


<b>Purchase Change Request</b>			 Marshall University Office of Purchasing One John Marshall Drive Huntington, WV 25755-4100		<b>Order #</b> MU17PaperProd	
FY <b>18</b>	Buyer JB	Date 6/26/17	Account Various	P.O. Date 7/18/16	Contract MU17PaperProd	
<b>Document</b> <input type="checkbox"/> Requisition (Cancellation only) <input type="checkbox"/> Regular Purchase Order <input type="checkbox"/> Contract Purchase Order <input checked="" type="checkbox"/> Open End Contract Purchase <input type="checkbox"/> Agreement			<b>Document Action</b> <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Cancellation  <input type="checkbox"/> Increase/Decrease  <input type="checkbox"/> Unused Balance  <input type="checkbox"/> Freight  <input checked="" type="checkbox"/> Renewal  <input type="checkbox"/> Extension Error           </div> <div> <input type="checkbox"/> Error in Total Amount  <input type="checkbox"/> Change of Account  <input type="checkbox"/> Change of Vendor Name/Address  <input type="checkbox"/> Other           </div> </div>			
Vendor Name, Address, Phone #, etc. Supplyworks 6144 Little Seven Mile Road Huntington WV 25702  Ph# 304-736-4046			Vendor Code   FEIN# 22 2232386		BOT/BOD Unit Name & Address Marshall University Office of Purchasing One John Marshall Drive Huntington, WV 25755-4100	
Item#	Quantity	Description of Change			Unit Price	Extended Price
		<p style="text-align: center;"><b>Change Order # <u>1</u></b></p> <p>To renew the contract according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders.</p> <p style="text-align: center;">Janitorial Paper Products and Dispensers Contract</p> <p>Effective Date: July 1, 2017 – June 30, 2018</p> <p>Renewal: 1 of 4 Remaining Renewals: 3</p>				
Reason for Change:  Renewal Letter attached.				Previous Total	\$ <u>Open End</u>	
				Increase	\$ _____	
				Decrease	\$ _____	
				New Total	\$ <u>Open End</u>	

Approved:

  
Authorized Signature

Date

6/26/17

N/A

Attorney General if required

Date

## Pricing

Item#	Description	Unit Price
1	Kleenex P/N 5060-00 Hard Roll Towels, Color; White	\$35.25
2	Scott P/N 02000 Hard Roll Towels, Color; White	\$39.72
3	Scott P/N 01510-00 C-Fold Towels, Color; White	\$23.08
4	Scott P/N 1804 M-Fold, Color; White	\$27.30
5	Kimberly Clark P/N 01960 Scottfold Multi-Fold Towels	\$32.62
6	Kimberly Clark P/N 41044 X80 Wipers, Color; White	\$20.60
7	Scott P/N 07805-40 Jumbo Roll Bathroom Tissue, Color; White	\$29.78
8	Scott P/N 04007-20 Bathroom Tissue, Color; White	\$41.25
9	Scott P/N 04460-01 Bathroom Tissue, Color; White	\$41.05
10	Scott P/N 13607 Bathroom Tissue, Color; White	\$19.85
11	Scott P/N 07006 Bathroom Tissue, Color; White	\$35.05
12	Kimberly Clark P/N 07304 Cottonelle JRT jr.,	\$39.90
13	Georgia Pacific Envision Towel	\$51.70
14	Kimcare P/N 91553 Foaming Hair & Body Wash, Color; Blue	\$43.95
15	Kimcare P/N 91565 Luxury Foaming Hair & Body Wash, Color; Clear	\$42.36
16	Kimcare P/N 91555 Antibacterial Luxury Foam E-2 Skin Cleaner, Color; Water White	\$46.55
17	Kimcare P/N 93069 Antibacterial Soap	\$31.45
18	Go-Jo P/N 5388-02 TFX Provon Medicated Foam Hand Wash	\$39.30
19	Go-Jo P/N 5392-02 TFX Instant Foam Hand Sanitizer	\$47.80
20	Kimcare P/N 91554 Antibacterial Foam Skin Cleaner	\$46.55
21	In-Sight P/N KC09992 Elect-R-Matic HRT Elect-R-Matic HRT Electronics Dispenser, Color; Smoke Gray	\$8.00
22	In-Sight P/N KC09551 Core JRT Combo Unit	\$8.00
23	Scott P/N 9551 Dispenser, Toilet Paper, JRT, JT	\$8.00

*No Charge for Shipping Paper Products, Soap Products or Delivery to Buildings*

STATE OF WEST VIRGINIA  
Purchasing Division

## PURCHASING AFFIDAVIT

**MANDATE:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate, or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name:

SUPPLY WORKS

Authorized Signature:



Date:

6-19-17

State of

WV

County of

Calwell

to-wit:

Taken, subscribed, and sworn to before me this

19th

day of

June

20

17

My Commission expires

April 27, 2018

20

AFFIX SEAL HERE



OFFICIAL SEAL  
NOTARY PUBLIC  
STATE OF WEST VIRGINIA  
Frances Ann Howard  
First Sentry Bank  
P.O. Box 790  
Barboursville, WV 25504  
My Commission Expires April 27, 2018

NOTARY PUBLIC

Frances Ann Howard

Purchasing Affidavit (Revised 08/01/2015)