


Purchase Change Request			 Marshall University Office of Purchasing One John Marshall Drive Huntington, WV 25755-4100			Order # MU19MEDIABUY		
FY 2020	Buyer TB	Date 12/11/2019	Account	P.O. Date 1/7/2019	Contract MU19MEDIABUY			
Document <input type="checkbox"/> Requisition (Cancellation only) <input type="checkbox"/> Regular Purchase Order <input type="checkbox"/> Contract Purchase Order <input checked="" type="checkbox"/> Open End Contract Purchase <input type="checkbox"/> Agreement				Document Action <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Cancellation <input checked="" type="checkbox"/> Increase/Decrease <input type="checkbox"/> Unused Balance <input type="checkbox"/> Freight <input type="checkbox"/> Renewal <input type="checkbox"/> Extension Error </div> <div> <input type="checkbox"/> Error in Total Amount <input type="checkbox"/> Change of Account <input type="checkbox"/> Change of Vendor Name/Address <input type="checkbox"/> Other </div> </div>				
Vendor Name, Address, Phone #, etc. SPI Productions Inc 4752 Euclid Road Virginia Beach, VA 23462				Vendor Code		BOG Unit Name & Address Marshall University Office of Purchasing One John Marshall Drive Huntington, WV 25755-4100		
Ph# 757-473-8152		Fax		FEIN# 833966155				
Item#	Quantity	Description of Change			Unit Price	Extended Price		
		<p style="text-align: center;">Change Order # <u>3</u></p> <p>To amend the contract according to all terms, conditions, and specifications contained in the original contract and all authorized change orders, as per the information below and on page 2.</p> <p style="text-align: center;">MEDIA BUYING SERVICES</p> <p>To include rates for November, December, and January as per the 2019-2020 Media Plan for the following items:</p> <p>(1) TV Spend (2) Out of Home / Outdoor Spend (3) Digital Spend</p> <p>Effective Date of Change: 12/11/2019</p> <p>Contract Effective Dates: January 7, 2019 - January 6, 2020</p>						
Reason for Change: To include rates for November, December, and January as per the 2019-2020 Media Plan.					Previous Total	\$ Open-End		
					Increase	\$		
					Decrease	\$		
					New Total	\$ Open-End		

Approved:

Authorized Signature

Angela White Negg

12/12/19

Date

N/A

Attorney General if required

Date

[illegible]