


<b>Purchase Order</b>	 <b>M</b> <small>MARSHALL UNIVERSITY</small>	Marshall University Office of Purchasing One John Marshall Drive Huntington WV, 25755-4100 Direct all inquires regarding this order to: (304) 696-2823	<b>Purchase Order #</b>  MU15ALARMSEC
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<b>TO:</b>  SECURITY CONSULTANTS SOLUTIONS LLC 142 SADDLE DRIVE RACELAND KY 41169  FEIN: 26-1637772      PH: 606-465-2811	<b>Vendor Code:</b>  <hr/>	<b>Ship to:</b>  as per order  Room #	THIS ORDER IS SUBJECT TO THE GENERAL TERMS AND CONDITIONS AS PRESENTED ON PAGE TWO HEREOF AND AS SET FORTH HEREIN  WVFIMS Account #:
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P.O. Date	FY	Buyer	Ship Via	F.O.B	Terms	Contract #
09/08/20	2015	JB				MU15ALARMSEC

		<u>CONTRACT ACCEPTANCE</u>  On behalf of the Governing Board, MARSHALL UNIVERSITY hereby accepts the quotation of <u>Security Consultants Solutions, LLC</u> for Alarms and Security Services and Equipment  signed by <u>Jamie Roy</u>  Title <u>President</u>  on <u>August 11, 2014</u>   Approved as to form this _____ day of _____, 2014 Patrick Morrissey, Attorney General  By: <u>n/a</u> Dan Greear, Chief Counsel   Effective Date: September 1, 2014 - August 31, 2015 Optional Renewals: (9) nine   THIS ORDER IS EXEMPT FROM ALL SALES TAX LIMIT EACH INVOICE TO A SINGLE PURCHASE ORDER NUMBER	
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Line No.	Fund	Org.	Account	Encumber Amount		
1.	various	various	various	Open End		Total: OPEN END
2.						
3.						
4.						

Mail Original Invoice and 1 Copy to: Marshall University Accounts Payable One John Marshall Drive Huntington, WV 25755-4500	 Authorized Signature	9-10-14 Date
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## I. INFORMATION

It is the University's intent to procure a fully acceptable, effective and reliable contractor as a single point of contact to supply the system below. These specifications recognize the importance of a complete system operation and is not limited to specifying of service or equipment only.

- Fire Alarms – Inspection, Maintenance, Installation and Monitoring
- Card Access – Inspection, Maintenance and Repairs
- Video Surveillance – Purchase, Installation, and Repairs
- Intrusion Alarms – Installation and Repairs
- Emergency Blue Light Phones

Due to the unique nature of the addressable digital communication fire alarm monitoring system found on the Marshall University Campus, vendors must have manufacturer's support and qualifications for each system and display experience with telephone line installations and switchgear. Personnel will be equipped with electronic instruments, portable air compressor, replacement parts, printed circuit boards, smoke generating devices, lamps and other materials necessary for proper trouble-shooting maintenance and repair service for the equipment covered by this contract. Servicing techniques must be in accordance with the approval agencies having jurisdiction and standard industry practice.

## II. SCOPE OF WORK

Contractor shall be solely responsible for, and have control over means, methods, techniques, sequences and procedures for initiating, maintaining and supervising all safety precautions and programs in connection with the performance of the contract.

- Fire Alarms

The fire system is designed to be either the communicator for an existing installed fire system or as an integrated control reporting system back to the central station for the early detection of fire, water flow or supervisory alarms.

- Card Access

The access control system, through the addition of card readers and access control modules, can provide the 24-hour capability of effectively managing the entry and/or exit of authorized individuals and restricting access.

- Intrusion Alarms and Video Surveillance

The intrusion systems are intended to provide protection of high value internal areas against intrusion and for the detecting or discouraging burglary or vandalism.

### *Contractual Obligations*

Contractor agrees to indemnify and hold harmless the Owner, including their agents and employees, from and against all claims, damages, losses and expenses, including, but not limited to, attorney fees arising out of, or resulting from the performance of the work.

### *Site Protection, Notices, Safety*

Contractor shall continuously maintain adequate protection of all Work from damage and shall protect the Owner's property from injury or loss arising in connection with the execution of the Contract. Contractor shall make good any such damage, injury or loss, except such as may be directly caused by agents or employees of the University. The Contractor shall adequately protect adjacent property as required by

law, by the Contract Documents, or as otherwise required, to cause no damage to them during the execution of the Contract. This requirement shall also apply to structures above and below ground as conditions of the site require.

Contractor shall take all necessary precautions for the safety of employees and visitors on the site of the Project and shall comply with applicable provisions of federal, state, and municipal safety laws and building codes to prevent accidents or injury to persons on, about, or adjacent to the premises where the Work is being performed. Contractor shall erect and properly maintain at all times, as required by the conditions and progress of the Work, all necessary safeguards for the protection of workers and the community.

The Contractor shall give all notices and comply with all codes, laws, ordinances, rules and regulations of any authority having jurisdiction, which bears on the performance of its work.

Contractor shall submit copies of all approved certificates and approvals to the Owner upon receipt. All permits, taxes, fees and licenses necessary to do this work shall be obtained and paid for by the contractor, who shall give all required notices and comply in every way with all County, State and City laws relating to the work.

Contractor shall not commence work under the Contract until after all insurance certificates required herein has been obtained.

*New Installations*

All new installations of Video Surveillance, Intrusion Alarms, and Card Access Control will abide by university standards and policies and be reviewed and approved by Information Technology Infrastructure's Network and Telecommunications group as well as the ID Office prior to installation. All Internet Protocol services will meet with current standards and procedures and will be requisitioned through these offices based on their then current rate schedules.

*Prevailing Wages*

The Contractor or Sub-Contractor shall pay the prevailing minimum wage rates as established by the West Virginia Department of Labor for the trade involved for the counties of (Cabell, Wayne, Kanawha, and Logan) in which this contract is performed. Documentation of job payroll shall be provided at the request of Marshall University.

*Insurance*

Contractor shall provide, prior to beginning any work at the sites, certificate of insurance for delivery to Marshall University indicating all required insurance coverage is in force for Workers' Compensation, Employer's Liability Insurance, Broad Form Comprehensive General Liability Insurance.

III. PERSONNEL

Contractor shall have qualified and certified personnel on staff to provide the highest level of service during the term of the contract.

All work shall be executed in a workmanlike manner, according to the best practices of the trade and shall present a neat and mechanical appearance when completed. Workmen employed on this project shall be qualified and competent to perform the task to which they are assigned. Personnel will be equipped with basic electronic instruments necessary for proper trouble-shooting maintenance and repair service for the equipment.

All workmen must be issued university contractor credentials by the Campus Card Office which must be worn visibly whenever working on campus

***Removal of Personnel***

Any workman found to be incapable of performing his work due to lack of skill, neglect, ungentlemanly character shall be removed from the project at the written request of:

- Director of Physical Plant
- Director of Environmental Health and Safety
- Campus Card Manager
- Director of Public Safety
- Director of Housing and Residence Life.

IV. SYSTEMS AND SERVICE

***Fire Alarm System Inspection and Service***

General maintenance and repair services for all fire alarm systems for all buildings associated with Marshall University, including the campus alarm monitoring system located in the Marshall Public Safety Office and all associated equipment located in each building.

Contractor will provide two (2) complete inspections per year, including 100% system test where physically possible, for all systems. At the present time, *approximately* fifty seven (57) buildings are protected by fire alarm systems. If alarm systems are added or removed during the life of this contract, the vendor shall provide a quote detailing the amount to add each new system or the reduction for the removal of an existing system to either be accepted or declined by Marshall University.

The Contractor is advised that it is necessary to take all precautions against the outbreak of fire while operating under this contract.

Contract shall include labor, parts, equipment, tools and transportation costs for services at Marshall University jobsites and frequencies, including but not limited to:

1. Schedule inspections in advance with Building Contact Person.
2. Perform inspection of Fire Alarm System in accordance with current state and local code requirements.
3. Provide a written inspection report following each inspection.
4. Provide an hourly service rate to perform any requested service repair during normal working hours.

Contractor must meet all qualifications as prescribed by the West Virginia State Fire Commission to perform installation, maintenance, or repair of Fire and Burglar Alarm Systems.

General maintenance and inspection shall be provided two (2) times per year as directed by the university. These inspections shall be conducted semiannually, prior to the beginning of each Spring and Fall semester in July and December, or at the request of Marshall University. These inspections consist of initiating 100% of the alarm signaling devices and components to ensure proper operations of devices, audible hardware, zone signals and alarm circuits. These inspections must meet all standards set forth by the National Fire Protection Association, NFPA 72 National Fire Alarm Code. Any malfunctions or noted deficiencies are to be corrected immediately. The Contractor shall be required to maintain adequate spare parts so as not to delay repair of systems due to lack of material, subject to inspection by Marshall

University personnel during normal business hours, 8:00 a.m. to 4:30 p.m., Monday through Friday. Marshall University Police Department must be notified at 696-4357 prior to any inspection or maintenance of a fire or security alarm system. Contractor must place signs at each building exit when inspections or servicing require the sounding of the alarm stating "Building Alarm Testing in Progress". Inspection times must be coordinated with Marshall University to have minimal disturbance to the normal operations of each building entity.

*Smoke Evacuation System*

The Drinko Library will also require an annual test of the smoke evacuation system. The contractor shall provide all necessary equipment to perform this test. Documentation for this test must be provided to the owner annually.

*Parts*

All parts required to maintain any of the systems shall be offered to the University at the vendor's standard price. The university reserves the right to purchase parts from others and provide parts to the vendor of this contract for installation.

*Emergencies*

In the event of emergency service/after hour's calls, the vendor shall provide service within 2 hours of receipt of call maximum. Normal response time during regular work hours shall be within 1 hour of receipt of call.

*Modifications*

Contractor shall be responsible for verifying that alterations to HVAC Controls, or other activities performed by others are compatible with and do not diminish the effectiveness of systems covered by this contract. Modifications necessary to ensure complete compatibility shall be brought to the immediate attention of the Owner.

*Inspection Reports*

A copy of each inspection report shall be provided to the Department of Environmental Health and Safety, 209 Sorrell Maintenance Building, upon the completion of each inspection. Owner shall be informed of all inspection findings by written report.

*Intrusion Access Control System*

Also under this contract will be the general maintenance and inspection of the burglar and security access control systems as outlined in the spreadsheet, to be made at the same set forth requirements of two (2) times per year 100% inspections.

*Campus Card Access Equipment*

General maintenance, installation, and repair services for all Marshall University Campus Card access equipment. Unless otherwise approved, all spaces controlled electronically must operate through the campus card office as part of the campus-wide Blackboard Transact campus initiative.

Contractor must comply in every way with all County, State and City laws relating to the work.

Contractor must have demonstrable proof of knowledge, understanding and history of working with all aspects of The Blackboard Transact Access Control system including Model 3032 aster and door controllers and alarm monitors.

Any new or replacement parts needed for door access installation or repair must be approved by the Campus Card Office to ensure they are in line with our plan to standardize our models and manufacturers.

***Video Surveillance***

In conjunction with the fire alarm systems inspection and at the same interval a complete inspection of the Campus video surveillance system shall be accomplished. The system made up of *approximately* four hundred and ninety-eight (498) cameras and related recording systems shall be inspected for proper operations.

Systems shall be configured and installed to service Marshall University's facilities across multiple instructional and support buildings, and as described herein.

Contract shall include all services, supplies, components and equipment required to provide a complete turnkey system.

Supply most current version of all products provided.

Prior and/or old versions of products, unless specifically approved and documented by Owner shall not be acceptable. In cases where a newer version of hardware or software is available at the time of installation, Contractor shall request clarification from Owner on which version is to be used.

- Furnish only new, first class quality materials and equipment.
- System shall be comprised of interoperable components including, but not limited to, control software resident on a centrally located server, Ethernet attached cameras, camera mounting brackets and housings, patch cords and management software integrated into a common working system.

The Contractor shall supply, connect, configure, test, document, train, and warrant a fully operational and compliant network video surveillance system, complete and with full functionality as specified herein.

Complete installation shall be free from defect and/or failure for a period of three (3) years. Any replacement, upgrade or fix, including labor for any nonconforming or nonoperational part of the system shall be fixed and/or replaced at no cost to the Owner.

Manufacturer's warranty shall be provided for all components of the system.

On site services provided under the warranty shall be performed by personnel or representatives of Contractor as herein defined and located within physical proximity to provide response levels deemed acceptable to Owner.

Contractor shall be an authorized vendor of all major Components

Contractor shall provide the following response times for all malfunctioning equipment:

1. Twenty-four (24) hours or less for matters that render twenty percent (20%) or more of the system unable to maintain normal functionality.
2. Two (2) business days for matters not meeting the above criteria.
3. Response time shall be measured from the time Contractor is notified by Owner to the time work is begun to resolve the matter.

All equipment and materials shall be installed in a neat and workmanlike manner. Best practices installation principles shall be used throughout the project.

If at any time during the life of this contract, the original manufacturer of the equipment, and corresponding software, become discontinued, improved and/or replaced, the contractor shall provide a proposal to include the new or revised products under the appropriate line items. Discounts shall be at the same or greater discount level as the original product prices. Proposals shall be submitted to the Office of Purchasing within seven (7) days of the contractor's knowledge of product improvement. Improvement includes new releases, updates, including additional features and functionality, and successor or upgrade products

*Training*

Contractor shall provide training for the Owner designated on all system administration functions including, but not limited to:

1. Basic trouble shooting of the installed system and components including diagnostic and problem resolution actions.
2. System back-up and restore functions and procedures for all system parameters and configurations.
3. Camera additions, moves, changes and reconfiguration.
4. Review of system alerts, logs and monitoring of configuration parameters including, but not limited to, camera configuration changes, video transmission changes and camera status.

**V. COST FORM**

**FIRE ALARM Rate/Cost**

Unit cost of general maintenance and inspection of all alarm systems, two (2) times per year to be paid after each inspection.

**1) GROUP 1 – Physical Plant (\*2979)**

Applied Engineering Building, Art Warehouse, Chemical Storage Building, Church Annex, Corbly Hall, East Hall, Dewco Warehouse/Print Shop, Dot Hicks Memorial Softball Complex, Drinko Library, Gullickson/Henderson, Harris Hall, Indoor Practice Facility Complex, Jenkins Hall, Joan Edwards Fine Arts Building, Jomie Jazz Center, Joseph M. Gillette Welcome Center, Marshall Plaza (4<sup>th</sup> Ave & 16<sup>th</sup>), Memorial Student Center, Morrow Library, Myers Hall, Old Main, Career/Placement Center, President's House, Prichard Hall, Public Safety Building, Science Building, Shewey Building, Smith Hall/Music & Communication, Soccer Complex, Sorrell Maintenance Building, Visual Arts (Stone & Thomas Building), Weight Training Complex, Weisberg Engineering Lab, Laidley Hall

\$ 2,112.50 per inspection (GROUP 1)

**2) GROUP 2 – Housing and Residence Life (\*1789)**

Buskirk Hall, Gibson Hall, Harless Dining Hall, Haymaker Hall, Holderby Hall, Twin Towers East, Twin Towers West/Towers Marketplace, Wellman Hall, Willis Hall

\$ 1,527.50 per inspection (GROUP 2)

**3) GROUP 3 – Athletics (\*152)**

Edwards Stadium

\$ 260.00 per inspection (GROUP 3)

**4) GROUP 4 – Medical Services (\*668)**

Emma Ora Byrd Center (Clinical Outreach), MU Med Center (Cabell Huntington Hospital Site), MU Medical IT Training Center, Coalfield Health Center (Chapmanville, WV)

\$ 552.00 per inspection (GROUP 4)

**5) GROUP 5 – Marshall University Graduate College – South Charleston (\*144)**

MUGC Academic Building -South Charleston, MUGC Administration Building - South Charleston

\$ 260.00 per inspection (GROUP 5)



**6) GROUP 6 – Forensics (\*179)**

Forensic Science Complex - 1401 Forensic Drive, Huntington, WV 25701.

\$ 97.50 per inspection (GROUP 6)

**7) GROUP 7 – Marshall University Child Development Academy (\*38)**

Child Development Academy

\$ 65.00 per inspection (GROUP 7)

**8) GROUP 8 – Public Safety (\*37)**

Parking Garage 6<sup>th</sup> Ave

\$ 32.50 per inspection (GROUP 8)

**9) GROUP 9 – Robert C. Byrd Institute – 1051 Fourth Avenue, Huntington, WV (\*52)**

Robert C. Byrd Institute

\$ 65.00 per inspection (GROUP 9)

**10) GROUP 10 - Robert C. Byrd Biotechnology Science Center (\*351)**

\$ 162.50 per inspection (GROUP 10)

**11) GROUP 11 – Capstone (\*1448)**

MU Freshmen Residence Hall North, MU Freshmen Residence Hall South, Rec Center

\$ 325.00 per inspection (GROUP 11)

**12) TOTAL COST of general maintenance and inspection of all systems, two (2) times per year to be paid after each inspection.**

\$ 5,460.00 per inspection (TOTAL GROUPS 1-11)

\*Approximate number of devices as identified in Exhibit A

13) Technician rates for service caused by vandalism or other circumstances not considered to be "normal wear and tear".

13A) Technician charges will be made at the rate of \$ 70.00 per hour

13B) plus mileage or travel rate of \$ 70.00 per hour

14) Technician rates for service during normal working hours, Monday through Friday.

14A) Charges will be made at the rate of \$ 70.00 per hour

14B) plus mileage or travel rate of \$ 70.00 per hour

15) Technician rates for work after normal working hours Monday through Friday.

15A) Saturday rates shall be \$ 105.00 per hour

15B) Sunday and Holiday rates shall be \$ 140.00 per hour

**CAMPUS CARD ACCESS EQUIPMENT**

16) Technician rates for service during normal working hours, Monday through Friday.

16A) Charges will be made at the rate of \$ 70.00 per hour

16B) plus mileage or travel rate of \$ 70.00 per hour

17) Technician rates for billable work after normal working hours Monday through Friday.

17A) Charges will be made at the rate of \$ 105.00 per hour

17B) plus mileage or travel rate of \$ 105.00 per hour

18) Saturday rates shall be \$ 105.00 per hour

19) Sunday and Holiday rates shall be \$ 140.00 per hour

**CAMERAS**

20) Panasonic WV-SW355 I-Pro Super Dynamic HD Vandal Resistant Dome \$ 994.31 ea.

21) Panasonic WV-ASM200 Management & Monitoring Software for PC \$ 596.40 ea.

22) Panasonic WV-ND400 High Performance Network Disk Recorder \$ 9,329.92 ea.

Building Name	Area	Smoke	Manual	Wireflow	Items	Visual	Special	Can Shut	Exterior	Door Failure	Remote	Control	Transfer	Total
Applied Engineering	Stations	Centrif	Stations	Flow	Items	Visual	Strokes	Down	Recall	Failure	Activation	Valves	Devices	Units
Art Warehouse	5	1	6	1	12							1		21
Career Center/ Placement Center	2	3	4		20							1		35
Chemical Science Building	2	2	2		7									11
Church Annex	2	3	4		6								1	9
Cordell Hall	10	33	22	1	13				2	20		1	1	14
Dewco Warehouse/Print Shop	6	10	18		9		138		2	6	1	5		102
East Hall	3	22	5		39							1		17
Gulickson/ Henderson	6	173	39	10	50							5		266
Harris Hall	1	85	17	2	39					16	2	5		60
Henters Hall	1	33	8		41						1	1		208
Joan Edwards Fine Arts Building		130	33		27					10		1		270
James Barr Center	3	91	26		17									149
Joseph M. Gillette Wilcoxon Center	1	7	7		29									49
Ladley Hall	28	47	13		5					1	1	1	2	221
Marshall Plaza 4th and 16th	1	39	10		19									151
Memorial Student Center	10	13	20	2	28							1	2	47
Morrow Library	27	8	18	2	16							2		26
Myles Hall	4	20	6		15							4		103
Old Main	4	48	23		26									72
Presidents House	3	4	11		1									108
Richard Hall	4	35	17	1	12					3	1		2	42
Public Safety MUPD	2	2	4		6							5		11
Science Building	18	109	34	5	32					10	2			69
Shawnee Building	1	12	13		34			4						13
Sprink Hall/ Music/Communication	1	136	35		130									214
Starr Maintenance Building	7	4	7		5									65
Visual Arts				1	22						1			302
Weathering Engineering Lab		5	5		10									23
Woodrow Practice Facility Complex			4		8									36
Soccer Complex			3		10									15
Weight Training Complex	12	5	3		8									28
Bob Higgs Memorial Softball Complex														2
TOTAL														2379

EXHIBIT A

GROUP 2: HOUSING	Heat Sensing	Smoke Sensing	Manual Stations	Waterflow	Hoist	Visual	Speaker/ Strobes	Fan Shut Down	Elevator Recall	Door Holder	Remote Annunciator	Control Valves	Trouble Devices	Totals
Blindell Hall	33	113	26	9		70				7	1	3		263
Conner Hall	1	35	15	1		26			1		1	3		83
Estates Dining Hall	10	28	8	1		16					1	2		69
Raymeyer HSB	1	47	15	1		22				18	1	14		80
Redefer Hall	8	146	44	11		62				20		14		303
Town Towers East	88	135	48	14		53	71		3	30		14		450
Town Towers West/ Midtregion	77	141	50	15		50			1	20		20		386
Waldman Hall	3	36	16	1		20			1	1		3		79
Wells Hall	1	35	16	1		21			1	1		3		79
<b>TOTAL</b>														<b>1789</b>

GROUP 3: ATHLETICS	Heat Sensing	Smoke Sensing	Manual Stations	Waterflow	Hoist	Visual	Speaker/ Strobes	Fan Shut Down	Elevator Recall	Door Holder	Remote Annunciator	Control Valves	Trouble Devices	Totals
Edwards Stadium	44	43	39			73			6		2	2	3	152
<b>TOTAL</b>														<b>152</b>

GROUP 4: MEDICAL SERVICES	Heat Sensing	Smoke Sensing	Manual Stations	Waterflow	Hoist	Visual	Speaker/ Strobes	Fan Shut Down	Elevator Recall	Door Holder	Remote Annunciator	Control Valves	Trouble Devices	Totals
Marshall Medical Center		250	18			135					1			394
Corfield Health Center	34	130	15	2		72					2	4	3	253
UMed IT Training Center	2	7	3			6					1		2	21
<b>TOTAL</b>														<b>668</b>

GROUP 5: MU/GRADUATE COLLEGE - SOUTH CAMPUS	Heat Sensing	Smoke Sensing	Manual Stations	Waterflow	Hoist	Visual	Speaker/ Strobes	Fan Shut Down	Elevator Recall	Door Holder	Remote Annunciator	Control Valves	Trouble Devices	Totals
MUSC Academic Building South Charleston	4	28	9			29					1	1	2	71
MUSC Administration Building South Charleston	2	48	10			12					1	1	2	144
<b>TOTAL</b>														<b>215</b>

GROUP 6: FOUNDRY	Heat Sensing	Smoke Sensing	Manual Stations	Waterflow	Hoist	Visual	Speaker/ Strobes	Fan Shut Down	Elevator Recall	Door Holder	Remote Annunciator	Control Valves	Trouble Devices	Totals
Enterprise Science Complex	1	21	6			16			2		3	2	1	53
<b>TOTAL</b>														<b>53</b>

GROUP 7: MU/CHILD DEVELOPMENT/ACADEMY	Heat Sensing	Smoke Sensing	Manual Stations	Waterflow	Hoist	Visual	Speaker/ Strobes	Fan Shut Down	Elevator Recall	Door Holder	Remote Annunciator	Control Valves	Trouble Devices	Totals
Child Development Academy	9	6	3			16					5		1	38
<b>TOTAL</b>														<b>38</b>

GROUP 8: PLUMBING SAFETY	Heat Sensing	Smoke Sensing	Manual Stations	Waterflow	Hoist	Visual	Speaker/ Strobes	Fan Shut Down	Elevator Recall	Door Holder	Remote Annunciator	Control Valves	Trouble Devices	Totals
Parking Garage 6th Ave	10	2	12			12					5		1	37
<b>TOTAL</b>														<b>37</b>

EXHIBIT A

GRADUATE RESEARCH CENTER INSTITUTE - CHINA	High-Speed	Science	Medical	Water Flow	Medical	Visual	Specialty	Sanitation	Chemical	Deep Water	Biotechnology	Control	Transfer	Total
Robert C Bird Institute	15	5	8	1		15				2		3		52
TOTAL														
ONLINE 15 MOBILE C/VIDEO RESEARCH CENTER	High-Speed	Science	Medical	Water Flow	Medical	Visual	Specialty	Sanitation	Chemical	Deep Water	Biotechnology	Control	Transfer	Total
SCIENCE CENTER	52	156	20			110					2	8	3	351
Robert C Bird Biotechnology Science Center														
TOTAL														351
GRADUATE RESEARCH CENTER	High-Speed	Science	Medical	Water Flow	Medical	Visual	Specialty	Sanitation	Chemical	Deep Water	Biotechnology	Control	Transfer	Total
MU Freshman Residence Hall North	3	312	19			90	210		2		1			637
MU Freshman Residence Hall South	3	312	19			90	210							634
MU RES Center		95	22			57					1		2	177
TOTAL														1448

Grand Total

7837

EXHIBIT A

## LIFE OF CONTRACT PAGE

**LIFE OF CONTRACT:** This contract becomes effective on September 1, 2014 and extends for a period of **one (1) year** or until such reasonable time thereafter as is necessary to obtain a new contract. Such "reasonable time" shall not exceed twelve (**12**) months upon expiration of one (**1**) year from the effective date of this contract by giving the Director of Purchasing thirty (**30**) days written notice.

**RENEWAL:** This contract may be renewed upon mutual written consent, submitted to the Director of Purchasing thirty (30) days prior to the date of expiration. Such renewal shall be in accordance with the terms and conditions of the original contract and shall be limited to nine (9) successive one (1) year periods.

**CANCELLATION:** The Director of Purchasing reserves the right to cancel this contract immediately upon written notice to the vendor if the commodities or services supplied are of an inferior quality or do not conform to the specifications of the bid and contract herein.

**OPEN MARKET CLAUSE:** The Director of Purchasing may authorize a spending unit to purchase in the open market, without the filing of a requisition or cost estimate, items specified on this contract for immediate delivery in emergencies due to unforeseen causes (including but not limited to delays in transportation or an unanticipated increase in the volume of work).

**TIME:** Time consumed in delivery or performance is of the essence.

**ORDERING PROCEDURE:** Departments shall submit a requisition for commodities covered by this contract to the Purchasing office. Purchasing will then issue a purchase order to the vendor as authorization for shipment. If the vendor accepts credit cards, purchases may also be made using the P-card up to the established transaction limit for the department.

**FUNDING PARAGRAPH:** Service performed under this contract is to be continued in the succeeding fiscal year contingent upon funds being appropriated by the Legislature for this service. In the event funds are not appropriated for these services, this contract becomes of no effect and is null and void after June 30.

**INTEREST:** Should this contract include a provision for interest on late payments, the agency agrees to pay the maximum legal rate under West Virginia Law. All other references to interest charges are deleted.

**CONTRACT PRICING:** Unless otherwise allowed by the Director of Purchasing, price increases will be approved only at the beginning of each renewal period. All adjustments will be made in dollars, not per cent. Requests for price increases must be received in writing by the Director at least thirty (**30**) days in advance of the effective date. Vendors may add products throughout the term of this contract when it is in the best interest of the University. The Director at Marshall University will determine which products will be added. Price decreases will be "passed through" to Marshall University.