



Vendor will provide paper and related products as described herein.

Locations are provided for information only. Additional locations may be added at the discretion of the University.

Order Placement/Payment: Purchase orders will be issued for material to be delivered on an as-needed basis. The vendor's obligation to deliver on such purchase orders shall not take effect until the purchase orders are issued. Exact quantities cannot be determined. Quantities may be increased or decreased to meet the requirement of Marshall University during the period of this contract. A minimum is not guaranteed and additional buildings may be added at the discretion of the university. In addition the vendor will maintain a sufficient shelf stock to meet the needs of the university.

Prices include delivery to MU buildings.

No premium pricing for deliveries after 4:00 pm. No overtime rates will be paid.

Changes: a change order document will be processed for changes to the contract. Contract changes, if any, over the life of the contract are implemented by contract change order released by the Office of Purchasing to the contractor.

## Pricing

Item#	Description	Unit Price
1	Kleenex P/N 5060-00 Hard Roll Towels, Color; White	\$35.25
2	Scott P/N 02000 Hard Roll Towels, Color; White	\$39.72
3	Scott P/N 01510-00 C-Fold Towels, Color; White	\$23.08
4	Scott P/N 1804 M-Fold, Color; White	\$27.30
5	Kimberly Clark P/N 01960 Scottfold Multi-Fold Towels	\$32.62
6	Kimberly Clark P/N 41044 X80 Wipers, Color; White	\$20.60
7	Scott P/N 07805-40 Jumbo Roll Bathroom Tissue, Color; White	\$29.78
8	Scott P/N 04007-20 Bathroom Tissue, Color; White	\$41.25
9	Scott P/N 04460-01 Bathroom Tissue, Color; White	\$41.05
10	Scott P/N 13607 Bathroom Tissue, Color; White	\$19.85
11	Scott P/N 07006 Bathroom Tissue, Color; White	\$35.05
12	Kimberly Clark P/N 07304 Cottonelle JRT jr.,	\$39.90
13	Georgia Pacific Envision Towel	\$51.70
14	Kimcare P/N 91553 Foaming Hair & Body Wash, Color; Blue	\$43.95
15	Kimcare P/N 91565 Luxury Foaming Hair & Body Wash, Color; Clear	\$42.36
16	Kimcare P/N 91555 Antibacterial Luxury Foam E-2 Skin Cleaner, Color; Water White	\$46.55
17	Kimcare P/N 93069 Antibacterial Soap	\$31.45
18	Go-Jo P/N 5388-02 TFX Provon Medicated Foam Hand Wash	\$39.30
19	Go-Jo P/N 5392-02 TFX Instant Foam Hand Sanitizer	\$47.80
20	Kimcare P/N 91554 Antibacterial Foam Skin Cleaner	\$46.55
21	In-Sight P/N KC09992 Elect-R-Matic HRT Elect-R-Matic HRT Electronics Dispenser, Color; Smoke Gray	\$8.00
22	In-Sight P/N KC09551 Core JRT Combo Unit	\$8.00
23	Scott P/N 9551 Dispenser, Toilet Paper, JRT, JT	\$8.00

*No Charge for Shipping Paper Products, Soap Products or Delivery to Buildings*

**EXHIBIT A**

BUILDING	LOCATION	FREQUENCY*
Art Warehouse	Marshall Campus	Every Two Weeks
Bio Tech Center	Marshall Campus	Weekly
East Hall	Marshall Campus	Every Two Weeks
Applied Engineering	Marshall Campus	Weekly
Corbly Hall	Marshall Campus	Weekly
Dewco	2221-5 <sup>th</sup> Ave. Htgn.	Every Two Weeks
Drinko Library	Marshall Campus	Weekly
Facilities Building	Marshall Campus	Weekly
Fine Arts Center	Marshall Campus	Weekly
Harris Hall	Marshall Campus	Weekly
Henderson Center/Gullickson Hall	Marshall Campus	Weekly
Jenkins Hall	Marshall Campus	Weekly
Jomie Jazz Center	Marshall Campus	Every Two Weeks
Morrow Library	Marshall Campus	Weekly
Old Main	Marshall Campus	Weekly
Placement Center	Marshall Campus	Every Two Weeks
Prichard Hall	Marshall Campus	Weekly
Science Hall	Marshall Campus	Weekly
Smith Hall/Communications Bldg	Marshall Campus	Weekly
Smith Music Hall	Marshall Campus	Every Two Weeks
Sorrell Maintenance Building	Marshall Campus	Every Two Weeks
Welcome Center	Marshall Campus	Every Two Weeks
Child Development Center	520-22 <sup>nd</sup> St. Htgn.	Every Two Weeks
Visual Arts	927-3 <sup>rd</sup> Ave. Htgn.	Weekly
Huntington Kitchen	911-3 <sup>rd</sup> Ave. Htgn.	Every Two Weeks
Stadium	Marshall Campus	Every Two Weeks

\*Frequency subject to change

SupplyWorks

## **LIFE OF CONTRACT PAGE**

**LIFE OF CONTRACT:** This contract becomes effective on July 1, 2016 and extends for a period of **one (1) year** with four (4) optional renewal periods or until such reasonable time thereafter as is necessary to obtain a new contract. Such "reasonable time" shall not exceed twelve (12) months upon expiration of one (1) year from the effective date of this contract by giving the Director of Purchasing thirty (30) days written notice.

**RENEWAL:** This contract may be renewed upon mutual written consent, submitted to the Director of Purchasing thirty (30) days prior to the date of expiration. Such renewal shall be in accordance with the terms and conditions of the original contract and shall be limited to four (4) successive twelve (12) month periods or one (1) year.

**CANCELLATION:** The Director of Purchasing reserves the right to cancel this contract immediately upon written notice to the vendor if the commodities or services supplied are of an inferior quality or do not conform to the specifications of the bid and contract herein.

**OPEN MARKET CLAUSE:** The Director of Purchasing may authorize a spending unit to purchase in the open market, without the filing of a requisition or cost estimate, items specified on this contract for immediate delivery in emergencies due to unforeseen causes (including but not limited to delays in transportation or an unanticipated increase in the volume of work).

**TIME:** Time consumed in delivery or performance is of the essence.

**ORDERING PROCEDURE:** Departments shall submit a requisition for commodities covered by this contract to the Purchasing office. Purchasing will then issue a purchase order to the vendor as authorization for delivery.

**FUNDING PARAGRAPH:** Service performed under this contract is to be continued in the succeeding fiscal year contingent upon funds being appropriated by the Legislature for this service. In the event funds are not appropriated for these services, this contract becomes of no effect and is null and void after June 30.

**INTEREST:** Any provision for interest or charges on late payments is deleted. The Agency has no statutory authority to pay interest or late fees.

**CONTRACT PRICING:** Unless otherwise allowed by the Director of Purchasing, price increases will be approved only at the beginning of each renewal period. All adjustments will be made in dollars, not per cent. Requests for price increases must be received in writing by the Director at least thirty (30) days in advance of the effective date. Vendors may add products throughout the term of this contract when it is in the best interest of the University. The Director at Marshall University will determine which products will be added. Price decreases will be "passed through" to Marshall University.