


Purchase Change Request			 Marshall University Office of Purchasing One John Marshall Drive Huntington, WV 25755-4100			Order # MU17PAPERPROD		
FY 2019	Buyer HRS	Date 8/14/19	Account Various	P.O. Date 7/18/16	Contract MU17PAPERPROD			
Document <input type="checkbox"/> Requisition (Cancellation only) <input type="checkbox"/> Regular Purchase Order <input type="checkbox"/> Contract Purchase Order <input checked="" type="checkbox"/> Open End Contract Purchase <input type="checkbox"/> Agreement				Document Action <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Cancellation <input type="checkbox"/> Increase/Decrease <input type="checkbox"/> Unused Balance <input type="checkbox"/> Freight <input checked="" type="checkbox"/> Renewal <input type="checkbox"/> Extension Error </div> <div> <input type="checkbox"/> Error in Total Amount <input type="checkbox"/> Change of Account <input type="checkbox"/> Change of Vendor Name/Address <input type="checkbox"/> Other </div> </div>				
Vendor Name, Address, Phone #, etc. Home Depot U.S.A. Inc. d/b/a The Home Depot Pro 6144 Little Seven Mile Road Huntington, WV 25702				Vendor Code		BOG Unit Name & Address Marshall University Office of Purchasing One John Marshall Drive Huntington, WV 25755-4100		
Ph# 866-412-6726		Fax		FEIN# 58-1853319				
Item#	Quantity	Description of Change			Unit Price	Extended Price		
		<p style="text-align: center;">Change Order # 5</p> <p>To renew the contract according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders.</p> <p>Janitorial Paper Products and Dispensers Contract</p> <p>Effective Date: July 1, 2019 - June 30, 2020</p> <p>Renewal: 3 of 4 Renewals Remaining: 1</p>						
Reason for Change: Contract Renewal					Previous Total	\$ Open End		
					Increase	\$		
					Decrease	\$		
					New Total	\$ Open End		

Approved: Angela White Neff 8/14/19 Date
 Authorized Signature

N/A

Attorney General if required Date

Vendor: Home Depot USA INC
d/b/a The Home Depot Pro

Item#	Item #	Description	ORIGINAL	C/O#3	C/O#4 Changes in Bold
1	KCC50606	Kleenex Towel Roll Hard Roll 1PLY; White	\$35.25	\$37.25	\$37.25
2	KCC02000	Scott P/N 02000 Hard Roll Towels, Color; White	\$39.72	\$41.83	
3	KCC01510	Scott P/N 01510-00 C-Fold Towels, Color; White	\$23.08	\$24.30	
4	KCC01804	Scott P/N 1804 M-Fold, Color; White	\$27.30	\$28.75	
5	KCC01960	Kimberly Clark P/N 01960 Scottfold Multi-Fold Towels	\$32.62	\$34.48	\$31.65
6	KCC41044	Kimberly Clark P/N 41044 X80 Wipers, Color; White	\$20.60	\$21.70	
7	KCC07805	Scott P/N 07805-40 Jumbo Roll Bathroom Tissue, Color; White	\$29.78	\$32.68	\$32.65
8	KCC04007	Scott P/N 04007-20 Bathroom Tissue, Color; White	\$41.25	\$43.57	\$43.57
9	KCC04460	Scott P/N 04460-01 Bathroom Tissue, Color; White	\$41.05	\$43.23	
10	13607-TP	Scott P/N 13607 Bathroom Tissue, Color; White	\$19.85	\$20.90	
11	KCC07006	Scott P/N 07006 Bathroom Tissue, Color; White	\$35.05	\$38.83	\$38.83
12	KCC07304	Kimberly Clark P/N 07304 Cottonelle JRT	\$38.90	\$42.97	\$42.97
13	GPT19880-01	Georgia Pacific Envision Towel	\$51.70	\$54.44	\$42.86
14	KCC91553	Kimcare P/N 91553 Foaming Hair & Body Wash, Color; Blue	\$43.95	\$46.32	\$44.82
15	KCC91565	Kimcare P/N 91565 Luxury Foaming Hair & Body Wash, Color; Clear	\$42.36	\$44.64	
16	KCC91555	Kimcare P/N 91555 Antibacterial Luxury Foam E-2 Skin Cleaner, Color; Water White	\$46.55	\$49.02	
17	KCC93069	Kimcare P/N 93069 Antibacterial Soap	\$31.45	\$33.12	
18	GOJ5388-02	Go-Jo P/N 5388-02 TFX Provon Medicated Foam Hand Wash	\$39.30	\$39.30	
19	GOJ5392-02	Go-Jo P/N 5392-02 TFX Instant Foam Hand Sanitizer	\$47.80	\$47.80	
20	KCC91554-05	KLEENEX P/N 91554 Antibacterial Foam Skin Cleaner	\$46.55	\$50.40	\$47.16
21	KCC09992	HRT Electronic Towel Dispenser, Touch	\$8.00	\$8.00	\$8.00
22	KCC9551	JRT Toilet Tissue Dispenser - Smoke	\$8.00	\$8.00	\$8.00
23		Scott P/N 9551 Dispenser, Toilet Paper, JRT, JT	\$8.00	\$8.00	

No Charge for Shipping Paper Products, Soap Products or Delivery to Buildings
Prices include delivery to MU buildings. No premium pricing for deliveries after 4:00 pm. No overtime rates will be paid.

SUPPLYWORKS - AMSAN USAGE REPORT
MARSHALL UNIVERSITY
20TH ST & 3RD AVENUE, HUNTINGTON CITY WV 25755
ACCOUNT 666644

* denotes lower pricing

ITEM#	DESCRIPTION	QTY	PRICE	EXT PRICE	US COMMUNITIES	EXT PRICE
1	KCC50606 KLEENEX TOWEL ROLL HARD 1PLY WHITE	1186	\$37.25	\$44,178.50	\$37.25	\$44,178.50
2	KCC02000 NOT PURCHASED			\$0.00		\$0.00
3	KCC01510 NOT PURCHASED			\$0.00		\$0.00
4	KCC01804 NOT PURCHASED			\$0.00		\$0.00
5	KCC01960 SCOTT FOLDED TWL 7.8"x12.4" WHITE	14	\$34.48	\$482.72	\$31.65	\$443.10*
6	KCC41044 NOT PURCHASED			\$0.00		\$0.00
7	KCC07805 SCOTT JRT JR JUMBO ROLL TIS 1000'	813	\$32.68	\$26,568.84	\$32.65	\$26,544.45*
8	KCC04007 SCOTT CORELESS BATH TISSUE 2PLY 36/1000C	78	\$43.57	\$3,398.46	\$43.57	\$3,398.46
9	KCC04460 NOT PURCHASED			\$0.00		\$0.00
10	13607-1P NOT PURCHASED			\$0.00		\$0.00
11	KCC07006 SCOTT JRT JR. BATHRM TIS 3.78X1150'	70	\$38.83	\$2,718.10	\$38.83	\$2,718.10
12	KCC07304 COTTONELE JRT JR JUMBO RL TIS WHITE	6	\$42.97	\$257.82	\$42.97	\$257.82
13	GPT19880-01 GP ENVISION 2 PLY BATHROOM TISSUE	10	\$54.44	\$544.40	\$42.86	\$428.60*
14	KCC91553 LUXURY FOAM HAIR/BODY WASH	3	\$46.32	\$138.96	\$44.82	\$134.46*
15	KCC91565 NOT PURCHASED			\$0.00		\$0.00
16	KCC91555 NOT PURCHASED			\$0.00		\$0.00
17	KCC93069 NOT PURCHASED			\$0.00		\$0.00
18	GOJ5388-02 NOT PURCHASED			\$0.00		\$0.00
19	GOJ5392-02 NOT PURCHASED			\$0.00		\$0.00
20	KCC91554-05 KLEENEX SKIN CLNSR 1.0LT	219	\$50.40	\$11,037.60	\$47.16	\$10,328.04*
21	KCC09992 DISPENSER TWL ELECTRONIC TOUCH	12	\$8.00	\$96.00	\$8.00	\$96.00
22	KCC09551 JRT TOILET TISSUE DISPENSER-SMOKE		\$8.00		\$8.00	
TOTAL =				\$89,421.40		\$88,527.53

POTENTIAL ADD TO THE CONTRACT

GPT189460 ENMOTION WHITE ROLL TOWEL 10X800 6RL/CS 44 \$61.20 \$2,692.58 \$56.99 \$2,507.56 *

Brandon Tolliver
Account Executive

5-13-19

Effective 5-13-19

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: The Home Depot Pro

Authorized Signature: [Signature] Date: 8-8-19

State of West Virginia

County of Cabell, to-wit:

Taken, subscribed, and sworn to before me this 8th day of August, 2019.

My Commission expires April 19th, 2024.

AFFIX SEAL HERE



NOTARY PUBLIC

[Signature]

Purchasing Affidavit (Revised 01/19/2018)



Office of Purchasing

July 30, 2019

Home Depot U.S.A. Inc.
d/b/a The Home Depot Pro
6144 Little Seven Mile Road
Huntington, WV 25702

Re: Contract Extension for MU17PAPERPROD

To Whom It May Concern:

The above referenced contract expired June 30, 2019. Marshall University wishes to extend the contract for Paper Products on campus.

Please annotate on the bottom of this letter, with your signature and date, if you agree to extend contract MU17PAPERPROD effective July 1, 2019 through June 30, 2020 under the same terms and conditions. Enclosed is a Purchasing Affidavit which requires signature and notarization as well.

Please return the letter and the enclosures signed in the original to the noted below.

Marshall University Office of Purchasing
One John Marshall Drive
Huntington, WV 25755-4100

If you have any questions, please feel free to call me at 304-696-2822

Sincerely,

Harold R. Sanders
Contract Specialist

I agree to extend the current contract # MU17PAPERPROD S for an additional twelve (12) month period under the same terms and conditions.

☒ Yes ☐ No

Yes, subject to the following changes indicated below or in the attached letter.

Signature

Date

Printed Name

Title

Comments:

WE ARE... MARSHALL.

One John Marshall Drive • Huntington, West Virginia 25755-4100 • Tel 304/696-2821
A State University of West Virginia • An Affirmative Action/Equal Opportunity Employer