


Purchase Change Request		Marshall University Office of Purchasing One John Marshall Drive Huntington, WV 25755-4100	Order # MU17ELEVATOR
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FY 2017	Buyer JB	Date 1/17/2017	Account VARIOUS	P.O. Date 11/13/2016	Contract
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Document <input type="checkbox"/> Requisition (Cancellation only) <input type="checkbox"/> Regular Purchase Order <input type="checkbox"/> Contract Purchase Order <input checked="" type="checkbox"/> Open End Contract Purchase <input type="checkbox"/> Agreement	Document Action <input type="checkbox"/> Cancellation <input type="checkbox"/> Increase/Decrease <input type="checkbox"/> Unused Balance <input type="checkbox"/> Freight <input type="checkbox"/> Renewal <input type="checkbox"/> Extension Error	<input type="checkbox"/> Error in Total Amount <input type="checkbox"/> Change of Account <input type="checkbox"/> Change of Vendor Name/Address <input checked="" type="checkbox"/> Other
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Vendor Name, Address, Phone #, etc. OTIS ELEVATOR 4768 CHIMNEY DR CHARLESTON WV 25302	Vendor Code	BOG Unit Name & Address Marshall University Office of Purchasing One John Marshall Drive Huntington, WV 25755-4100
Ph# (304) 965-2780	Fax (304) 965-2787	FEIN# 13-5583389

Item#	Quantity	Description of Change	Unit Price	Extended Price
		Change Order # <u>2</u> To clarify the pricing of items # 8-1 and #8-3 for Public Safety elevator service and add item numbers 10-1 and 11-1 to enumerate the quotations and materials sections.		

Reason for Change: To clarify pricing and section numbers.	Previous Total	\$ OPEN END
	Increase	\$ _____
	Decrease	\$ _____
	New Total	\$ OPEN END

Approved:  1-17-17 At _____

N/A
Attorney General if required _____ Date _____

1. PRICING						
1.1 Maintenance						
Academic and Administrative Bldgs. Forensic Science Bldg. – Huntington						
Item#	Elevator	Building	Brand	Type	Monthly	Yearly
#1-1	D91076	Bio Med	Thyssen-Krupp	Hydraulic	\$100.00	\$1,200.00
#1-2	D91077	Biotechnology Building BIO MED 1	Thyssen-Krupp	Hydraulic	\$100.00	\$1,200.00
#1-3	D91078	Biotechnology Building BIO MED 2	Thyssen-Krupp	Hydraulic	\$100.00	\$1,200.00
#1-4	D91079	Biotechnology Building BIO MED 3	Thyssen-Krupp	Hydraulic	\$100.00	\$1,200.00
#1-5	C30392	East Hall #1	Cotton	Hydraulic	\$100.00	\$1,200.00
#1-6	C30390	Corbly Hall East ELV 2	Dover	Hydraulic	\$100.00	\$1,200.00
#1-7	C30391	Corbly Hall West ELV 1	Dover	Hydraulic	\$100.00	\$1,200.00
#1-8	D08118	Drinko Library LIB DMC #1	Dover	Hydraulic	\$100.00	\$1,200.00
#1-9	D08119	Drinko Library LIB DMC #2	Dover	Hydraulic	\$100.00	\$1,200.00
#1-10	D08120	Drinko Library LIB FRT	Dover	Hydraulic	\$100.00	\$1,200.00
#1-11	C07373	Fine Arts	Dover	Hydraulic	\$100.00	\$1,200.00
#1-12	C07374	Fine Arts	Dover	Hydraulic	\$100.00	\$1,200.00
#1-13	C30381	Harris Hall	Armor	Hydraulic	\$100.00	\$1,200.00
#1-14	F15520	Harris Hall -2	Thyssen-Krupp	Hydraulic	\$100.00	\$1,200.00
#1-15	C30382	Jenkins Hall	Dover	Hydraulic	\$100.00	\$1,200.00
#1-16	D26035	Jamie Jazz Center JAOMI JAZZ CTR.	Dover	Hydraulic	\$100.00	\$1,200.00
#1-17		Morrow Library	Inclinators	Wheel Chair	\$100.00	\$1,200.00
#1-18	C30373	Morrow Library East	Dover	Hydraulic	\$100.00	\$1,200.00
#1-19	D30374	Morrow Library West OLD LIBRY WEST	Dover	Hydraulic	\$100.00	\$1,200.00
#1-20	D18292	Old Main OLD MAIN HYDRO	Otis	Hydraulic	\$100.00	\$1,200.00
#1-21	C30384	Prichard Hall Hydro	Cotton	Hydraulic	\$100.00	\$1,200.00
#1-22	C30385	Prichard Hall Traction	Westinghouse	Cable	\$196.00	\$2,352.00
#1-23		REDC	Plunger Lift	Hydraulic	\$100.00	\$1,200.00
#1-24	C07371	Science Hall East	Dover	Hydraulic	\$100.00	\$1,200.00
#1-25	C07372	Science Hall West	Dover	Hydraulic	\$100.00	\$1,200.00
#1-26	C46263	Smith Hall RH NEW S. ELV	Dover	Cable	\$196.00	\$2,352.00
#1-27	C46264	Smith Hall MID NEW ELV	Dover	Cable	\$196.00	\$2,352.00
#1-28	C46265	Smith Hall LH NEW ELV	Dover	Cable	\$196.00	\$2,352.00
#1-29	C30389	Smith Hall – Old Music Hall	Dover	Cable	\$196.00	\$2,352.00
#1-30	C30388	Smith Music Hall	Haughton	Hydraulic	\$100.00	\$1,200.00
#1-31	C30395	Sorrell Maintenance Lift 1 Maint Bldg.	Plunger Lift	Hydraulic	\$100.00	\$1,200.00
#1-32	616657	Visual Arts ELV 2	Otis	Gen 2	\$196.00	\$2,352.00
#1-33	615656	Visual Arts ELV 1	Otis	Gen 2	\$196.00	\$2,352.00
#1-34		Weisberg Engineering	Otis	Gen 2	\$196.00	\$2,352.00
#1-35		Weisberg Engineering	Otis	Gen 2	\$196.00	\$2,352.00
#1-36		Weisberg Engineering	Otis	Gen 2	\$196.00	\$2,352.00
#1-37	F55835	Welcome Center	Thyssen-Krupp	Hydraulic	\$100.00	\$1,200.00
Athletics						
#2-1	C07368	Stadium	Dover	Cable	\$196.00	\$2,352.00
#2-2	C07369	Stadium	Dover	Cable	\$196.00	\$2,352.00
#2-3		Stadium	Thyssen-Krupp	Cable	\$196.00	\$2,352.00
#2-4	C07370	Facilities Bldg. (Shcwey Building)	Dover	Hydraulic	\$100.00	\$1,200.00
#2-5	901156	Henderson Center	Otis	Hydraulic	\$100.00	\$1,200.00
#2-6	N/A	Chris Cline Athletic Complex (Indoor Practice Facility	Still under warranty – not added to contract at this time			

Forensics						
Item#	Elevator	Building	Brand	Type	Monthly	Yearly
#3-1	D90117	Forensic Science Building FORENSIC 1	Thyssen-Krupp	Hydraulic	\$100.00	\$1,200.00
#3-2	243981	Forensic Science Annex FORENSIC 2	Otis	Hydraulic	\$100.00	\$1,200.00
Housing and Residence Life (HRL) – Huntington						
Item#	Elevator	Building	Brand	Type	Monthly	Yearly
#4-1	C30379	Buskirk Hall West BUSKIRK WEST	Otis	Cable	\$196.00	\$2,352.00
#4-2	C30380	Buskirk Hall East BUSKIRK			\$196.00	\$2,352.00
#4-3	206818	Holderby Hall East HOLDERBY EAST	Otis	Cable	\$196.00	\$2,352.00
#4-4	206819	Holderby Hall West HOLDERBY WEST	Otis	Cable	\$196.00	\$2,352.00
#4-5	205416	Holderby Hall Cafe (Freight) HOLDERBY CAFE	Otis	Cable	\$196.00	\$2,352.00
#4-6	207004	Twin Towers East -1 TWIN TWR E #1	Otis	Cable	\$280.00	\$3,360.00
#4-7	207005	Twin Towers East -2 TWIN TWR E #2	Otis	Cable	\$280.00	\$3,360.00
#4-8	207006	Twin Towers East -3 TWIN TWR E #3	Otis	Cable	\$280.00	\$3,360.00
#4-9	207007	Twin Towers West -1 TWIN TWR W #1	Otis	Cable	\$280.00	\$3,360.00
#4-10	207008	Twin Towers West -2 TWIN TWR W #2	Otis	Cable	\$280.00	\$3,360.00
#4-11	207009	Twin Towers West -3 TWIN TWR W #3	Otis	Cable	\$280.00	\$3,360.00
#4-12	F21188	Wellman Hall WELLMAN	Schindler	Hydraulic	\$100.00	\$1,200.00
#4-13	F21190	Gibson Hall GIBSON	Schindler	Hydraulic	\$100.00	\$1,200.00
#4-14	F21191	Haymaker Hall HAYMAKER	Schindler	Hydraulic	\$100.00	\$1,200.00
#4-15	F21192	Willis Hall WILLIS	Schindler	Hydraulic	\$100.00	\$1,200.00
#4-16		Buskirk Wheelchair			\$100.00	\$1,200.00
Auxiliary Services – Huntington						
Item#	Elevator	Building	Brand	Type	Monthly	Yearly
#5-1	D17469	Memorial Student Center STUD. CENTR FRT	White	Hydraulic	\$100.00	\$1,200.00
#5-2	C30360	Memorial Student Center Rec Rm PASS REC RM	White	Hydraulic	\$100.00	\$1,200.00
#5-3	C30361	Memorial Student Center Bookstore SVC BOOKSTORE SVC	White	Hydraulic	\$100.00	\$1,200.00
#5-4	C30359	Memorial Student Center Kitchen MEM SS KITCHEN	PFlow Industries	Lift	\$100.00	\$1,200.00
School of Medicine – Spring Valley						
Item#	Elevator	Building	Brand	Type	Monthly	Yearly
#6-1	C45770	Medical Education Bldg. 1543 SPRINGVALY	Murphy	Hydraulic	\$100.00	\$1,200.00
#6-2	C45771	Medical Education Bldg. 1542 SPRINGVALY	Murphy	Hydraulic	\$100.00	\$1,200.00
MU School of Medicine – Huntington						
Item#	Elevator	Building	Brand	Type	Monthly	Yearly
#7-1	D08121	Medical Education Bldg. DUPLEX 1	Thyssen-Krupp	Hydraulic	\$100.00	\$1,200.00
#7-2	D08123	Medical Education Bldg. DUPLEX 2	Thyssen-Krupp	Hydraulic	\$100.00	\$1,200.00
#7-3	D08124	Medical Education Bldg. SINGLE FRNT 1	Thyssen-Krupp	Hydraulic	\$100.00	\$1,200.00
#7-4	D08125	Medical School FRT	Dover	Cable	\$196.00	\$2,352.00
#7-5	D26627	Medical School MED SCHOOL T50	Dover	Cable	\$196.00	\$2,352.00
#7-6	D26645	Medical School CLINICAL 1	Dover	Cable	\$196.00	\$2,352.00
#7-7	D26646	Medical School CLINICAL 2	Dover/Thyssen-Krupp	Cable	\$196.00	\$2,352.00
#7-8	D26793	Medical School CLINICAL FRT	Thyssen-Krupp	Cable	\$196.00	\$2,352.00
#7-9		Douglass Center	Schindler	Hydraulic	\$100.00	\$1,200.00
Public Safety – Huntington						
Item#	Elevator	Building	Brand	Type	Monthly	Yearly
#8-1	D78213	Parking Garage 3rd Avenue E. PKG			\$100.00	\$1,200.00
#8-2	D78216	Parking Garage 3rd Avenue W. PKG	Thyssen-Krupp	Hydraulic	\$100.00	\$1,200.00
#8-3	F44264	Parking Garage 6TH AVE GRG #1			\$100.00	\$1,200.00
#8-4	F44552	Parking Garage 6TH AVE GRG #2	Thyssen-Krupp	Hydraulic	\$100.00	\$1,200.00

1.1. Addition or Deletion of Elevator Units

The elevators to be serviced and maintained under this contract are specified above. Any unit added or deleted by the University from original listing will result in an equitable adjustment to the contract price. If added, the price will be negotiated by the parties. If a unit is deleted, the price as then in effect on said individual unit will be prorated over the remainder of the term of this agreement, and so subtracted from the amount due under this agreement. If the University chooses to modernize any unit, the modernized unit may be deleted by the University from the agreement for the term of the warranty period of the modernized elevator.

1.2. Non-Routine / Materials

Item#	Description	Amount	Unit of Measure
#9-1	Non-Routine Repairs Mechanic Helper / Emergency / On-Call Mechanic Helper (off-site) / Stand-By Mechanic Helper	\$128.00	Hourly
#9-2	Non-Routine Repairs Mechanic / On-Call Mechanic (off-site) / Stand-By Mechanic / Emergency	\$160.00	Hourly
#9-3	Non-Routine Repairs Mechanic Helper Saturday/Sunday/On-Call Mechanic Helper (off-site) Saturday/Sunday/ Stand-By Mechanic Helper	\$256.00	Hourly
#9-4	Non-Routine Repairs Mechanic Saturday/Sunday/On-Call Mechanic (off-site) Saturday/Sunday Stand-By Mechanic Saturday/Sunday/ Non-Routine Repairs Mechanic Holiday / On-Call Mechanic (off-site) Holiday / Stand-By Mechanic Holiday	\$320.00	Hourly

10-1 QUOTATIONS

When an identified need for repair or replacement is determined to fall outside the scope of covered maintenance, the contractor shall provide:

- A written assessment of the extent and scope of the repair.
- A written timeline to complete the repair.
- A written price estimate.

The price estimate shall include the cost of parts, and all labor and travel, but shall not include "per diem" costs for meals and lodging. Thresholds of spend dictate whether the work will be assigned to the contractor or if bids are required. If the proposed cost is determined to be fair and reasonable, and the cost falls below the threshold of bidding out, the University will proceed to assign the work to the contractor. If the cost falls above the threshold, the University will determine if a bid is needed.

No work shall be performed until the University issues a written notice to proceed to the contractor.

11-1 MATERIALS

Contractor markup on materials required to perform the services described herein shall be fixed for the term of the agreement. In no case, shall contractor's mark up for materials exceed fifteen percent (15%).