Marshall University Purchase Purchase Order # Office of Purchasing One John Marshall Drive Order MU19MAINT Huntington WV, 25755-4100 Direct all inquires regarding this order to: (304) 696-2822 Vendor Code: THIS ORDER IS SUBJECT TO TO: Ship to: THE GENERAL TERMS AND MARSHALL UNIVERSITY CONDITIONS AS SET FORTH **AETNA BUILDING MAINTENANCE** 1 JOHN MARSHALL DRIVE **HEREIN HUNTINGTON, WV 25755** 646 PARSONS AVE. WVFIMS Account #: Room # N/A COLUMBUS, OH 43206 PH: (614) 246-8145 FEIN: 31-0620970 P.O. Date FΥ Buyer Ship Via F.O.B Terms Contract # 1/25/2019 2019 **HRS** SITE NET 30 MU19MAINT CONTRACT ACCEPTANCE On behalf of the Governing Board, MARSHALL UNIVERSITY hereby accepts the quotation of AETNA BUILDING MAINTENANCE INC for Cleaning Services. signed by Doug Chapman Title Vice President/Business Development on 12/12/2018 Approved as to form this _____ day of _____, ____, ____ Chief Counsel Effective Dates: 1/1/2019 - 12/31/2019 (4) Four optional renewals. THIS ORDER IS EXEMPT FROM ALL SALES TAX LIMIT EACH INVOICE TO A SINGLE PURCHASE ORDER NUMBER Fund Line No. Org. Account **Encumber Amount** Open-End 1. Total: 2.

Mail Original Invoice and 1 Copy to:

Marshall University Accounts Payable One John Marshall Drive Huntington, WV 25755-4500 Yvcey browdolinki 2//g

3.

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Price Listing

#	Building	Squre Feet	Days of Service	Shift	Unlock	Monthly Fee Per Building	Total Cost	Comments
#1-1	Harris Hall	58,500	2 Day RR Cleaning & Stocking	Day/Night	Yes	\$ 340.15	\$ 4,081.76	None
#1-2	Harris Hall	58,500	3 Full Service	Day/Night	Yes	\$ 2,881.24	\$ 34,574.92	None
#1-3	Harris Hall	58,500	5 Full Service	Day/Night	Yes	\$ 4,802.07	\$ 57,624.86	Currently
#1-4	Harris Hall	58,500	Day Porter	Day/Night	Yes	\$ 2,401.04	\$ 28,812.43	Currently
#2-1	Jenkins Hall	42,500	2 Day RR Cleaning & Stocking	Day/Night	Yes	\$ 240.10	\$ 2,881.24	None
#2-2	Jenkins Hall	42,500	3 Full Service	Day/Night	Yes	\$ 1,080.47	\$ 12,965.59	None
#2-3	Jenkins Hall	42,500	5 Full Service	Night	Yes	\$ 1,800.78	\$ 21,609.32	Currently

#	Building	Squre Feet	Days of Service	Shift	Unlock	Monthly Fee Per Buildin g	Total Cost	Comments
#3-1	East Hall	21,721	2 Day RR Cleaning & Stocking	Night	No	\$ 140.06	\$ 1,680.73	None
#3-2	East Hall	21,721	3 Full Service	Night	No	\$ 1,080.47	\$ 12,965.59	None
#3-3	East Hall	21,721	5 Full Service	Night	No	\$ 1,800.78	\$ 21,609.32	Currently
#4-1	Prichard Hall	36,850	2 Day RR Cleaning & Stocking	Night	Yes	\$ 160.07	\$ 1,920.83	None
#4-2	Prichard Hall	36,850	3 Full Service	Night	Yes	\$ 1,080.47	\$ 12,965.59	None
#4-3	Prichard Hall	36,850	5 Full Service	Night	Yes	\$ 1,800.78	\$ 21,609.32	Currently

#	Building	Squre Feet	Days of Service	Shift	Unlock	Monthly Fee Per Building	Total Cost	Comments
#5-1	Sorrell Maintenance Building	40,000	2 Day RR Cleaning & Stocking	Day	No	\$ 100.04	\$ 1,200.52	None
#5-2	Sorrell Maintenance Building	40,000	3 Full Service	Day	No	\$ 720.31	\$ 8,643.73	None
#5-3	Sorrell Maintenance Building	40,000	5 Full Service	Day	No	\$ 1,200.52	\$ 14,406.22	Currently
#6-1	Jomie Jazz	13,500	2 Day RR Cleaning & Stocking	Night	No	\$ 80.03	\$ 960.41	None
#6-2	Jomie Jazz	13,500	3 Full Service	Night	No	\$ 720.31	\$ 8,643.73	None
#6-3	Jomie Jazz	13,500	5 Full Service	Night	No	\$ 1,200.52	\$ 14,406.22	Currently

#	Building	Squre Feet	Days of Service	Shift	Unlock	Monthly Fee Per Building	Total Cost	Comments
#7-1	Joseph M. Gillette Welcome Center	5,900	2 Day RR Cleaning & Stocking	Night	No	\$ 70.03	\$ 840.36	None
#7-2	Joseph M. Gillette Welcome Center	5,900	3 Full Service	Night	No	\$ 540.23	\$ 6,482.80	None
#7-3	Joseph M. Gillette Welcome Center	5,900	5 Full Service	Night	No	\$ 900.39	\$ 10,804.66	Currently

#	Building	Squre Feet	Days of Service	Shift	Unlock	Monthly Fee Per Building	Total Cost	Comments
#8-1	Office of Public Safety	6,850	2 Day RR Cleaning & Stocking	Days	No	\$ 70.03	\$ 840.36	None
#8-2	Office of Public Safety	6,850	3 Full Service	Days	No	\$ 600.26	\$ 7,203.11	Currently
#8-3	Office of Public Safety	6,850	5 Full Service	Days	No	\$ 1,000.43	\$ 12,005.18	None
#9-1	Myers Hall	N/A	2 Day RR Cleaning & Stocking	N/A	N/A	\$ 180.08	\$ 2,160.93	None
#9 -2	Myers Hall	N/A	3 Full Service	N/A	N/A	\$ 1,080.47	\$ 12,965.59	None
# 9 -3	Myers Hall	N/A	5 Full Service	N/A	N/A	\$ 1,800.78	\$ 21,609.32	Currently

#	Building	Squre Feet	Days of Service	Shift	Unlock	Monthly Fee Per Building	Total Cost	Comments
#10-1	Drinko Library	115,000	2 Day RR Cleaning & Stocking	Day/Night	No	\$ 240.10	\$ 2,881.24	None
#10-2	Drinko Library	115,000	3 Full Service	Day/Night	No	\$ 6,241.73	\$ 74,900.80	None
#10-3	Drinko Library	115,000	5 Full Service	Day/Night	No	\$ 6,481.80	\$ 77,781.60	Currently
#10-4	Drinko Library	115,000	Day Porter	Day/Night	No	\$ 0.00	\$ 0.00	Included in above plus Sat & Sun policing coverage
#11-1	Art Warehouse	38,800	2 Day RR Cleaning & Stocking	Days	No	\$ 90.04	\$ 1,080.47	None
#11-2	Art Warehouse	38,800	3 Full Service	Days	No	\$ 1,200.52	\$ 14,406.22	Currently
#11-3	Art Warehouse	3 <mark>8,800</mark>	5 Full Service	Days	No	\$ 2,000.86	\$ 24,010.36	None

#	Building	Squre Feet	Days of Service	Shift	Unlock	Monthly Fee Per Building	Total Cost	Comments
#12-1	Memorial Student Center	113,000	See Attachment D	Day/Night	Yes	\$ 420.18	\$ 5,042.18	None
#12-2	Memorial Student Center	113,000	6 Full Service	Day/Night	Yes	\$ 5,881.63	\$ 70,579.60	5 days plus Sat. policing coverage
#12-3	Memorial Student Center	113,000	7 Full Service	Day/Night	Yes	\$ 6,181.72	\$ 74,180.60	Currently, 5 days plus Sat. & Sun policing coverage
#13-1	Weisberg Engineering	16,000	2 Day RR Cleaning & Stocking	Night	No	\$ 80.03	\$ 960.41	None
#13-2	Weisberg Engineering	16,000	3 Full Service	Night	No	\$ 900.39	\$ 10,804.66	Currently
#13-3	Weisberg Engineering	16,000	5 Full Service	Night	No	\$ 1,500.65	\$ 18,007.77	None

#	Building	Squre Feet	Days of Service	Shift	Unlock	Monthly Fee Per Building	Total Cost	Comments
#14-1	Shewey Building	42,825	2 Day RR Cleaning & Stocking	Night	No	\$ 180.08	\$ 2,160.93	None
#14-2	Shewey Building	42,825	3 Full Service	Night	No	\$ 1,440.62	\$ 17,287.46	None
#14-3	Shewey Building	42,825	5 Full Service	Night	No	\$ 2,401.24	\$ 28,812.43	Currently
#15-1	Dot Hicks Complex	2,816	2 Day RR Cleaning & Stocking	Night	No	\$ 125.05	\$ 1,500.65	None
#15-2	Dot Hicks Complex	2,816	3 Full Service	Night	No	\$ 360.16	\$ 4,321.86	None
#15-3	Dot Hicks Complex	2,816	5 Full Service	Night	No	\$ 600.26	\$ 7,203.11	Currently

#	Building	Squre Feet	Days of Service	Shift	Unlock	Monthly Fee Per Building	Total Cost	Comments
#16-1	Softball Press Box	2,258	2 Day RR Cleaning & Stocking	Night	No	\$ 0.00	\$ 0.00	None
#16-2	Softball Press Box	2,258	3 Full Service	Night	No	\$ 140.00	\$ 1,680.00	Currently
#16-3	Softball	2,258	5 Full Service	Night	No	\$ 233.00	\$ 2,800.00	None
#17-1	Bobby Pruett Weight Room	14,000	2 Day RR Cleaning & Stocking	Night	No	\$ 110.05	\$ 1,320.57	None
#17- 2	Bobby Pruett Weight Room	14,000	3 Full Service	Night	No	\$ 360.16	\$ 4,321.86	None
¥17-3	Bobby Pruett Weight Room	14,000	5 Full Service	Night	No	\$ 600.26	\$ 7,203.11	Currently

#	Building	Squre Feet	Days of Service	Shift	Unlock	Monthly Fee Per Building	Total Cost	Comments
#18-1	Visual Arts Center	66,600	2 Day RR Cleaning & Stocking	Day/Night	No	\$ 360.16	\$ 4,321.86	None
#18-2	Visual Arts Center	66,600	3 Full Service	Day/Night	No	\$ 2,160.93	\$ 25,931.19	None
#18-3	Visual Arts Center	66,600	5 Full Service	Day/Night	No	\$ 3,601.55	\$ 43,218.65	Currently
#19 -1	Child Development Academy	9,760	2 Day RR Cleaning & Stocking	Evening	No	\$ 130.06	\$ 1,560.67	None
#19-2	Child Development Academy	9,760	3 Full Service	Evening	No	\$ 1,440.62	\$ 17,287.46	None
#19-3	Child Development Academy	9,760	5 Full Service	Evening	No	\$ 2,401.04	\$ 28,812.43	Currently
#19-4	Child Development Academy	9,760	See Attachment F	Evening	No	\$ 0.00	\$ 0.00	Included in above

#	Building	Squre Feet	Days of Service	Shift	Unlock	Monthly Fee Per Building	Total Cost	Comments
#20-1	Indoor Athletic Academics	48,500	2 Day RR Cleaning & Stocking	Night	No	\$ 60.03	\$ 720.31	None
#20-2	Indoor Athletic Academics	48,500	3 Full Service	Night	No	\$720.31	\$ 8,643.73	None
#20-3	Indoor Athletic Academics	48,500	5 Full Service	Night	No	\$ 1,200.52	\$ 14,406.22	Currently
#21-1	Corbly Hall	102,380	2 Day RR Cleaning & Stocking	Night	Yes	\$ 280.12	\$ 3,361.45	None
#21-2	Corbly Hall	102,380	3 Full Service	Night	Yes	\$ 3,961.71	\$ 47,540.51	None
#21-3	Corbly Hall	102,380	5 Full Service	Night	Yes	\$ 6,602.85	\$ 79,234.19	Currently

#	Building	Squre Feet	Days of Service	Shift	Unlock	Monthly Fee Per Building	Total Cost	Comments
#22-1	Morrow Library	108,041	2 Day RR Cleaning & Stocking	Day	Yes	\$ 220.09	\$ 2,641.14	None
#22-2	Morrow Library	108,041	3 Full Service	Day	Yes	\$ 2,160.93	\$ 25,931.19	None
#22-3	Morrow Library	108,041	5 Full Service	Day	Yes	\$ 3,601.55	\$ 43,218.65	Currently
#23-1	Placement Center	4,016	2 Day RR Cleaning & Stocking	Night	No	\$ 40.02	\$ 480.21	None
#23-2	Placement Center	4,016	3 Full Service	Night	No	\$ 360.16	\$ 4,321.86	None
#23-3	Placement Center	4,016	5 Full Service	Night	No	\$ 600.26	\$ 7,203.11	Currently

#	Building	Squre Feet	Days of Service	Shift	Unlock	Monthly Fee Per Building	Total Cost	Comments
#24-1	Soccer Complex	12,500	2 Day RR Cleaning & Stocking	Night	No	\$ 320.14	\$ 3,841.66	None
#24-2	Soccer Complex	12,500	3 Full Service	Night	No	\$ 720.31	\$ 8,643.73	None
#24-3	Soccer Complex	12,500	5 Full Service	Night	No	\$ 1,200.52	\$ 14,406.22	Currently
#25-1	VARIOUS	N/A	Various	N/A	n/a	\$ 13.85	\$ 13.85	Hourly Rate for new additional buildings
#26-1	3rd Ave Parking Garage	N/A	As needed/Per Hour	N/A	N/A	\$ 18.50	\$ 18.50	OT Rate
#27-1	Concourse Restroom Cleaning	N/A	As Needed/Per Hour	N/A	N/A	\$ 18.50	\$ 18.50	OT Rate

#	Building	Squre Feet	Days of Service	Shift	Unlock	Monthly Fee Per Building	Total Cost	Comments
#28-1	Event Cleanup	N/A	As Needed/Per Hour	N/A	N/A	\$ 18.50	\$ 18.50	OT Rate
#29-1	Additional Price for Day Staff	N/A	As Needed/Per Hour	N/A	N/A	\$ 20.00	\$ 20.00	Day Staff OT Rate
#30-1	Max% Increase	N/A	N/A	N/A	N.A	2.70%	2.70%	Pricing fixed for first 3 year unless gov change
#31-1	Various	NA	NA	NA	NA	\$ 18.50	\$ 18.50	Hourly Rate
#31-2	Maintenance Landscaping with University Equip	N/A	N/A	N/A	N/A	\$ 20.00	\$ 20.00	OT Rate
#31-3	Maintenance Landscaping without University Equip	N/A	N/A	N/A	N/A	\$ 20.00	\$ 20.00	OT Rate plus equipment Rental

#	Building	Squre Feet	Days of Service	Shift	Unlock	Monthly Fee Per Building	Total Cost	Comments
#31-4	Maintenance Lighting with university equipment	N/A	N/A	N/A	N/A	\$ 33.00	\$ 33.00	Per hour
#31-5	Maintenance Lighting without equipment and materials	N/A	N/A	N/A	N/A	\$ 39.00	\$ 39.00	Per hour
#31-6	Maintenance Recovery Efforts with using university equipment	N/A	N/A	N/A	N/A	\$ 20.00	\$ 20.00	OT Rate

#	Building	Squre Feet	Days of Service	Shift	Unlock	Monthly Fee Per Buildin g	Total Cost	Comments
#31-7	Maintenance Recovery Efforts: without equipment	N/A	N/A	N/A	N/A	\$ 20.00	\$ 20.00	OT Rate plus Equipment Rental
#31-8	Maintenance Special with university equipment	N/A	N/A	N/A	N/A	\$ 20.00	\$ 20.00	OT Rate
#31-9	Maintenance Special without equipment for all landscapes duties	N/A	N/A	N/A	N/A	\$ 20.00	\$ 20.00	OT Rate plus Equipment Rental

LIFE OF CONTRACT PAGE

LIFE OF CONTRACT: This contract becomes effective on 1/1/2019 and extends for a period of **one (1) year** or until such reasonable time thereafter as is necessary to obtain a new contract. Such "reasonable time" shall not exceed twelve (12) months upon expiration of one (1) year from the effective date of this contract by giving the Director of Purchasing thirty (30) days written notice.

RENEWAL: This contract may be renewed upon mutual written consent, submitted to the Director of Purchasing thirty (30) days prior to the date of expiration. Such renewal shall be in accordance with the terms and conditions of the original contract and shall be limited to four (4) successive one (1) year periods.

CANCELLATION: The Director of Purchasing reserves the right to cancel this contract immediately upon written notice to the vendor if the commodities or services supplied are of an inferior quality or do not conform to the specifications of the bid and contract herein.

OPEN MARKET CLAUSE: The Director of Purchasing may authorize a spending unit to purchase in the open market, without the filing of a requisition or cost estimate, items specified on this contract for immediate delivery in emergencies due to unforeseen causes (including but not limited to delays in transportation or an unanticipated increase in the volume of work).

TIME: Time consumed in delivery or performance is of the essence.

ORDERING PROCEDURE: Departments shall submit a requisition for commodities covered by this contract to the Purchasing office. Purchasing will then issue a purchase order to the vendor as authorization for shipment. If the vendor accepts credit cards, purchases may also be made using the P-card up to the established transaction limit for the department.

FUNDING PARAGRAPH: Service performed under this contract is to be continued in the succeeding fiscal year contingent upon funds being appropriated by the Legislature for this service. In the event funds are not appropriated for these services, this contract becomes of no effect and is null and void after June 30.

INTEREST: Should this contract include a provision for interest on late payments, the agency agrees to pay the maximum legal rate under West Virginia Law. All other references to interest charges are deleted.

CONTRACT PRICING: Unless otherwise allowed by the Director of Purchasing, price increases will be approved only at the beginning of each renewal period. All adjustments will be made in dollars, not per cent. Requests for price increases must be received in writing by the Director at least thirty **(30)** days in advance of the effective date. Vendors may add products throughout the term of this contract when it is in the best interest of the University.

The Director at Marshall University will determine which products will be added. Price decreases will be "passed through" to Marshall University.

STATE OF WEST VIRGINIA Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (*W. Va. Code* §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Aetna Building Maintenance, Inc. dba ATALIAN Global Services
Authorized Signature: Wough & Chapm Date: 12/13/18
State of
County of, to-wit:
Taken, subscribed, and sworn to before me this day of, 20
My Commission expires
AFFIX SEAL HERE NOTARY PUBLIC
Purchasing Affidavit (Revised 01/19/2018)
Purchasing Affidavit (Revised 01/19/2018)
STATE OF OMO

MU Contract No. MU19MAINT Page 20



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/13/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(les) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in fieu of such endorsement(s).

fuls certificate does not confer rights to the certific		
PRODUCER	NAME: Debbie Moberg	are en
Hylant - Columbus 565 Metro Place South Ste 450	PHONE (A/C, No. Ext): 614-932-1262	(A/C, No): 614-932-1299
Dublin OH 43017	ADDRESS: debbie.moberg@hylant.com	
	INSURER(S) AFFORDING COVERAGE	NAIC#
	INSURER A: Firemens Ins Co of Washington DC	21784
INSURED AETNA-2	INSURER B: Travelers Prop Cas Co of Amer	25674
Aetna Integrated Services Aetna Building Maintenance, Inc.	імвинен с : Capitol Specialty Ins Corp	10328
646 Parsons Ave	INSURER D:	
Columbus OH 43206	INSURER E:	
	INSURER F :	

COVERAGES

CERTIFICATE NUMBER: 1150560481

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

ISR TR	TYPE OF INSURANCE	INSD	SUBR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMIT	S
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR			CPA4278523-52	7/17/2018	7/17/2019	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000 \$ 500.000
							MED EXP (Any one person)	\$ 10,000
- [PERSONAL & ADV INJURY	\$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	\$ 2.000.000
	POLICY X PRO- X LOC						PRODUCTS - COMP/OP AGG	\$ 2.000.000
	OTHEN:						Employers Liability	\$ 1,000,000
Α	AUTOMOBILE LIABILITY			CAA4374765-41	7/17/2018	7/17/2019	COMBINED SINGLE LIMIT (En accident)	\$ 1,000,000
ĺ	X ANY AUTO						BODILY INJURY (Per person)	\$
	OWNED SCHEDULED AUTOS						BODILY INJURY (Per accident)	s
- [X HIRED X NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per sockdent)	\$
							Comp/Coll Deduct	\$ 1,000/1,000
В	X UMBRELLA LIAB X OCCUR			ZUP31M6241818NF	7/17/2018	7/17/2019	EACH OCCURRENCE	\$ 10,000,000
- [EXCESS LIAB CLAIMS-MADE						AGGREGATE	\$ 10.000,000
_	DED X RETENTION\$ 10,000							S
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			WCA4279511-48	7/17/2018	7/17/2019	X PER OTH	
- 1	ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?	N/A					E.L. EACH ACCIDENT	\$ 1,000,000
- 1	(Mandatory in NH)						E.L. DISEASE - EA EMPLOYEE	\$ 1.000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
С	Contractor's Pollution			EV2018230901	7/17/2018	7/17/2019	Limit Aggregate Deductible	\$1,000,000 \$2,000,000 \$15,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Project - Cleaning services for various MU academnic buildings and athletic facilities.

91 1 d L-90V 8102

CERTIFICATE HOLDER	CANCELLATION	

Marshall University
One John Marshall
Huntington WV 25755

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

MUL WILL

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Request for Proposal



Marshall University Office of Purchasing One John Marshall Drive Huntington, WV 25755-4100

Direct all inquiries regarding this order to: (304) 696-2822

Proposal#

MU19MAINT

Vendor:

Aetna Building Maintenance, Inc. dba ATALIAN Global Services

Phone: 614.246.8145

Email: dcchapman@aetnais.com

For information contact:

Buyer: Harold Sanders Phone: (304) 696-2822

Email: sanders13@marshall.edu and

purchasing@marshall.edu

FEIN/SSN: 31-0620970

Fax: 614.246.8306

Sealed requests for proposals furnishing services described below will be received by the Institution. TO RECEIVE CONSIDERATION FOR AWARD, UNLESS OTHERWISE NOTED, THE PROPOSAL WILL BE SUBMITTED ON THIS FORM IN ORIGINAL, SIGNED IN FULL INK, AND NUMBER OF COPIES REQUESTED IN THE PROPOSAL, HAVE A DATE/TIME STAMP AFFIXED AND SUBMITTED IN BONFIRE BY BID OPENING TIME AND DATE. The Institution reserves the right to accept or reject proposals separately or as a whole, to reject any or all proposals, to waive informalities or irregularities and to contract as the best interests of the Institution may require. PROPOSALS ARE SUBJECT TO THE GENERAL TERMS AND CONDITIONS AS SET FORTH HEREIN.

DATE 12/7/2018 F		DELIVERY REQUIREMENTS	DEPARTMENT REQUISITION NO.	PROPOSALS 3:00 PM of December 14	on	BIDDER MUST ENTER DELIVERY DATE FOR EACH ITEM BID
Item #	Quantity		Description		Unit Price	Extended Price
		ADDENDUM #1 The purpose of this addendum is to clarify the proposal specifications in answer to vendors' questions. It is required to confirm receipt of addenda by submitting the signed copy of this sheet with your proposal.				

To the I	urchasing	Depart	ment	,
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In compliance with the above, the undersigned offers and agrees, if this offer is accepted within <u>OO</u> calendar days (30 calendar days unless a different period is inserted by the purchaser) from the bid open date, specified above, to furnish any or all items upon which prices are offered, at the price set opposite each item, delivered at the designated point(s), within the time specified.

Proposer guarantees shipment

Proposer:

from	Huntington within to days	Signed By Day Chaper
		Doug Chapman
FOB	After receipt of order at address	Typed Name
_	shown	Vice President, Business Developmeny
Terms	net 30	Title 646 Parsons Ave.
		Street Address Columbus, OH 43206
		City/State/Zip 614.246.8145
		Date /2/12/18 Phone
BOG 43		Fein 31-0620970
		Email dcchapman@aetnais.com

Request for Proposal



Marshall University Office of Purchasing One John Marshall Drive Huntington, WV 25755-4100

Proposal#
MU19MAINT

Huntington, WV 25755-4100
Direct all inquiries regarding this order to: (304) 696-3157

		UNIVERSITY.	Direct all inqu	unies regarding this of	raer to. (50-	+) 050-5157		
Vendor:					F	or information co	ntact:	
			Phone:			Buyer: Harold Sand Phone: (304) 696-2		ract Specialist
			Email:			Email: sanders13		all.edu and
						purchasing	_	
FEIN/SSN:			Fax:					
OTHERWISE PROPOSAL, I right to acce	NOTED, TH RECEIVED H pt or reject	IE PROPOSAL WILL I HAVE A DATE/TIME ! t proposals separate	BE SUBMITTED STAMP AFFIXED Bly or as a whol	ON THIS FORM IN OR O AND SUBMITTED IN e, to reject any or all I	IGINAL, SIGI BONFIRE BY proposals, to	NED IN FULL INK, AND I BID OPENING TIME AI	NUMBER OF ND DATE. Th r irregularitie	TION FOR AWARD, UNLESS COPIES REQUESTED IN THE le Institution reserves the les and to contract as the RTH HEREIN.
DATE DELIVERY R		DELIVERY REQUIR	EMENTS	DEPARTMENT		PROPOSALS OPEN:		BIDDER MUST ENTER
11/19/18			REQUISITION N MU19SECURITY				er 14, 2018	DELIVERY DATE FOR EACH ITEM BID
Item#	Quantity	Description					Unit Price	Extended Price
		Request for Proposals Marshall University will accept proposals for the following services until 3:00 p.m. on Friday, December 14, 2018. At that time, sealed proposals will be opened and read aloud in Room 125, Old Main Building. Janitorial Services						
To the Purchasing Department, In compliance with the above, the undersigned offers and agrees, if this offer is accepted withincalendar days (30) calendar days unless a different period is inserted by the purchaser) from the bid open date, specified above, to furnish any or all items upon which prices are offered, at the price set opposite each item, delivered at the designated point(s), within the time specified.								
Bidder gua	rantees sh	ipment from						
			_within					
FOB	After receipt of order at address shown			1 C33 SHOWH	Typed/Printed Name			
Terms				Title				
					Fein			
					Street Address			
				Dat	te	P	ione	

Request for Proposal



Marshall University Office of Purchasing One John Marshall Drive Huntington, WV 25755-4100

Huntington, WV 25755-4100
Direct all inquiries regarding this order to: (304) 696-3157

Proposal#

MU19MAINT

vendor:		
Aetna Building	Maintenance,	Inc.

dba ATALIAN Global Services

Phone: 614.246.8145

For information contact:

Buyer: Harold Sanders, Contract Specialist

Phone: (304) 696-2822
Email: dcchapman@aetnais.com

Email: sanders13@m

Email: sanders13@marshall.edu and

purchasing@marshall.edu

Aetna Building Maintenance, Inc.

FEIN/SSN: 31-0620970

Fax: 614.246.8306

Sealed requests for proposals furnishing services described below will be received by the Institution. TO RECEIVE CONSIDERATION FOR AWARD, UNLESS OTHERWISE NOTED, THE PROPOSAL WILL BE SUBMITTED ON THIS FORM IN ORIGINAL, SIGNED IN FULL INK, AND NUMBER OF COPIES REQUESTED IN THE PROPOSAL, RECEIVED HAVE A DATE/TIME STAMP AFFIXED AND SUBMITTED IN BONFIRE BY BID OPENING TIME AND DATE. The Institution reserves the right to accept or reject proposals separately or as a whole, to reject any or all proposals, to waive informalities or irregularities and to contract as the best interests of the Institution may require. PROPOSALS ARE SUBJECT TO THE GENERAL TERMS AND CONDITIONS AS SET FORTH HEREIN.

DATE 11/19/18		DELIVERY REQUIREMENTS	DEPARTMENT REQUISITION NO. MU19SECURITY	PROPOSALS OPEN: 3:00 PM on December	er 14, 2018	BIDDER MUST ENTER DELIVERY DATE FOR EACH ITEM BID
tem#	Quantity	Description			Unit Price	Extended Price
		R	equest for Proposals			
		Marshall University will accept proposals for the following services unt 3:00 p.m. on Friday, December 14, 2018. At that time, sealed proposal will be opened and read aloud in Room 125, Old Main Building.				
		will be opened and read al	oud in Room 125, Old Main	Building.		
		·	oud in Room 125, Old Main Janitorial Services	Building.		-12

To the Purchasing Department,

In compliance with the above, the undersigned offers and agrees, if this offer is accepted within ______calendar days (30) calendar days unless a different period is inserted by the purchaser) from the bid open date, specified above, to furnish any or all items upon which prices are offered, at the price set opposite each item, delivered at the designated point(s), within the time specified.

Bidder guarantees shipment from Huntington within 5 days FOB After receipt of order at address shown Terms net 30	Bidder's name Vendor Signed By Typed/Printed Name Doug Chapman Title Vice President, Business Development Email dcchapman@aetnais.com Fein 31-0620970 Street Address 646 Parsons Ave. City/State/Zip Columbus, OH 43206 Date 12 13 18 Phone 614.246.8145
	Date 12/13/18 Phone 614.246.8145