

Approval Cover Page



Marshall University
Procurement Services
One John Marshall Drive
Huntington, WV 25755-4100

Contract #
MU23CREMATION co3

FY 26	Buyer LL	Date 02/02/2026	Account	P.O. Date 05/02/2023	Contract MU23CREMATION co3
Document <input type="checkbox"/> Requisition (Cancellation only) <input type="checkbox"/> Regular Purchase Order <input type="checkbox"/> Contract Purchase Order <input checked="" type="checkbox"/> Open End Contract Purchase <input type="checkbox"/> Agreement			Document Action <input type="checkbox"/> Cancellation <input type="checkbox"/> Increase/Decrease <input type="checkbox"/> Unused Balance <input type="checkbox"/> Freight <input checked="" type="checkbox"/> Renewal <input type="checkbox"/> Extension Error	<input type="checkbox"/> Error in Total Amount <input type="checkbox"/> Change of Account <input type="checkbox"/> Change of Vendor Name/Address <input type="checkbox"/> Other	

Vendor Name, Address, Phone #, etc.

Vendor Code 311552242

E Hall Funeral Home Inc.
DBA OH River Valley Crematory
PO Box 391, Proctorville, OH 45669

BOG Unit Name & Address

Marshall University
Office of Purchasing
One John Marshall Drive
Huntington, WV 25755-4100

Ph# 740-886-6164

Fax

FEIN#

Item#	Quantity	Description of Change	Unit Price	Extended Price
		<p>Change Order # 3</p> <p>CREMATION SERVICES</p> <p>To make the following changes to the contract all in accordance with the terms, conditions, and specifications contained in the original contract and all authorized change orders.</p> <p>1. To Renew the contract for one (1) year.</p> <p>Renewal Term: 03/01/2026 - 02/28/2027. Renewal Three (3) of Four (4) Renewals Remaining: Three (3) one-year renewals.</p> <p>No other changes made.</p> <p>Vendor Contact: Evan Hall: ehallfuneralhome@outlook.com</p>		

Reason for Change: 1. To Renew the contract for one (1) year.

Previous Total	\$	Open-End
Increase	\$	
Decrease	\$	
New Total	\$	Open-End

Approved:

Authorized Signature

2.2.2026

Date

N/A

Attorney General if required

Date



Office of Purchasing

4. Pricing

4.1 Units per cadaver up to 400 lbs.	\$ 220
4.2 Unit price per cadaver over 400 lbs.	\$ 320
4.3 Unit price per cremation container	\$ 25

Hall Funeral Home DBA: Ohio River Valley Crematory
Vendor

A handwritten signature in black ink that appears to read "Ivan R. Help".

Authorized Signature

4-23-2023

Date



Procurement Services

Renewal Letter

January 29, 2026

VIA EMAIL: ehallfuneralhome@outlook.com

E Hall Funeral Home Inc., DBA OH River Valley Crematory
 PO Box 391
 Proctorville, OH 45669

Re: Contract Renewal for MU23CREMATION

Dear Mr. Hall,

The above-mentioned contract expires on February 28, 2026. There is a provision for renewal upon written mutual agreement of the parties.

Please annotate at the bottom of this letter with your signature and date if you agree to renew contract, **MU23CREMATION**, effective March 1, 2026, through February 28, 2027, under the same terms and conditions as the original contract including all approved change orders. Please return the following via email:

- executed letter
- current certificate of insurance
- executed purchasing affidavit

If you have any questions, please feel free to contact me at lemonl@marshall.edu.

Sincerely,

A handwritten signature in blue ink that appears to read 'Leeann Lemon'.

Leeann Lemon
 Contract Specialist

I agree to the current **MU23CREMATION** for an additional one (1) year period under the same terms and conditions as the original contract.

Yes No

Yes, subject to the following changes indicated below or in the attached letter.

Evan L. Hall
 Signature

2-2-2026

Date

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: E Hall Funeral Home Inc., DBA OH River Valley Crematory

Authorized Signature: Evan B. Hall Date: _____

State of Ohio

County of Lawrence, to-wit:

Taken, subscribed, and sworn to before me this 2nd day of February, 2026

My Commission expires January 8, 2028.

AFFIX SEAL HERE



ERNEST B HALL III
Notary Public
State of Ohio
My Comm. Expires
January 8, 2028

NOTARY PUBLIC

Ernest B. Hall, III

Purchasing Affidavit (Revised 01/19/2018)

Vendor/Customer

Menu

Vendor/Customer	Legal Name	Alias/DBA	Vendor Active Status	Customer Active Status	Previous Name
✓ 000000173915	E HALL FUNERAL HOME INC		Active	Inactive	

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▼ General Info

Vendor/Customer :	000000173915	Restrict Use by Department :	<input type="checkbox"/>
Legal Name :	E HALL FUNERAL HOME INC	Miscellaneous Account :	<input type="checkbox"/>
Alias/DBA :		Internal Account :	<input type="checkbox"/>
Vendor Active Status :	Active 	Third Party Only :	<input type="checkbox"/>
Vendor Approval Status :	Complete	Third Party Vendor :	<input type="checkbox"/>
Customer Active Status :	Inactive 	Third Party Customer :	<input type="checkbox"/>
Customer Approval Status :	Incomplete	Inventory Customer :	<input type="checkbox"/>
Location Name :		Healthcare Provider :	<input type="checkbox"/>
First Name :		Never Archive :	<input type="checkbox"/>
Middle Name :		Restrict VSS Access :	No 
Last Name :		Discontinue - No New Business :	<input type="checkbox"/>
Company Name :	E HALL FUNERAL HOME INC	Prevent MA Reference :	<input type="checkbox"/>
Previous Name :		PunchOut Enabled :	<input type="checkbox"/>
Previous Street :		Re-PunchOut Enabled :	<input type="checkbox"/>
Previous City :		Electronic Order Enabled :	<input type="checkbox"/>
Previous State/Province :		W-9 Received :	<input checked="" type="checkbox"/>
Previous Country :		W-9 Received Date :	01/14/2025 
		W-8 Received :	<input type="checkbox"/>
		W-8 Received Date :	
		Accepts Credit Cards :	<input type="checkbox"/>
		Active From :	01/01/1999 
		Active To :	
		Last Usage Date :	01/29/2026
		Department :	
		Unit :	

► Headquarters

► Organization

► Disbursement Options

► Prenote/EFT

► Remittance Advice

► Vendor Terms

► Accounts Receivable

► eMALL

► Location Information

► Fee and Vendor Compliance Holds

Fee Exempt :	<input type="checkbox"/>	Tax Clearance :	<input type="checkbox"/>
Registration Application Date :		Unemployment Insurance :	<input type="checkbox"/>
Registration Effective Date :		Worker's Compensation :	<input type="checkbox"/>
Registration Expiration Date :		Secretary of State Registration :	<input type="checkbox"/>
Pre-Registration Code :		Federal Debarred :	<input type="checkbox"/>

► Executive Compensation

► Additional Information

► Travel

► Change Management

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