Revised 01/19/2018)