

**Purchase
Change Request**



Marshall University
Office of Purchasing
One John Marshall Drive
Huntington, WV 25755-4100

Order #
MU17PAPER&ENV

FY 2019	Buyer AD	Date 10/24/2018	Account Various	P.O. Date 9/15/2016	Contract MU17PAPER&ENV
------------	-------------	--------------------	--------------------	------------------------	---------------------------

Document <input type="checkbox"/> Requisition (Cancellation only) <input type="checkbox"/> Regular Purchase Order <input type="checkbox"/> Contract Purchase Order <input checked="" type="checkbox"/> Open End Contract Purchase <input type="checkbox"/> Agreement	Document Action <input type="checkbox"/> Cancellation <input checked="" type="checkbox"/> Increase/Decrease <input type="checkbox"/> Unused Balance <input type="checkbox"/> Freight <input type="checkbox"/> Renewal <input type="checkbox"/> Extension Error	<input type="checkbox"/> Error in Total Amount <input type="checkbox"/> Change of Account <input type="checkbox"/> Change of Vendor Name/Address <input type="checkbox"/> Other
--	---	--

Vendor Name, Address, Phone #, etc. VERITIV Xpedx 1700 Fortune Ct. Lexington, KY 40555-4807 Ph# 859-293-7527 Fax :	Vendor Code	BOG Unit Name & Address Marshall University Office of Purchasing One John Marshall Drive Huntington, WV 25755-4100 FEIN# 13-5369500
---	-------------	---

Item#	Quantity	Description of Change	Unit Price	Extended Price
3		<p align="center">Change Order # 2</p> <p>To renew and amend the contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.</p> <p align="center">Paper & Envelopes</p> <p>Effective Date: 9/15/18-9/14/2019 Renewal No. 2 Renewals Remaining: 2 of 4</p> <p>Delete in its entirety: Seville #10 Window Smooth 24lb Envelope Package 2500/Ctn</p>	\$17.75	

Reason for Change: Contract renewal and remove item #3	Previous Total	\$ Open End
	Increase	\$ _____
	Decrease	\$ _____
	New Total	\$ Open End

Approved: *Tracy Brandt* 10/24/18
 Authorized Signature Date

N/A Date
 Attorney General if required

Item	Description	Packaged	UOM	Unit Price
1	Royal #10 70# Linen Envelope	2500/Ctn	M	\$64.00
2	Seville #10 Regular Smooth 24lb Envelope	2500/Ctn	M	\$17.75
3	Seville #10 Window Smooth 24lb Envelope (REMOVED)	2500/Ctn	M	\$17.75
4	Seville #9 Regular Smooth 24lb Envelope	2500/Ctn	M	\$17.75
5	Seville #9 Window Envelope	2500/Ctn	M	\$19.75
6	Seville 9 x 12 28lb Open End Manilla Envelope	500/Ctn	M	\$116.67
7	Seville 10 x 13 28lb Open End Manilla Envelope	500/Ctn	M	\$80.00
8	Mo Saybrook 10 x 13 28lb White Peel & Seal Envelope	500/Ctn	M	\$100.80
9	Mo Saybrook 9 x 12 28 lb White Peel & Seal Envelope	500/Ctn	M	\$89.73
10	Seville 9 1/2 x 12 1/2 28lb White Peel and Seal Envelope	500/Ctn	M	\$105.60
11	Printmaster 6 x 9 28# White Envelope	500/Ctn	M	\$38.00
12	Seville 6 1/2 x 9 1/2 28lb White Open End Envelope	500/Ctn	M	\$42.00
13	Cougar 60# A-7 White Envelope	1000/Ctn	M	\$55.00
14	Cougar #5 1/2 Baronial White Envelope	1000/Ctn	M	\$45.00
15	Seville Coin Envelopes 24# White	5000/Ctn	M	\$75.00
16	Vector 8 1/2 x 11 White 20lb Bond	5000/Ctn	CTN	\$29.50
17	Haml Fore 8 1/2 x 11 Colors 20lb Bond	5000/Ctn	M	\$10.50
18	Endurance 80lb Gloss Matrix 23 x 35 Cover	Skid-500	M	\$185.81
19	Endurance 100lb Matrix Gloss 23 x 35 Text	800/Ctn	M	\$120.46
20	Domtar 70lb Husky Smooth 11 x 17	2000/Ctn	M	\$23.60
21	Neenah 23 x 34 24# Bright White Classic Laid	1500/Ctn	M	\$279.96
22	Endurance 12 x 18 80lb Coated Text	500/Pack	M	\$27.95
23	Endurance 24 x 36 80lb Coated Cover	5000/Skid	M	\$214.25
24	Endurance 25 x 38 80lb Coated Cover	5000/Skid	M	\$235.25
25	Endurance 12 x 18 100lb Coated Cover	200/Pack	M	\$37.30
26	Endurance 24 x 36 100lb Coated Cover	7750/Skid	M	\$141.35
27	Endurance 25 x 38 100lb Coated Cover	7750/Skid	M	\$158.35
28	Springhill 11 x 17 90# White Text	1000/Ctn	M	\$47.25
29	Springhill 8 1/2 x 11 110# Index Colors	2000/Ctn	M	\$28.05
30	Springhill 8 1/2 x 11 110# Index White	2000/Ctn	M	\$26.60
31	Showcase Label #60 8 1/2 x 11 White	1000/Ctn	C	\$18.00
32	Royal Linen Writing 24# 8/2 x 11 Bright White	5000/Ctn	M	\$26.50
33	Anthem Matte Cover 80# 24 x 36 White	4500/Skid	M	\$215.00
34	Anthem Matte Cover 100# 23 x 35	500/Ctn	M	\$280.00
35	Perfect Cut Sheet Spiral 44 Oval Punch 20# 8 1/2 x 11 White	2500/Ctn	M	\$24.00
36	Endurance Gloss Cover 80# 24 x 36 White	5000/Skid	M	\$192.83
37	Endurance Gloss Cover 100# 24 x 36 White	7750/Skid	M	\$248.33
38	Domtar Dusky Opaque 70# 25 x 38 White	7500/Skid	M	\$116.32
39	Endurance Digital Gloss Cover Pack 100# 17 x 11 White	250/Pkg	M	\$59.65
40	Endurance Digital Gloss Pack 100# 17 x 11 White	500/Pkg	M	\$31.10
41	Endurance Digital Gloss Cover Pack 80# 17 x 11 White	250/Pkg	M	\$48.05
42	Endurance Digital Gloss Pack 80# 17 x 11 White	500/Pkg	M	\$26.45
43	Neenah UV Ultra II Translucent 17# 25 x 38 Radiant White	1500/Ctn	M	\$478.22
44	Astroparche Vellum Cover 65# 23 x 35 White	500/Ctn	M	\$453.73
45	Excelone 2-Part Reverse 20# 8 1/2 x 11	5000/Ctn	M	\$33.50
46	Excelone 3-Part Reverse 20# 8 1/2 x 11	5010/Ctn	M	\$37.60
47	Excelone 4-Part Reverse 20# 8 1/2 x 11	5000/Ctn	M	\$40.15
48	Excelone 5-Part Reverse 20# 8 1/2 x 11	5000/Ctn	M	\$41.20
49	Printmaster #10 Digital Window Envelope	500/Box	M	\$25.50
50	18 x 12 80lb Endurance Digital Gloss Cover	250/Pkg	M	\$56.00
51	18 x 12 80 lb Endurance Digital Silk Cover	250/Pkg	M	\$56.00