Request for Bids	Marshall University Procurement Services One John Marshall Drive Huntington, WV 25755-4100 Direct all inquiries regarding this order to: (304) 696-2823	**Bid#** R2700273 Addendum No. 01

Vendor:

For information call:
Purchasing Contact: Becky Neace
Phone: (304) 696-2823
Email: neace15@marshall.edu

Sealed requests to bid for furnishing the supplies, equipment or services described below will be received by the Institution. TO RECEIVE CONSIDERATION FOR AWARD, UNLESS OTHERWISE NOTED, THE BID WILL BE SUBMITTED ON THIS FORM AND UPLOADED INTO THE MU BONFIRE PORTAL ON OR BEFORE THE DATE AND TIME SHOWN FOR THE BID OPENING. When applicable, prices will be based on units specified; and Bidders will enter the delivery date or time for items contained herein. The Institution reserves the right to accept or reject bids on each item separately or as a whole, to reject any or all bids, to waive informalities or irregularities and to contract as the best interests of the Institution may require. BIDS ARE SUBJECT TO THE GENERAL TERMS AND CONDITIONS AS SET FORTH HEREIN.

DATE		DEPARTMENT REQUISITION NO.	BIDS OPEN:	BIDDER MUST ENTER DELIVERY DATE FOR EACH ITEM BID
11/16/2026		R2700273	November 20, 2026 at 3:30 PM, EST	

Item #	Quantity	Description	Unit Price	Extended Price
		ADDENDUM NO. 01 Project Name: R2700273 Pre-owned Skid Steer Purpose: To respond to vendor questions		
			Total	

To the Office of Purchasing,
In compliance with the above, the undersigned offers and agrees, if this offer is accepted within _____ calendar days (30 calendar days unless a different period is inserted by the purchaser) from the bid open date, specified above, to furnish any or all items upon which prices are offered, at the price set opposite each item, delivered at the designated point(s), within the time specified.

Bidder guarantees shipment from _____ within _____ days

FOB After receipt of order at address shown

Terms _____

Bidder's name Vendor _____

Signed By _____

Typed Name _____

Title _____

Email _____

Street Address _____

City/State/Zip _____

Date _____ Phone _____

Fein _____

BOG 43

SOLICITATION NUMBER: R2700273

Addendum Number: 01

The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- [ ] Modify bid opening date and time
- [ ] Modify specifications of product or service being sought
- [x] Attachment of vendor questions and responses
- [ ] Attachment of pre-bid sign-in sheet
- [ ] Correction of error
- [ ] Other

Description of Modification to Solicitation:

Addendum issued to publish and distribute the attached documentation to the vendor community.

To respond to vendor questions

NO OTHER CHANGES.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.

2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

Addendum No. 01

R2700273 Pre-owned Skid Steer
Request for Bid

Technical Questions and Answers

Question 1: Is there a certain document the bid needs to be on?

Answer 1: In the bidding documents, a pricing page is provided and may be completed either as part of a paper submission or online through the Bid Table. Vendors may also submit their own quote or estimate in lieu of the pricing page, provided it includes all requested pricing information.

Question 2: Do we need to get set-up online?

Answer 2: If you plan to submit a quotation through the Bonfire bidding portal, you will need to register for an account. However, paper bid submissions are also accepted and do not require online registration.

Question 3: Also, how many hours are you willing to accept for a used CTL?

Answer 3: We are willing to accept up to 4,500 hours.

Question 4: Are we able to bid multiple machines?

Answer 4: Yes, you may bid on multiple machines. However, a separate bid submission must be provided for each machine being proposed. This ensures each machine is evaluated independently based on its specifications and pricing.

ADDENDUM ACKNOWLEDGEMENT
FORM SOLICITATION NO.:

R2700273 Pre-owned Skid Steer

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specifications, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

☐ Addendum No. 1	☐ Addendum No. 6
☐ Addendum No. 2	☐ Addendum No. 7
☐ Addendum No. 3	☐ Addendum No. 8
☐ Addendum No. 4	☐ Addendum No. 9
☐ Addendum No. 5	☐ Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any University personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

_____
Company

_____
Authorized Signature

_____
Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.