

Purchase Change Request



Marshall University
Office of Purchasing
One John Marshall Drive
Huntington, WV 25755-4100

Order #
MU23MSCALLCTR co4

FY 26	Buyer LL	Date 01/14/2026	Account	P.O. Date 04/18/2023	Contract MU23MSCALLCTR co4
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Document <input type="checkbox"/> Requisition (Cancellation only) <input type="checkbox"/> Regular Purchase Order <input type="checkbox"/> Contract Purchase Order <input checked="" type="checkbox"/> Open End Contract Purchase <input type="checkbox"/> Agreement	Document Action <input checked="" type="checkbox"/> Cancellation <input type="checkbox"/> Increase/Decrease <input type="checkbox"/> Unused Balance <input type="checkbox"/> Freight <input type="checkbox"/> Renewal <input type="checkbox"/> Extension Error	<input type="checkbox"/> Error in Total Amount <input type="checkbox"/> Change of Account <input type="checkbox"/> Change of Vendor Name/Address <input type="checkbox"/> Other
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Vendor Name, Address, Phone #, etc.

Vendor Code **475410072**

BOG Unit Name & Address

LANDIS TECHNOLOGIES LLC
1120 DIVISION HIGHWAY
EPHARATA, PA 17522

Marshall University
Office of Purchasing
One John Marshall Drive
Huntington, WV 25755-4100

Ph# 717-733-0793 Ext 168 Fax preston@landistechnologies.com FEIN# 475410072

Item#	Quantity	Description of Change	Unit Price	Extended Price
		<p align="center">Change Order # 4</p> <p align="center">MICROSOFT TEAMS NATIVE CONTRACT CENTER SOLUTION</p> <p>To amend the contract all in accordance with the same terms and conditions, prices, and specifications contained in the original contract and all authorized change orders.</p> <p>1. To terminate the contract effective January 2, 2026 per the Notice of Termination. See pages 2-4.</p>		

Reason for Change: 1. To terminate the contract effective January 2, 2026 per the Notice of Termination. See pages 2-4.

Previous Total	\$	Open-end
Increase	\$	
Decrease	\$	
New Total	\$	Open-end

Approved: Michelle W. Preder
Authorized Signature

1/15/2026

Date

N/A
Attorney General **if** required

Date

Lemon, Leeann

From: Lemon, Leeann
Sent: Wednesday, December 3, 2025 3:25 PM
To: Preston Martin
Cc: Penrod, Jodie; Maynard, Kevin; IT Finance; Wheeler, Michelle; Lemon, Leeann
Subject: MU23MSCALLCT - Notice of Termination
Attachments: MU23MSCALLCTR.zip; 2025.12.03 LtT Landis Tech re Notice of Termination.pdf

VIA ELECTRONIC MAIL ONLY: preston@landistechnologies.com

Preston Martin
Landis Technologies LLC
1120 Division Highway
Epharata, PA 17522

RE: MU23MSCALLCT - Notice of Termination

Dear Preston,

I am writing to inform you that Jodie Penrod, Marshall's CIO, has requested Marshall's Procurement Services issue a written notice of termination of agreement *MU23MSCALLCTR*, *effective January 2, 2026*, pursuant to Clause 22 of the General Terms and Conditions. For your reference, I have attached a copy of the agreement to this email.

Please send all invoices to acctspayable@marshall.edu by February 2, 2026, 30 days of the contract end-date.

We have truly appreciated the partnership over the years and sincerely wish you all the best moving forward. If there is anything else you need from Marshall or require any additional information, please do not hesitate to let us know.

Thank you for your understanding and cooperation.

Leeann

LEEANN LEMON, M.S.

Contract Specialist | [Procurement Services](#)

O: 304.696.3056

[Marshall University](#)

One John Marshall Drive

Old Main 125

Huntington, WV 25755

Lemonl@marshall.edu



December 3, 2025

Termination Notice

VIA ELECTRONIC MAIL ONLY: preston@landistechnologies.com

Preston Martin
Landis Technologies LLC
1120 Division Highway
Epharata, PA 17522

RE: MU23MSCALLCT - Notice of Termination

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We have truly appreciated the partnership over the years and sincerely wish you all the best moving forward. If there is anything else you need from Marshall or require any additional information, please do not hesitate to let us know.

Thank you for your understanding and cooperation.

Sincerely,

A handwritten signature in blue ink that reads 'Leeann Lemon'.

Leeann Lemon
Contract Specialist

Office of Procurement Services

One John Marshall Drive | Huntington, WV 25755
304-696-2727 | michelle.wheeler@marshall.edu | www.marshall.edu

Vendor/Customer

[Menu](#)

Vendor/Customer	Legal Name	Alias/DBA	Vendor Active Status	Customer Active Status	Previous Name
✓ VC0000127508	LANDIS TECHNOLOGIES LLC	MATTHEW LANDIS	Active	Inactive	

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▼ **General Info**

<p>Vendor/Customer : VC0000127508</p> <p>Legal Name : LANDIS TECHNOLOGIES LL</p> <p>Alias/DBA : MATTHEW LANDIS</p> <p>Vendor Active Status : Active <input type="button" value="v"/></p> <p>Vendor Approval Status : Complete</p> <p>Customer Active Status : Inactive <input type="button" value="v"/></p> <p>Customer Approval Status : Incomplete</p> <p>Location Name : <input type="text"/></p> <p>First Name : <input type="text"/></p> <p>Middle Name : <input type="text"/></p> <p>Last Name : <input type="text"/></p> <p>Company Name : LANDIS TECHNOLOGIES LL</p> <p>Previous Name : <input type="text"/></p> <p>Previous Street : <input type="text"/></p> <p>Previous City : <input type="text"/></p> <p>Previous State/Province : <input type="text"/> </p> <p>Previous Country : <input type="text"/> </p>	<p>Restrict Use by Department : <input type="checkbox"/></p> <p>Miscellaneous Account : <input type="checkbox"/></p> <p>Internal Account : <input type="checkbox"/></p> <p>Third Party Only : <input type="checkbox"/></p> <p>Third Party Vendor : <input type="checkbox"/></p> <p>Third Party Customer : <input type="checkbox"/></p> <p>Inventory Customer : <input type="checkbox"/></p> <p>Healthcare Provider : <input type="checkbox"/></p> <p>Never Archive : <input type="checkbox"/></p> <p>Restrict VSS Access : No <input type="button" value="v"/></p> <p>Discontinue - No New Business : <input type="checkbox"/></p> <p>Prevent MA Reference : <input type="checkbox"/></p> <p>PunchOut Enabled : <input type="checkbox"/></p> <p>Re-PunchOut Enabled : <input type="checkbox"/></p> <p>Electronic Order Enabled : <input type="checkbox"/></p> <p>W-9 Received : <input checked="" type="checkbox"/></p> <p>W-9 Received Date : 04/07/2023 <input type="text"/></p> <p>W-8 Received : <input type="checkbox"/></p> <p>W-8 Received Date : <input type="text"/></p> <p>Accepts Credit Cards : <input type="checkbox"/></p> <p>Active From : 04/11/2023 <input type="text"/></p> <p>Active To : <input type="text"/></p> <p>Last Usage Date : 12/12/2025 <input type="text"/></p> <p>Department : <input type="text"/> </p> <p>Unit : <input type="text"/> </p>
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▶ **Headquarters**

▶ **Organization**

▶ **Disbursement Options**

▶ **Prenote/EFT**

▶ **Remittance Advice**

▶ **Vendor Terms**

▶ **Accounts Receivable**

▶ **eMALL**

▶ **Location Information**

▶ **Fee and Vendor Compliance Holds**

Fee Exempt : <input type="checkbox"/>	Tax Clearance : <input type="checkbox"/>
Registration Application Date : <input type="text"/>	Unemployment Insurance : <input type="checkbox"/>
Registration Effective Date : <input type="text"/>	Worker's Compensation : <input type="checkbox"/>
Registration Expiration Date : <input type="text"/>	Secretary of State Registration : <input type="checkbox"/>
Pre-Registration Code : <input type="text"/>	Federal Debarred : <input type="checkbox"/>

▶ **Executive Compensation**

▶ **Additional Information**

▶ **Travel**

▶ **Change Management**

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