

**Purchase
Change Request**



Marshall University
Office of Purchasing
One John Marshall Drive
Huntington, WV 25755-4100

Order #
GamePay/16

FY 2022	Buyer JH	Date 8/20/2021	Account Various	P.O. Date 11/2/2012	Contract GamePay/16
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Document <input type="checkbox"/> Requisition (Cancellation only) <input type="checkbox"/> Regular Purchase Order <input type="checkbox"/> Contract Purchase Order <input checked="" type="checkbox"/> Open End Contract Purchase <input type="checkbox"/> Agreement	Document Action <input type="checkbox"/> Cancellation <input type="checkbox"/> Increase/Decrease <input type="checkbox"/> Unused Balance <input type="checkbox"/> Freight <input checked="" type="checkbox"/> Renewal <input type="checkbox"/> Extension Error	<input type="checkbox"/> Error in Total Amount <input type="checkbox"/> Change of Account <input type="checkbox"/> Change of Vendor Name/Address <input type="checkbox"/> Other
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Vendor Name, Address, Phone #, etc. ARBITERPAY 235 W SEGO LILY DR STE 200 SANDY UT 84070 Ph# 800-311-4060 Fax	Vendor Code 276220879 FEIN# 276220879	BOG Unit Name & Address Marshall University Office of Purchasing One John Marshall Drive Huntington, WV 25755-4100
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Item#	Quantity	Description of Change	Unit Price	Extended Price
		<p align="center">Change Order # <u>10</u></p> <p>To renew contract GamePay/16 all in accordance with the terms, conditions, and specifications contained in the original contract and all authorized change orders.</p> <p align="center">SPORTS OFFICIALS PAYMENT SERVICES CONTRACT</p> <p>Fee: \$5.00 per payment/assignment</p> <p>Effective: 7/1/2021 - 6/30/2022</p> <p>Note: ArbiterPay is the Sole Source vendor for these services.</p>		

Reason for Change: Contract Renewal	Previous Total	\$	Open-End
	Increase	\$	
	Decrease	\$	
	New Total	\$	Open-End

Approved: Michelle Wheeler 8/20/2021
 Authorized Signature Date

N/A
 Attorney General if required Date



Office of Purchasing

June 7, 2021

ArbiterPay
235 W Sego Lily Dr. Ste 200
Sandy, UT 84070

Re: Contract Renewal for GamePay/16

To Whom It May Concern:

The above referenced contract will expire June 30, 2021. There is a provision for another extension upon written mutual agreement of the parties.

Please annotate on the bottom of this letter, with your signature and date, if you agree to renew contract GamePay/16 effective July 1, 2021 through June 30, 2022 under the same terms and conditions. Enclosed is a Purchasing Affidavit which requires signature and notarization as well.

Please return the letter and the enclosed purchasing affidavit signed in the original to the noted below.

Marshall University Office of Purchasing
One John Marshall Drive
Huntington, WV 25755-4100

If you have any questions, please feel free to call me at 304-696-2820.

Sincerely,

Justin Hawthorne
Purchasing Agent
Marshall University

I agree to extend the current contract # GamePay/16 for an additional one (1) year extension under the same terms and conditions.

Yes No

Yes, subject to the following changes indicated below or in the attached letter.

Signature

8-20-21
Date

Ryan Brehler
Printed Name

Controller
Title

Comments:

WE ARE... MARSHALL.

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Arbiter Pay

Authorized Signature: [Signature] Date: 8-20-21

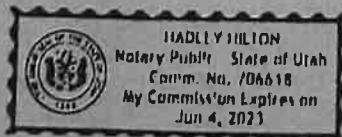
State of Utah

County of Utah, to-wit:

Taken, subscribed, and sworn to before me this 20 day of August, 2021.

My Commission expires June 4, 2023.

AFFIX SEAL HERE



NOTARY PUBLIC [Signature]



Department of Athletics

DATE: July 24, 2012

TO: Stephanie Smith

FROM: David Steele *DS*

RE: PayOGFE – Sole Source

I am requesting a sole source approval of PayOGFE, based on their exclusive use of the GamePay software. This software provides a fully integrated payment and reporting system

They have been an extremely reliable vendor for Marshall Athletics since 2007 and have greatly improved our office efficiency. The total amount of payments to this vendor is estimated at less than \$4,000 for the year. Continued use of this vendor also allows access to payment history for officials through use of the system.

Their client list includes four BCS conferences, the Big 12, Big Ten, ACC, Pac 12 and a number of other Division I programs and officiating organizations.

Thank you for your consideration of this request

RECEIVED
MARSHALL UNIVERSITY
OFFICE OF PURCHASING
2012 AUG 11 AM 1:09

Approved
Stephanie Smith
8/10/12

Vendor/Customer

Vendor/Customer	Legal Name	Alias/DBA	Vendor Active Status	Customer Active Status	Previous Name
VC0000027606	REFPAY TR DTD 7-31-09		Active	Inactive	
✓ VC0000028026	ARBITERPAY		Active	Inactive	

From 1 to 2 of 2 First Prev Next Last Attachments

Save Undo Delete Insert Copy Paste Search

General Info

Vendor/Customer : VC0000028026
 Legal Name : ARBITERPAY
 Alias/DBA :
 Vendor Active Status : Active
 Vendor Approval Status : Complete
 Customer Active Status : Inactive
 Customer Approval Status : Incomplete
 Location Name :
 First Name :
 Middle Name :
 Last Name :
 Company Name : ARBITERPAY
 Previous Name :
 Previous Street :
 Previous City :
 Previous State/Province :
 Previous Country :

Restrict Use by Department :
 Miscellaneous Account :
 Internal Account :
 Third Party Only :
 Third Party Vendor :
 Third Party Customer :
 Inventory Customer :
 Healthcare Provider :
 Never Archive :
 Restrict VSS Access : No
 Discontinue - No New Business :
 Prevent MA Reference :
 PunchOut Enabled :
 Re-PunchOut Enabled :
 Electronic Order Enabled :
 W-9 Received :
 W-9 Received Date :
 W-8 Received :
 W-8 Received Date :
 Accepts Credit Cards :
 Active From : 09/28/2015
 Active To :
 Last Usage Date : 08/17/2021
 Department :
 Unit :

Headquarters

Headquarters Account : No
 Headquarters Account Code : VC0000027606
 Headquarters Account Legal Name : REFPAY TR DTD 7-31-09
 Franchise Account :
 Web Address http:// :
 Catalog DUNS :
 Catalog Extended DUNS :
 Taxpayer ID Number : ****0879
 Taxpayer ID Number Type : EIN

Organization

Organization Type : Company
 1099 Classification : Trust
 1042-S Ch. 3 Recipient Code :
 1042-S Ch. 4 Status Code :
 Number of Employees :
 Merchant ID :
 Sex :
 Date of Birth :
 Marital Status :
 Annual Income :
 IRS Country of Residence :
 IRS Country Sub Code :
 Contract Withholding Exempt :
 National Provider ID :
 Assigning Authority :
 CAGE Code :
 Permanent Staffed Office in State :

1099 Indicator : Yes
 1042-S Indicator :
 Taxpayer ID Number : 276220879
 Taxpayer ID Number Type : EIN
 Detailed TIN Type :
 Foreign Tax ID :
 GIIN :
 1042-S Recipient Account Number :
 W-8 Form :
 Tax Profile :
 Tax Profile Name :
 EBIC Number :
 IAEC Number :
 Web Address http:// :
 Employee ID :
 Employee Status :
 Supplier Shared Secret :

Disbursement Options

Category : DIRC
 Description : Direct Payments
 Default Type : Check
 Default Priority : 99
 Default Format : REG
 Default Format Description :
 Scheduled Payment Day :
 Single Payment Indicator :
 Name on Check : Legal Name
 Eligible for VCA Payments :
 VCA Effective From Date :
 VCA Effective To Date :
 VCA Primary Email :
 VCA Secondary Email :
 VCA Comments :

Hold Payment :
 Hold Payment Authorized By :
 Hold Payment Authorized On :
 Hold Reason :
 Prevent New Spending :
 Prevent New Orders : For All Departments
 Third Party Code :
 Third Party Name :
 Third Party Approved By :
 Third Party Approved On :
 Third Party Reason :

Always Infer Third Party Vendor :
Third Party Address ID :



▼ Prenote/EFT

Generate EFT Payment :	EFT Format :
ABA Number :	EFT Format Description :
Bank Name :	EFT Status :
Account Type :	Last Status Change :
Account Number :	EFT Status Description :
Routing ID Number :	
Bank Phone Number :	
Prenote Requested Date :	Prenote Return Reason Explanation :
Prenote Return Reason :	
Prenote Return Reason Message :	
Foreign Correspondent Bank Name :	W-9 Mailing Date :
Foreign Correspondent Bank Branch Country Code :	W-9 Response Date : 01/25/2015
Account Number Linkage to Provider Identifier :	
Reason for Submission :	

▼ Remittance Advice

Remittance Advice Required :
 Remittance Advice Format :
 Remittance Advice Format Description :
 Remittance Advice Transmission Mode :

▼ Vendor Terms

Number of Days 1 :	Number of Days 3 :
Discount Percent 1 :	Discount Percent 3 :
Discount Always 1 :	Discount Always 3 :
Number of Days 2 :	Number of Days 4 :
Discount Percent 2 :	Discount Percent 4 :
Discount Always 2 :	Discount Always 4 :

▼ Accounts Receivable

Default Receipt Type :	Bill Headquarters :
Default Billing Profile :	Bankruptcy :
Cost Accounting Funding Type :	Central Statement BPRO :
Credit/Debit Card Type :	Central Statement Billing Location :
Credit/Debit Card Number :	Central Statement Address ID :
Name on Card :	Suppress Central Statement :
Credit/Debit Card Expiration Month :	Suppress Central Past Due Statement :
Credit/Debit Card Expiration Year :	

▼ eMALL

DUNS :	Preferred Ordering Method :
Extended DUNS :	Pcard Acceptance Level :
Internet Catalog :	Create Certification Document :
VSS Registered :	Vendor Preference Level : 99

▼ Location Information

Verify My Locations by : Use My TIN Number
 Vendor Verification Based On : Please verify that you are par
 Vendor Verification Password :
 Confirm Verifications :

► Fee and Vendor Compliance Holds

Fee Exempt :	Tax Clearance :
Registration Application Date :	Unemployment Insurance :
Registration Effective Date :	Worker's Compensation :
Registration Expiration Date :	Secretary of State Registration :
Pre-Registration Code :	Federal Debarred :

► Executive Compensation

▼ Additional Information

Miscellaneous Field 1 :	Miscellaneous Flag 1 :
Miscellaneous Field 2 :	Miscellaneous Flag 2 :
Miscellaneous Field 3 :	Miscellaneous Flag 3 :
Miscellaneous Field 4 :	
Miscellaneous Field 5 :	
Miscellaneous Field 6 :	
Miscellaneous Field 7 :	

▼ Travel

Traveler :
 Travel Policy :
 Allow Traveler Advances :
 PCard ID :

▼ Change Management

Created By : fryki1
Kimberly J Fry
Created On : 09/28/2015
Last Approved By : kirkr2
Trent G Kirk
Last Approved On : 02/25/2021
Date Registered : 09/28/2015

Last Modified By : fryki1
Kimberly J Fry
Last Modified On : 02/24/2021
Comments :

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Hawthorne, Justin

From: Ashlee Lavatai <Ashlee.Lavatai@arbitersports.com>
Sent: Friday, August 20, 2021 12:20 PM
To: Hawthorne, Justin
Cc: Kirtner, Dawn
Subject: RE: GamePay/16 Contract Renewal
Attachments: Marshall University 2021 Renewal Final.pdf

Justin and Dawn-

I have attached the signed and notarized Renewal. Again thanks so much for your patience I really appreciate it! I have talked to the Accounting manager and he is sincerely sorry as well.

Let me know if there is anything else I can assist with.

Best Regards,

Ashlee Lavatai / Account Manager

ArbiterSports / **FamilyID**® 9815 S Monroe Street, STE 204 O 801-416-3121
Sandy, UT 84070 S 800-311-4060

FamilyID is now part of ArbiterSports – the only true 360-degree Program & Events Platform!

From: Ashlee Lavatai
Sent: Thursday, August 19, 2021 10:19 AM
To: Hawthorne, Justin <hawthorne2@marshall.edu>
Cc: Kirtner, Dawn <dawn.kirtner@marshall.edu>
Subject: RE: GamePay/16 Contract Renewal

Justin and Dawn-

I am trying to track down the Accounting manager as I know we have been waiting on this for a while. I am not having any luck yet, probably due to not being back in the office yet, but will follow up here shortly. If I could notarize it for you I would have had it done already so I apologize. I am going to try to get this done today.

Thanks for your patience.

Best Regards,

Ashlee Lavatai / Account Manager

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Sandy, UT 84070 S 800-311-4060

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From: Hawthorne, Justin <hawthorne2@marshall.edu>
Sent: Thursday, August 19, 2021 9:54 AM

Marshall University
Old Main 125
One John Marshall Drive
Huntington, WV 25755-4100
304-696-2820 / fax 304-696-3333
hawthorne2@marshall.edu / www.marshall.edu

From: Ashlee Lavatai <Ashlee.Lavatai@arbitersports.com>
Sent: Tuesday, July 20, 2021 4:37 PM
To: Hawthorne, Justin <hawthorne2@marshall.edu>
Subject: RE: GamePay/16 Contract Renewal

Hi Justin-

I talked to my accounting department yesterday and he is working on getting his notary renewed. He should have that shortly and then I will get that back to ASAP. Sorry for the delay.

Let me know if there is anything else I can assist with in the meantime.

Best Regards,

Ashlee Lavatai / Account Manager

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Sandy, UT 84070 **S** 800-311-4060

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From: Hawthorne, Justin <hawthorne2@marshall.edu>
Sent: Tuesday, July 20, 2021 2:30 PM
To: Ashlee Lavatai <Ashlee.Lavatai@arbitersports.com>
Subject: RE: GamePay/16 Contract Renewal

Good afternoon,

I just wanted to follow-up on our previous conversation regarding the contract renewal documents for our GamePay/16 contract.

As a reminder, the renewal letter and purchasing affidavit can be returned by email provided that the notary stamp is visible on the scan of the purchasing affidavit.

Please let me know if you have any questions.

Thank you,

JUSTIN HAWTHORNE
Purchasing Agent
Office of Purchasing

Thank you,

JUSTIN HAWTHORNE

Purchasing Agent
Office of Purchasing

Marshall University

Old Main 125

One John Marshall Drive

Huntington, WV 25755-4100

304-696-2820 / fax 304-696-3333

hawthorne2@marshall.edu / www.marshall.edu