


<b>Purchase Change Request</b>		Marshall University Office of Purchasing One John Marshall Drive Huntington, WV 25755-4100	<b>Order #</b>
			<b>MU17BOOKSTORE</b>

FY 2018	Buyer VT	Date 07/06/2017	Account VARIOUS	P.O. Date July 1, 2016	Contract
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<b>Document</b> <input type="checkbox"/> Requisition (Cancellation only) <input type="checkbox"/> Regular Purchase Order <input type="checkbox"/> Contract Purchase Order <input checked="" type="checkbox"/> Open End Contract Purchase <input type="checkbox"/> Agreement	<b>Document Action</b> <input type="checkbox"/> Cancellation <input type="checkbox"/> Increase/Decrease <input type="checkbox"/> Unused Balance <input type="checkbox"/> Freight <input checked="" type="checkbox"/> Renewal <input type="checkbox"/> Extension Error	<input type="checkbox"/> Error in Total Amount <input type="checkbox"/> Change of Account <input type="checkbox"/> Change of Vendor Name/Address <input type="checkbox"/> Other
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Vendor Name, Address, Phone #, etc.  FOLLETT HIGHER EDUCATION GROUP 3 WESTBROOK CORPORATION WESTCHESTER IL 60154  Ph# 800/365-5388      FEIN# 36-2593135	Vendor Code	BOG Unit Name & Address Marshall University Office of Purchasing One John Marshall Drive Huntington, WV 25755-4100
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Item#	Quantity	Description of Change	Unit Price	Extended Price
		Change Order # <u>01</u>  To renew contract <b>MU17BOOKSTORE</b> all in accordance with the same terms and conditions contained in the original contract including all authorized change orders.  <b>Campus-wide Bookstore</b>  Effective July 1, 2017 through June 30, 2018 Renewal #1 of 9 Renewals Remaining: (8) eight		

Reason for Change: Contract renewal.	Previous Total	\$ <u>OPEN END</u>
	Increase	\$ _____
	Decrease	\$ _____
	New Total	\$ <u>OPEN END</u>

Approved: Virginia Turner 7/10  
 Authorized Signature Date

N/A

Attorney General if required Date



Follett Higher Education Group, Inc.  
Suite 200  
3 Westbrook Corporate Center  
Westchester, IL 60154  
[www.follett.com](http://www.follett.com)  
Tel: 800.365.5388  
Fax: 708.884.0751

June 30, 2017

William Carter  
Business Manager  
Marshall University  
Suite 2W5 – Memorial Student Center  
One John Marshall Dr  
Huntington, NV 25755

Dear Mr. Carter,

Enclosed please find one fully executed copy of the Contract Renewal Letter, executed by our President Clay Wahl.

Thank you for your support throughout this process and please advise if I can be of further service please contact me at 708-884-4455 or via e-mail at [sdeaton@follett.com](mailto:sdeaton@follett.com).

Sincerely,

A handwritten signature in blue ink, appearing to read "Scott Deaton".

Scott Deaton  
Vice President of Marketing, Mid-Atlantic Region

SD\mf  
Enclosure



Student Center Operations

June 19, 2017

Mike Campbell  
Bookstore Manager, Marshall University Bookstore  
Follett Higher Education Group, Inc

Re: Contract Renewal MUI7BOOKSTORE

Dear Mr. Campbell:

The above referenced contract expires on June 30, 2017. There is a provision for another renewal upon written mutual agreement of the parties.

Please annotate on the bottom of this letter, with your signature and date, if you agree to renew MUI7BOOKSTORE contract effective July 1, 2017 through June 30, 2018 under the same terms and conditions. Enclosed is a Purchase Affidavit which requires signature and notarization as well.

Please return the letter and the enclosed purchasing affidavit signed in the original to the noted below.

Marshall University - Student Center Operating  
Suite 2W5 - Memorial Student Center  
One John Marshall Drive  
Huntington, WV 25755-4100

If you have any questions, please feel free to call me at 304-696-2528

Sincerely,

William "Tootie" Carter, Business Manager, Student Center Operating

*T.C.*

I agree to renew the current contract # (contract number) for an additional one (1) year period under the same terms and conditions.

Yes  No

Yes, subject to the following changes indicated below or in the attached letter.

Signature *Clay Wahl* Date 6/30/2017

Printed Name Clay Wahl

Title President

Comments \_\_\_\_\_

**WE ARE... MARSHALL.**

STATE OF WEST VIRGINIA  
Purchasing Division

# PURCHASING AFFIDAVIT

**MANDATE:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: Follett Higher Education Group, Inc.

Authorized Signature:  Date: 6/30/2017

State of Illinois

County of Cook, to-wit:

Taken, subscribed, and sworn to before me this 30th day of June, 2017.

My Commission expires January 23, \_\_\_\_\_, 2021

**AFFIX SEAL HERE**

**NOTARY PUBLIC**

  
Purchasing Affidavit (Revised 08/01/2015)



## UC Defaulted Accounts Search Results

Sorry, no records matching your criteria were found.

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FEIN: 362593135  
Business name: FOLLETT HIGHER EDUCATION GROUP  
Doing business  
as/Trading as:

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Please use your browsers back button to try again.

<a href="#">WorkforceWV</a>	<a href="#">Unemployment Compensation</a>	<a href="#">Offices of the Insurance Commissioner</a>
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