


<b>Purchase Change Request</b>			 Marshall University Office of Purchasing One John Marshall Drive Huntington, WV 25755-4100		<b>Order #</b> MU17ELEVATOR	
FY 2017	Buyer JB	Date 3/31/2017	Account VARIOUS	P.O. Date 11/13/2016	Contract	
<b>Document</b> <input type="checkbox"/> Requisition (Cancellation only) <input type="checkbox"/> Regular Purchase Order <input type="checkbox"/> Contract Purchase Order <input checked="" type="checkbox"/> Open End Contract Purchase <input type="checkbox"/> Agreement			<b>Document Action</b> <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Cancellation  <input type="checkbox"/> Increase/Decrease  <input type="checkbox"/> Unused Balance  <input type="checkbox"/> Freight  <input type="checkbox"/> Renewal  <input type="checkbox"/> Extension Error           </div> <div> <input type="checkbox"/> Error in Total Amount  <input type="checkbox"/> Change of Account  <input type="checkbox"/> Change of Vendor Name/Address  <input checked="" type="checkbox"/> Other           </div> </div>			
Vendor Name, Address, Phone #, etc.  OTIS ELEVATOR 4768 CHIMNEY DR CHARLESTON WV 25302			Vendor Code		BOG Unit Name & Address Marshall University Office of Purchasing One John Marshall Drive Huntington, WV 25755-4100	
Ph# (304) 965-2780		Fax (304) 965-2787		FEIN# 13-5583389		
Item#	Quantity	Description of Change			Unit Price	Extended Price
		<p style="text-align: center;"><b>Change Order # <u>3</u></b></p> <p>To complete the contingency period, (September 1, 2016 through February 28, 2017), and begin the contract period effective March 1, 2017 to February 28, 2018 with four (4) optional renewals.</p> <p>Contract release purchase orders will have effective dates within fiscal year periods (July 1st to June 30th)</p>				
Reason for Change: To close out the contingency period and begin the contract period.				Previous Total	\$	OPEN END
				Increase	\$	
				Decrease	\$	
				New Total	\$	OPEN END

Approved: Stephane Ope 4-3-17 At \_\_\_\_\_

N/A  
 \_\_\_\_\_  
 Attorney General if required

Date

# 1. PRICING

## 1.1 MAINTENANCE

## Academic and Administrative Bldgs. Forensic Science Bldg. – Huntington

Item#	Elevator	Building	Brand	Type	Monthly	Yearly
#1-1	D91076	Bio Med	Thyssen-Krupp	Hydraulic	\$100.00	\$1,200.00
#1-2	D91077	Biotechnology Building BIO MED 1	Thyssen-Krupp	Hydraulic	\$100.00	\$1,200.00
#1-3	D91078	Biotechnology Building BIO MED 2	Thyssen-Krupp	Hydraulic	\$100.00	\$1,200.00
#1-4	D91079	Biotechnology Building BIO MED 3	Thyssen-Krupp	Hydraulic	\$100.00	\$1,200.00
#1-5	C30392	East Hall #1	Cotton	Hydraulic	\$100.00	\$1,200.00
#1-6	C30390	Corbly Hall East ELV 2	Dover	Hydraulic	\$100.00	\$1,200.00
#1-7	C30391	Corbly Hall West ELV 1	Dover	Hydraulic	\$100.00	\$1,200.00
#1-8	D08118	Drinko Library LIB DMC #1	Dover	Hydraulic	\$100.00	\$1,200.00
#1-9	D08119	Drinko Library LIB DMC #2	Dover	Hydraulic	\$100.00	\$1,200.00
#1-10	D08120	Drinko Library LIB FRT	Dover	Hydraulic	\$100.00	\$1,200.00
#1-11	C07373	Fine Arts	Dover	Hydraulic	\$100.00	\$1,200.00
#1-12	C07374	Fine Arts	Dover	Hydraulic	\$100.00	\$1,200.00
#1-13	C30381	Harris Hall	Armor	Hydraulic	\$100.00	\$1,200.00
#1-14	F15520	Harris Hall -2	Thyssen-Krupp	Hydraulic	\$100.00	\$1,200.00
#1-15	C30382	Jenkins Hall	Dover	Hydraulic	\$100.00	\$1,200.00
#1-16	D26035	Jamie Jazz Center JAOMI JAZZ CTR.	Dover	Hydraulic	\$100.00	\$1,200.00
#1-17		Morrow Library	Inclinators	Wheel Chair	\$100.00	\$1,200.00
#1-18	C30373	Morrow Library East	Dover	Hydraulic	\$100.00	\$1,200.00
#1-19	D30374	Morrow Library West OLD LIBRY WEST	Dover	Hydraulic	\$100.00	\$1,200.00
#1-20	D18292	Old Main OLD MAIN HYDRO	Otis	Hydraulic	\$100.00	\$1,200.00
#1-21	C30384	Prichard Hall Hydro	Cotton	Hydraulic	\$100.00	\$1,200.00
#1-22	C30385	Prichard Hall Traction	Westinghouse	Cable	\$196.00	\$2,352.00
#1-23		REDC	Plunger Lift	Hydraulic	\$100.00	\$1,200.00
#1-24	C07371	Science Hall East	Dover	Hydraulic	\$100.00	\$1,200.00
#1-25	C07372	Science Hall West	Dover	Hydraulic	\$100.00	\$1,200.00
#1-26	C46263	Smith Hall RH NEW S. ELV	Dover	Cable	\$196.00	\$2,352.00
#1-27	C46264	Smith Hall MID NEW ELV	Dover	Cable	\$196.00	\$2,352.00
#1-28	C46265	Smith Hall LH NEW ELV	Dover	Cable	\$196.00	\$2,352.00
#1-29	C30389	Smith Hall – Old Music Hall	Dover	Cable	\$196.00	\$2,352.00
#1-30	C30388	Smith Music Hall	Haughton	Hydraulic	\$100.00	\$1,200.00
#1-31	C30395	Sorrell Maintenance Lift 1 Maint Bldg.	Plunger Lift	Hydraulic	\$100.00	\$1,200.00
#1-32	616657	Visual Arts ELV 2	Otis	Gen 2	\$196.00	\$2,352.00
#1-33	615656	Visual Arts ELV 1	Otis	Gen 2	\$196.00	\$2,352.00
#1-34		Weisberg Engineering	Otis	Gen 2	\$196.00	\$2,352.00
#1-35		Weisberg Engineering	Otis	Gen 2	\$196.00	\$2,352.00
#1-36		Weisberg Engineering	Otis	Gen 2	\$196.00	\$2,352.00
#1-37	F55835	Welcome Center	Thyssen-Krupp	Hydraulic	\$100.00	\$1,200.00
Athletics						
#2-1	C07368	Stadium	Dover	Cable	\$196.00	\$2,352.00
#2-2	C07369	Stadium	Dover	Cable	\$196.00	\$2,352.00
#2-3		Stadium	Thyssen-Krupp	Cable	\$196.00	\$2,352.00
#2-4	C07370	Facilities Bldg. (Shcwey Building)	Dover	Hydraulic	\$100.00	\$1,200.00
#2-5	901156	Henderson Center	Otis	Hydraulic	\$100.00	\$1,200.00
#2-6	N/A	Chris Cline Athletic Complex (Indoor Practice Facility)	Still under warranty – not added to contract at this time			



Forensics						
Item#	Elevator	Building	Brand	Type	Monthly	Yearly
#3-1	D90117	Forensic Science Building FORENSIC 1	Thyssen-Krupp	Hydraulic	\$100.00	\$1,200.00
#3-2	243981	Forensic Science Annex FORENSIC 2	Otis	Hydraulic	\$100.00	\$1,200.00
Housing and Residence Life (HRL) – Huntington						
Item#	Elevator	Building	Brand	Type	Monthly	Yearly
#4-1	C30379	Buskirk Hall West BUSKIRK WEST	Otis	Cable	\$196.00	\$2,352.00
#4-2	C30380	Buskirk Hall East BUSKIRK			\$196.00	\$2,352.00
#4-3	206818	Holderby Hall East HOLDERBY EAST	Otis	Cable	\$196.00	\$2,352.00
#4-4	206819	Holderby Hall West HOLDERBY WEST	Otis	Cable	\$196.00	\$2,352.00
#4-5	205416	Holderby Hall Cafe (Freight) HOLDERBY CAFE	Otis	Cable	\$196.00	\$2,352.00
#4-6	207004	Twin Towers East -1 TWIN TWR E #1	Otis	Cable	\$280.00	\$3,360.00
#4-7	207005	Twin Towers East -2 TWIN TWR E #2	Otis	Cable	\$280.00	\$3,360.00
#4-8	207006	Twin Towers East -3 TWIN TWR E #3	Otis	Cable	\$280.00	\$3,360.00
#4-9	207007	Twin Towers West -1 TWIN TWR W #1	Otis	Cable	\$280.00	\$3,360.00
#4-10	207008	Twin Towers West -2 TWIN TWR W #2	Otis	Cable	\$280.00	\$3,360.00
#4-11	207009	Twin Towers West -3 TWIN TWR W #3	Otis	Cable	\$280.00	\$3,360.00
#4-12	F21188	Wellman Hall WELLMAN	Schindler	Hydraulic	\$100.00	\$1,200.00
#4-13	F21190	Gibson Hall GIBSON	Schindler	Hydraulic	\$100.00	\$1,200.00
#4-14	F21191	Haymaker Hall HAYMAKER	Schindler	Hydraulic	\$100.00	\$1,200.00
#4-15	F21192	Willis Hall WILLIS	Schindler	Hydraulic	\$100.00	\$1,200.00
#4-16		Buskirk Wheelchair			\$100.00	\$1,200.00
Auxiliary Services – Huntington						
Item#	Elevator	Building	Brand	Type	Monthly	Yearly
#5-1	D17469	Memorial Student Center STUD. CENTR FRT	White	Hydraulic	\$100.00	\$1,200.00
#5-2	C30360	Memorial Student Center Rec Rm PASS REC RM	White	Hydraulic	\$100.00	\$1,200.00
#5-3	C30361	Memorial Student Center Bookstore SVC BOOKSTORE SVC	White	Hydraulic	\$100.00	\$1,200.00
#5-4	C30359	Memorial Student Center Kitchen MEM SS KITCHEN	PFlow Industries	Lift	\$100.00	\$1,200.00
School of Medicine – Spring Valley						
Item#	Elevator	Building	Brand	Type	Monthly	Yearly
#6-1	C45770	Medical Education Bldg. 1543 SPRINGVALY	Murphy	Hydraulic	\$100.00	\$1,200.00
#6-2	C45771	Medical Education Bldg. 1542 SPRINGVALY	Murphy	Hydraulic	\$100.00	\$1,200.00
MU School of Medicine – Huntington						
Item#	Elevator	Building	Brand	Type	Monthly	Yearly
#7-1	D08121	Medical Education Bldg. DUPLEX 1	Thyssen-Krupp	Hydraulic	\$100.00	\$1,200.00
#7-2	D08123	Medical Education Bldg. DUPLEX 2	Thyssen-Krupp	Hydraulic	\$100.00	\$1,200.00
#7-3	D08124	Medical Education Bldg. SINGLE FRNT 1	Thyssen-Krupp	Hydraulic	\$100.00	\$1,200.00
#7-4	D08125	Medical School FRT	Dover	Cable	\$196.00	\$2,352.00
#7-5	D26627	Medical School MED SCHOOL T50	Dover	Cable	\$196.00	\$2,352.00
#7-6	D26645	Medical School CLINICAL 1	Dover	Cable	\$196.00	\$2,352.00
#7-7	D26646	Medical School CLINICAL 2	Dover/Thyssen-Krupp	Cable	\$196.00	\$2,352.00
#7-8	D26793	Medical School CLINICAL FRT	Thyssen-Krupp	Cable	\$196.00	\$2,352.00
#7-9		Douglass Centre	Schindler	Hydraulic	\$100.00	\$1,200.00
Public Safety – Huntington						
Item#	Elevator	Building	Brand	Type	Monthly	Yearly
#8-1	D78213	Parking Garage 3rd Avenue E. PKG	Thyssen-Krupp	Hydraulic	\$100.00	\$1,200.00
#8-2	D78216	Parking Garage 3rd Avenue W. PKG			\$100.00	\$1,200.00
#8-3	F44264	Parking Garage 6TH AVE GRG #1	Thyssen-Krupp	Hydraulic	\$100.00	\$1,200.00
#8-4	F44552	Parking Garage 6TH AVE GRG #2			\$100.00	\$1,200.00

## 1.1. ADDITION OR DELETION OF ELEVATOR UNITS

The elevators to be serviced and maintained under this contract are specified above. Any unit added or deleted by the University from original listing will result in an equitable adjustment to the contract price. If added, the price will be negotiated by the parties. If a unit is deleted, the price as then in effect on said individual unit will be prorated over the remainder of the term of this agreement, and so subtracted from the amount due under this agreement. If the University chooses to modernize any unit, the modernized unit may be deleted by the University from the agreement for the term of the warranty period of the modernized elevator.

## 1.2. NON-ROUTINE / MATERIALS

Item#	Description	Amount	Unit of Measure
#9-1	Non-Routine Repairs Mechanic Helper / Emergency / On-Call Mechanic Helper (off-site) / Stand-By Mechanic Helper	\$128.00	Hourly
#9-2	Non-Routine Repairs Mechanic / On-Call Mechanic (off-site) / Stand-By Mechanic / Emergency	\$160.00	Hourly
#9-3	Non-Routine Repairs Mechanic Helper Saturday/Sunday/On-Call Mechanic Helper (off-site) Saturday/Sunday/ Stand-By Mechanic Helper	\$256.00	Hourly
#9-4	Non-Routine Repairs Mechanic Saturday/Sunday/On-Call Mechanic (off-site) Saturday/Sunday Stand-By Mechanic Saturday/Sunday/ Non-Routine Repairs Mechanic Holiday / On-Call Mechanic (off-site) Holiday / Stand-By Mechanic Holiday	\$320.00	Hourly

### 10-1 QUOTATIONS

When an identified need for repair or replacement is determined to fall outside the scope of covered maintenance, the contractor shall provide:

- A written assessment of the extent and scope of the repair.
- A written timeline to complete the repair.
- A written price estimate.

The price estimate shall include the cost of parts, and all labor and travel, but shall not include "per diem" costs for meals and lodging. Thresholds of spend dictate whether the work will be assigned to the contractor or if bids are required. If the proposed cost is determined to be fair and reasonable, and the cost falls below the threshold of bidding out, the University will proceed to assign the work to the contractor. If the cost falls above the threshold, the University will determine if a bid is needed.

**No work shall be performed** until the University issues a written notice to proceed to the contractor.

### 11-1 MATERIALS

Contractor markup on materials required to perform the services described herein shall be fixed for the term of the agreement. In no case, shall contractor's mark up for materials exceed fifteen percent (15%).



PHYSICAL PLANT			
Dale Osburn 304-696-6616 ; osburnr@marshall.edu			
Machine #	Designation	Machine #	Designation
616657	VISUAL ARTS ELV 2	C30392	EAST HALL #1
615656	VISUAL ARTS ELV 1	C30395	LIFT 1 MANT.BLG
201142	LAIDLEY HALL <del>DELETED</del>	C46263	RH NEW S. ELV
901156	HENDERSON CNTR	C46264	MID NEW ELV
C07370	FAC BLDG	C46265	LH NEW ELV
C07371	SCIENCE EAST	D08118	LIB DMC #1
C07372	SCIENCE WEST	D08119	LIB DMC #2
C07373	FINE ARTS BLD	D08120	LIB FRT
C07374	FINE ARTS BLD	D18292	OLD MAIN HYDRO
C30373	OLD LIBRY EAST	D26035	JAOMI JAZZ CTR.
C30381	HARRIS HALL	D30374	OLD LIBRY WEST
C30382	JENKINS HALL	D91076	BIO MED
C30384	PRICHARD HYDRO	D91077	BIO MED 1
C30385	PRICHARD TRACTI	D91078	BIO MED 2
C30388	MUSIC HL -SMITH	D91079	BIO MED 3
C30389	OLD MUSIC HALL	F15520	HARRIS HALL #2
C30390	CORBLY E ELV 2	F55835	WELCOME CENTER
C30391	CORBLY W ELV 1		
FORENSIC SCIENCE			
Terry Fenger 304-691-8960 fenger@marshall.edu			
Jason Chute: Office: 304-691-8946; jchute@marshall.edu			
Machine #	Designation	Machine #	Designation
243981	FORENSIC 2	D90117	FORENSIC 1
ATHLETICS			
Scott Morehouse; 304-972-6602; morehou1@marshall.edu			
Andrew Brown; 603-568-8694; Lee Damon: 304-208-1597			
Machine #	Designation	Machine #	Designation
C07368	STADIUM	C07369	STADIUM
HOUSING and RESIDENCE LIFE (HRL)			
Pete Divers; 304-633-4904; divers@marshall.edu			
Bob Easthom; 304-633-5086; easthom@marshall.edu			
Bonnie Jean Ross; 304-696-3363; rossb@marshall.edu			
Machine #	Designation	Machine #	Designation
205416	HOLDERBY CAFE	207009	TWIN TWR W #3
206818	HOLDERBY EAST	C30379	BUSKIRK WEST
206819	HOLDERBY WEST	C30380	BUSKIRK EAST
207004	TWIN TWR E #1	F21188	WELLMAN
207005	TWIN TWR E #2	F21190	GIBSON
207006	TWIN TWR E #3	F21191	HAYMAKER
207007	TWIN TWR W #1	F21192	WILLIS
207008	TWIN TWR W #2	Add	Buskirk Wheelchair Lift
AUXILIARY SERVICES			
Yvette Blevins: 304-646-6472; arnetty@marshall.edu			
William "Tootie" Carter 304-696-2528; carterw@marshall.edu			
Machine #	Designation	Machine #	Designation
C30359	MEM SS KITCHEN	C30361	BOOKSTORE SVC
C30360	PASS REC RM	D17469	STUD. CENTR FRT
SCHOOL OF MEDICINE			
Jason Hurn; 304-696-7378			
Shawn Robertson; 304-691-1614;			
Marty Newman; cell 304-654-9192			
Machine #	Designation	Machine #	Designation
C45770	1543 SPRINGVALY	D26627	MED SCHOOL T50
C45771	1542 SPRINGVALY	D26645	CLINICAL 1
D08121	DUPLEX 1	D26646	CLINICAL 2
D08123	DUPLEX 2	D26793	CLINICAL FRT
D08124	SINGLE FRNT 1	Add	Douglas Center
D08125	FRT		
PUBLIC SAFETY			
Carolyn O'Lynn; 304-696-6684; olynn@marshall.edu			
Machine #	Designation	Machine #	Designation
F44264	6TH AVE GRG #1	D78213	E. PKG
F44552	6TH AVE GRG #2	D78216	W. PKG