


<b>Purchase Change Request</b>				Marshall University Office of Purchasing One John Marshall Drive Huntington, WV 25755-4100		<b>Order #</b> MU14PRINTING	
FY 2020	Buyer JH	Date 4/20/2020	Account Various	P.O. Date 3/3/2014	Contract MU14PRINTING		
<b>Document</b> <input type="checkbox"/> Requisition (Cancellation only) <input type="checkbox"/> Regular Purchase Order <input type="checkbox"/> Contract Purchase Order <input checked="" type="checkbox"/> Open End Contract Purchase <input type="checkbox"/> Agreement			<b>Document Action</b> <input type="checkbox"/> Cancellation <input type="checkbox"/> Increase/Decrease <input type="checkbox"/> Unused Balance <input type="checkbox"/> Freight <input type="checkbox"/> Renewal <input type="checkbox"/> Extension Error			<input type="checkbox"/> Error in Total Amount <input type="checkbox"/> Change of Account <input checked="" type="checkbox"/> Change of Vendor Name/Address <input type="checkbox"/> Other	
Vendor Name, Address, Phone #, etc.  THE CHAPMAN PRINTING COMPANY PO Box 2968 2450-90 First Avenue Huntington, WV 25728			Vendor Code  FEIN# 55-0717455		BOG Unit Name & Address Marshall University Office of Purchasing One John Marshall Drive Huntington, WV 25755-4100		
Ph# 304-528-2791		Fax					
Item#	Quantity	Description of Change				Unit Price	Extended Price
		<p style="text-align: center;"><b>Change Order # <u>8</u></b></p> <p>To change the Vendor name. All other terms, conditions, and specifications contained in the original contract and all authorized change orders remain unchanged.</p> <p>Vendor name changed from: Chapman Printing Co</p> <p>To read as: THE CHAPMAN PRINTING COMPANY</p> <p>Effective date of name change: 4/20/2020</p> <p>Effective Date(s): March 3, 2020 - September 2, 2020</p>					
Reason for Change: To change the Vendor name.					Previous Total	\$ Open-End	
					Increase	\$ _____	
					Decrease	\$ _____	
					New Total	\$ Open-End	

Approved: *Angela White Neff* 4/20/20  
 Authorized Signature Date

N/A  
 Attorney General if required Date

Chapman Printing Co.

**COST SHEET**

Cost per copy (Including labor, material and delivery):

<b>Design and Layout</b>			
Item	Unit of Measure	Description	Unit Price
1.	EA	8 1/2 x 11 Design and Layout	20.00
2.	EA	8 1/2 x 14 Design and Layout	25.00
3.	EA	11 x 17 Design and Layout	40.00
<b>Brochures</b>			
Item	Unit of Measure	Description	Unit Price
4.	M	11 x 8 1/2 Full Color Brochure <u>Full Color Brochure</u> Quantity: 1000 brochures and each additional 1,000 not to exceed 3,000 2 folds size 11" w x 8 1/2," flat Paper: 70lb #2 grade Warren Somerset Tex1 Gloss, White Process: Four color process both sides, plus one spot color. Critical color and registration is required. Printing will bleed two panels. Photos: (4) will be furnished on a zip Reprint of full color brochure with no changes	971.62 M  Add'l \$67.05 M
5.	M	Exact repeat of full color brochure - no changes	869.72 M
6.	M	Reprints of full color brochure - with change to black plate only	899.64 M
7.	M	Reprints of full color brochure - with change to black plate, color plate and one photo change	971.62 M
8.	M	14 x 8 Full Color Brochure <u>Full Color Brochure with 15 photos</u> Quantities: 10,000 brochures Size: 14 3/4 w x 8 1/2 flat, folded to 3 11/16 x 8 1/2 finished sizes - 4 panel with 2 parallel folds Photos: The cover color photo will be no larger than 8" x 9" (2 panels) and bleed 3 sides with copy and art to reverse and drop out of photo. There will be 9 additional photos. The finished size of photos will range from 3 1/2" x 2" to 2 1/2" x 7".	1,894.59 M
9.	M	14 x 8 Full Color Brochure - additional 1,000	106.92 M
10.	M	14 x 8 Full Color Brochure - reprints with no changes	1,720.17 M
11.	EA	4 x 5 photo added to a brochure	20.00
12.	EA	5 x 7 photo added to a brochure	25.00
13.	EA	8 x 10 photo added to a brochure	50.00
14.	M	Brochures MU Look Inside 4/C + Varnish + Emboss 3 folds to 8 1/2 x 11 tri-fold with flap per 40,000	612.15 M
<b>Forms</b>			
Item	Unit of Measure	Description	Unit Price
15.	LOT	9 1/4 x 8 or 9 1/2 x 11 Continuous Forms 2 PT - 1 color ink, per 500 Printed either one or both sides determined at time of service.	119.95
16.	M	9 1/4 x 8 or 9 1/2 x 11 Cont Forms 2 PT - 1/C ink, additional 1000	128.00 M
17.	LOT	9 1/4 x 8 or 9 1/2 x 11 Continuous Forms 2 PT - 1/C ink, rerun per 500	115.55
18.	M	9 1/4 x 8 or 9 1/2 x 11 Cont. Forms 2 PT - 1/C ink, rerun additional 1000	123.60 M
19.	LOT	9 1/4 x 8 or 9 1/2 x 11 Cont. Forms 3 PT - 1/C ink, price per 500	138.75
20.	M	9 1/4 x 8 or 9 1/2 x 11 Cont. Forms 3 PT - 1/C ink, additional 1000	150.00 M
21.	LOT	9 1/4 x 8 or 9 1/2 x 11 Cont. Forms 3 PT - 1/C Ink, rerun per 500	134.35
22.	M	9 1/4 x 8 or 9 1/2 x 11 Cont. Forms 3 PT - 1/C ink, rerun additional 1000	145.60 M
23.	LOT	9 1/4 x 8 or 9 1/2 x 11 Cont. Forms 4 PT - 1/C ink, price per 500	159.00
24.	M	9 1/4 x 8 or 9 1/2 x 11 Cont. Forms 4 PT - 1/C ink, additional 1000	174.40 M
25.	LOT	9 1/4 x 8 or 9 1/2 x 11 Cont. Forms 4 PT - 1/C ink, rerun per 500	154.60
26.	M	9 1/4 x 8 or 9 1/2 x 11 Cont. Forms 4 PT - 1/C ink, rerun additional 1000	170.05 M

27.	LOT	9 ¼ x 8 or 9 ½ x 11 Cont. Forms 2 PT - 2 color ink, price per 500	159.95
28.	M	9 ¼ x 8 or 9 ½ x 11 Cont. Forms 2 PT - 2 color ink, additional 1000	168.35 M
29.	LOT	9 ¼ x 8 or 9 ½ x 11 Cont. Forms 2 PT - 2 color ink, rerun per 500	151.20
30.	M	9 ¼ x 8 or 9 ½ x 11 Cont. Forms 2 PT - 2 color ink, rerun additional 1000	159.55 M
31.	LOT	9 ¼ x 8 or 9 ½ x 11 Cont. Forms 3 PT - 2 color ink, price per 500	178.60
32.	M	9 ¼ x 8 or 9 ½ x 11 Cont. Forms 3 PT - 2 color ink, additional 1000	190.20 M
33.	LOT	9 ¼ x 8 or 9 ½ x 11 Cont. Forms 3 PT - 2 color ink, rerun per 500	169.80
34.	M	9 ¼ x 8 or 9 ½ x 11 Cont. Forms 3 PT - 2 color ink, rerun additional 1000	181.40 M
35.	LOT	9 ¼ x 8 or 9 ½ x 11 Cont. Forms 4 PT - 2 color ink, price per 500	252.65
36.	M	9 ¼ x 8 or 9 ½ x 11 Cont. Forms 4 PT - 2 color ink, additional 1000	268.55 M
37.	LOT	9 ¼ x 8 or 9 ½ x 11 Cont. Forms 4 PT - 2 color ink, rerun per 500	190.05
38.	M	9 ¼ x 8 or 9 ½ x 11 Cont. Forms 4 PT - 2 color ink, rerun additional 1000	205.95 M
39.	LOT	8 ½ X 11 ¾ Snap Forms - 1 color ink, price per 500 The number of parts will vary - determined at time of service	193.60
40.	M	8 ½ X 11 ¾ Snap Forms - 1 color ink, additional 1000	112.75 M
41.	LOT	8 ½ X 11 ¾ Snap Forms - 1 color - rerun price per 500	183.40
42.	M	8 ½ X 11 ¾ Snap Forms - 1 color -rerun, additional 1000	106.85 M
43.	LOT	8 ½ X 11 ¾ Snap Forms - 2 color ink, price per 500	362.25
44.	M	8 ½ X 11 ¾ Snap Forms - 2 color ink, additional 1000	196.45 M
45.	LOT	8 ½ X 11 ¾ Snap Forms - 2 color - rerun price per 500	354.75
46.	M	8 ½ X 11 ¾ Snap Forms - 2 color - rerun, additional 1000	192.40 M

**Folders**

**Presentation Folders: (47 - 64)**

19 x 16 folded and glued 80lb uncoated or 10. Coated 2 - 4" glued pockets with business card slit, one ink color

Item	Unit of Measure	Description	Unit Price
47.	LOT	Presentation Folders - 1 color ink coated; Price Per 500	1,154.45
48.	M	Presentation Folders - 1 color ink coated additional 1000	764.95 M
49.	M	Presentation Folders - 1 color coated -Reprint - no changes 1000	749.08 M
50.	M	Presentation Folders - 1 color coated Reprint - no changes, additional 1000	633.69 M
51.	LOT	Additional for 12pt stock - per 500	226.22
52.	EA	Additional for 2 <sup>nd</sup> side printing	355.45
53.	LOT	Presentation Folders - 1 color ink uncoated; price per 500	1,154.45
54.	M	Presentation Folders - 1 color ink uncoated additional 1000	763.79 M
55.	M	Presentation Folders - 1 color ink uncoated Reprint - no changes 1000	720.87 M
56.	M	Presentation Folders - 1 color ink uncoated Reprint - no changes, additional 1000	538.87 M
57.	LOT	Presentation Folders - 2 color ink, coated price per 500	1,420.27
58.	M	Presentation Folders - additional 1000	978.62 M
59.	M	Presentation Folders - 2 color ink, coated Reprint - no changes 1000	849.56 M
60.	M	Presentation Folders - 2 color ink, coated Reprint - no changes, additional 1000	764.60 M
61.	LOT	Presentation Folders - 2 color ink, uncoated price per 500	1,352.67
62.	M	Presentation Folders - additional 1000	877.17 M
63.	M	Presentation Folders -2 color ink, uncoated Reprint - no changes 1000	845.00 M
64.	M	Presentation Folders -2 color ink, uncoated Reprint - no changes, additional 1000	663.21 M

**Presentation Folders: (64 - 72)**

19 x 16 folded and glued 80lb uncoated or 10. Coated 2 - 4" glued pockets with business card slit

Full color process on cover to bleed 3 sides, cover stock; 80lb coated stock or 80lb Nekoosa Cover

Item	Unit of Measure	Description	Unit Price
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65.	LOT	Presentation Folders - Full color process, coated price per 500	2,571.98
66.	M	Presentation Folders - additional 1000	1,570.45 M
67.	M	Presentation Folders - Full color process, coated Reprint - no changes 1000	1,505.00 M
68.	M	Presentation Folders - Full color process, coated Reprint - no changes, additional 1000	1,012.63 M
69.	LOT	Presentation Folders - Full color process, uncoated price per 500	2,504.67
70.	M	Presentation Folders - Full color process, uncoated additional 1000	1,569.13 M
71.	M	Presentation Folders - Full color process, uncoated Reprint - no changes 1000	1,449.45 M
72.	M	Presentation Folders - Full color process, uncoated Reprint - no changes, additional 1000	942.43 M
73.	M	Presentation Folders - Embossed	579.23 M
74.	M	Presentation Folders - Embossed additional 1000	270.58 M
75.	M	Presentation Folders - Embossed reprint - no changes 1000	309.23 M
76.	M	Presentation Folders - Embossed reprint - no changes, additional 1000	270.58 M
77.	M	Presentation Folders - Flat Foil	561.98 M
78.	M	Presentation Folders - Flat Foil additional 1000	315.95 M
79.	M	Presentation Folders - Flat Foil reprint - no changes 1000	366.19 M
80.	M	Presentation Folders - Flat Foil reprint - no changes, additional 1000	315.95 M
81.	M	Presentation Folders - Foil Embossed	1,653.58 M
82.	M	Presentation Folders - Foil Embossed, additional 1000	386.53 M
83.	M	Presentation Folders - Foil Embossed - reprint no changes 1000	861.65 M
84.	M	Presentation Folders - Foil Embossed - reprint additional 1000	386.53 M

**Envelopes**

Envelopes (85 - 88)

70lb Nekoosa White Linen. Ink 357 Pantone Process Black 2 color ink

Item	Unit of Measure	Description	Unit Price
85.	M	#10 Envelope -1000	188.90 M
86.	M	#10 Envelope - additional 1000	61.45 M
87.	M	#9 Envelope - 1000	185.73 M
88.	M	#9 Envelope - additional 1000	58.61 M
89.	LOT	3 1/2 x 6 Coin envelope <u>Coin Envelopes</u> Quantity: 10,000 3 1/2 x 6 printed both sides, front side 2 color full bleed, back side black ink only	40.58 M
90.	M	3 1/2 X 6 Coin envelope - additional 1000	39.98 M
91.	M	#7 3/4 Regular 1/C 24# White Wove - per 1000	115.60 M
92.	M	Announcement Envelope A-6 2/C White Baronial - per 1000	192.15 M
93.	M	2 color Tyvek envelope 9 x 12	654.53 M
94.	M	2 color Tyvek envelope 10 x 13	717.56 M
95.	LOT	12 X 15 1/2 Tyvek Envelopes 1/C printing 1-side in PMS Green per 2000 minimum	966.85
96.	M	12 X 15 1/2 Tyvek Catalog Envelope 1/C printing 14# per 1000	1,598.00 M
97.	M	Mailers 3pt w/kleenstick 2/C 4 1/4 x 8 5/8 finished size stubs top & bottom - er 1 000	169.55 M

Item	Unit of Measure	Description	Unit Price
98.	LOT	8 1/2 x 11 Letterhead - 500 or 1000	161.65

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	M	<u>Letterhead</u> 8 1/2 x 11 - 2 color ink, White Fox River Marshall University Watermark at bottom of paper	190.15 M
99.	LOT	8 1/2 x 11 Letterhead - additional 500	116.00
	M	Additional 1000	136.44 M
100.	LOT	Letterhead College of Ed/Human Serv 2/C 9 1/2 x 11 NCR 3pt continuous - per 1800	503.80
<b>Permits/Passes/Programs/Pennants</b>			
Item	Unit of Measure	Description	Unit Price
101.	M	<u>Football Parking Passes</u> <u>Football Parking Passes</u> Quantity: 6, 950 - 10 lots Size: 4 x 9 1/2 Stock: 100# tag (2 lots white, 2 lots green, 2 lots orange, 1 lot red, 1 lot blue, 1 lot canary and 1 lot purple). Ink - 10 different lots black and red on front, backers all print the same black ink Die Cutting - 1 1/4" hole with slit @ top Numbering - each lot different sequence - 1 number position Perforation - 1 1/2" stub Collating and binding - in blocks of 5 and stapled at top Copy - disk furnished	377.96 M
102.	M	<u>Football Program</u> <u>Football Program</u> Quantity: 12 M - 5 Games 4/c cover plus gloss varnish 1 side Folds to 8 1/2 x 11 - 128 pages plus cover 60lb gloss text - 80lb gloss cover 64 pages - 4/4 64 pages - 2/2 (PMS347) Changes PGS - 12 PGS will change each issue Included in 2 - 16 PG SIGS all change pages Black ink only Outside front cover changes each game - 4 color Disk output and Wiro - Bind	1,928.57 M
103.	M	Football Program additional 1000	745.17 M
104.	M	Football Program additional 4 page 4/4	60.87 M
105.	M	Football Program additional 8 page 4/4	93.81 M
106.	M	Football Program additional 16 page 4/4	183.90 M
107.	M	Football Program additional 4 page 2/2	52.38 M
108.	M	Football Program additional 8 page 2/2	83.28 M
109.	M	Football Program additional 16 page 2/2	155.40 M
110.	M	Sheets - MU Football Schedule w/ticket order form 8 1/2 x 11 4/4 80# white anthem gloss text per 2000	373.17 M
111.	M	Football Schedule Cards 4/C + AQ Coat per 50,000 Cards - Football Schedule 4/C 2 Lots 4 1/2 x 3 1/2 10pt CIS Gloss cover per 50,000	50.91 M
112.	M	Cards - The Herd 4/C + Varnish 6 3/16 x 9 flat scores - per 1000	1,181.55 M
113.	M	Membership cards - Quarterback Club 2/C 2 1/8 x 3 3/8 White 0.30 plastic per 1000	617.90 M
114.	EA	Black Plasticcoil Binding per 2500 Jobs vary and are specified at time of request	1.80 EA
115.	M	<u>Basketball Yearbook</u> <u>Basketball Yearbook</u> Quantity: 3000 4/c cover plus gloss varnish one side	2,019.60 M

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		Folds to 8 1/2 x 11 - 112 pages plus cover 60lb gloss text - 80lb gloss cover 64 pages - 4/4 48 pages 0 2/2 (PMS347) Disk output perfect bind	
116.	M	Basketball Yearbook <b>additional 4 page SIG 4/4</b>	267.60 M
117.	M	Basketball Yearbook <b>additional 8 page SIG 4/4</b>	259.20 M
118.	M	Basketball Yearbook <b>additional 16 page SIG 4/4</b>	328.62 M
119.	M	Basketball Yearbook <b>additional 4 page SIG 2/2</b>	111.03 M
120.	M	Basketball Yearbook <b>additional 8 page SIG 2/2</b>	170.85 M
121.	M	Basketball Yearbook <b>additional 16 page SIG 2/2</b>	236.31 M
122.	M	4 1/4 X 7 3/4 Temporary Parking Permits <b>Temporary Parking Permits</b> 4 1/4 x 7 3/4 printed on 1110 lb. index with die cut consisting of a circle with straight line	632.50 M
123.	ROLL	Thermal rolls for parking citation machines – per 200 rolls 16# Polythermal tickets 800mmX6", 100 per roll	5.40 Roll
124.	LOT	Marshall University Pennant 2/2 16 x 9 3/4 57# White Vellum Bristol – per 500 die-cut in the shape of a pennant	825.30
125.	M	Marshall University Pennant 2/2 16 x 9 3/4 57# White Vellum Bristol – per 1000	1,432.20 M

**Books/Book Covers 248.40**

Item	Unit of Measure	Description	Unit Price
126.	M	11 x 17 Book cover <b>Book (Cover only)</b> Quantity: 10,000 not to exceed 20,000 11 x 17 100 lb coated stock printed front and back (deliver flat, to be folded to 8 1/2 x 11 by MU Printing Services); Photo on cover to be 4 color process full bleed; 5-4 color process photos inside front and back cover not to exceed 3 x 5 in size. Spot varnish front and back	409.90 M
127.	M	11 x 17 Book cover, additional 1000	246.40 M
128.	M	Addition for foiling 11 x 17 book covers	99.35 M
129.	M	Addition for embossed 11 x 17 book covers	69.30 M
130.	M	Addition for UV coating 11 x 17 book covers	81.80 M
131.	M	6 x 9 Book cover <b>Book Cover</b> Quantity: 30,000 Finished size 6"x 9" - #2 grade, color to be chosen; 80lb Fanfair Simpson Gainesboro; ink color to be selected; foil embossed on front cover and spine approx. 28 sq. inches in size; text will be furnished by customer on flats; vendor will print covers and perfect bind; delivery time from receipts of flats	519.10 M
132.	M	6 x 9 Book cover, additional 1000	415.35 M
133.	M	Addition for foiling 6 x 9 book covers	99.35 M
134.	M	Addition for embossed 6 x 9 book covers	69.30 M
135.	M	Addition for UV coating 6 x 9 book covers	81.80 M
136.	M	7 x 10 Book cover <b>Book Cover</b> Quantity: 30,000 Finished size 7"x 10" - #2 grade, color to be chosen; 80lb Fanfair Simpson Gainesboro; ink color to be selected; foil embossed on front cover and spine approx. 28 sq. inches in size; text will be furnished by customer on flats; vendor will print covers and perfect bind; delivery time from receipts of flats	415.40 M
137.	M	7 x 10 Book cover, additional 1000	332.29 M
138.	M	Addition for foiling 7 x 10 book covers	99.35 M
139.	M	Addition for embossed 7 x 10 book covers	69.30 M
140.	M	Addition for UV coating 7 x 10 book covers	81.80 M

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141.	M	6 x 9 Book cover coated <u>Book Cover</u> Quantity: 30,000 Finished size 6"x 9" - 199 lb coated stock; 4 color process, bleeds 3 sides; text will be furnished by customer on flats; vendor will print covers and perfect bind; delivery time from receipts of flats	409.00 M
142.	M	6 x 9 Book cover coated - additional 1000	385.50 M
143.	M	Addition for foiling 6 x 9 coated book covers	82.15 M
144.	M	Addition for embossed 6 x 9 coated book covers	39.45 M
145.	M	Addition for UV coating 6 x 9 coated book covers	27.90 M
146.	M	20 1/2 X 11 Books <u>Books</u> Quantity: 10,000 100 lb. enamel cover, printed front and back; 20 1/2 x 11 folded to 8 1/2 by 11; Back cover includes business reply card (3 1/2 x 5 1/2 perforated); photo on cover; Inside: 70 lb enamel text 11 x17 folded to 8- 8 1/2 x 11 Number of pages: 2 - 11 x 17 folded to 8- 8 1/2 x 11 4 - 4 color process photos not to exceed 5 x 5; copy will be furnished on a zip; spot varnish throughout	853.60 M
147.	M	20 1/2 X 11 Books, additional 1000	768.20 M
148.	M	Addition for foiling 20 1/2 X 11 book covers	99.35 M
149.	M	Addition for embossed 20 1/2 X 11 book covers	70.35 M
150.	M	Addition for UV coating 20 1/2 X 11 book covers	193.95 M
151.	M	Book, 64 pg. <u>Book</u> 4/C cover folds to 8 1/2 x 11, 64 pages + cover, 80# White gloss text, 100# white gloss cover, disk output, perfect bind, one color key	6,557.40 M
152.	M	Book, 164 pg. <u>Book</u> 4/C cover folds to 8 1/2 x 11, 164 pages + cover, perfect bind, one color key	10,640.00 M
153.	M	Book, 320 pg. <u>Book</u> 4/C cover folds to 8 1/2 x 11, 320 pages + cover, 80# white gloss text, 100# white gloss cover, disk output, perfect bind, one color key	8,564.70 M
154.	M	Books - Marshall Advances 28pgs + cover 4/C 8 x12 80# white anthem gloss text and cover - per 3000	3,623.75 M
Item	Unit of Measure	Description	Unit Price
155.	M	11 x 17 Newsletter folds to 8 1/2 x 11, saddle stitched Jobs vary and are specified at time of request.	503.15 M
Item	Unit of Measure	Description	Unit Price
156.	EA	Marshall University catalog, Inside text, 224 pages Jobs vary and are specified at time of request	2.05 EA
157.	EA	Each additional MU catalog above 5000	1.95 EA
158.	EA	Each additional 4 page signature	.09 EA
159.	EA	Each additional 8 page signature	.13 EA
160.	EA	Each additional 12 page signature	.20 EA
161.	EA	Each additional 16 page signature	.21 EA
162.	EA	OE Catalog envelopes, strip-n-grip, 9x12, blk + 1 pms ink disk ready	550.00
163.	M	OE Catalog envelopes, strip-n-grip, 9x12, blk + 1 pms ink disk ready	333.35 M
164.	M	OE Catalog envelopes, strip-n-grip, 9x12, blk + 1 pms ink disk ready	236.35 M
165.	M	OE Catalog envelopes, "" additional 1000	197.85 M

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166.	M	OE Catalog envelopes, strip-n-grip, 10 x 13, blk + 1 pms ink disk ready	593.75 M
167.	M	OE Catalog envelopes, strip-n-grip, 10 x 13, blk + 1 pms ink disk ready	379.50 M
168.	M	OE Catalog envelopes, strip-n-grip additional 1000 Cards	241.30 M
<b>Cards</b>			
Item	Unit of Measure	Description	Unit Price
169.	EA	Embossed cards, 5/2, disk output, prints 2 sides, 3x3 embossing die, scores. color key	1,205.50
170.	EA	Embossed cards, additional 1000	1,144.20
171.	EA	Foil Embossed cards, 1 color, 5/2, disk output, prints 2 sides, 3x3 embossing die, scores. color key	1,205.50
172.	EA	Foil Embossed cards, additional 1000	1,144.20
173.	LOT	Alumni Cards – Dear Active Member 2/C 4 x 9 80# White Accent Opaque Cover – per 500	276.25
174.	M	Alumni Cards – Dear Active Member 2/C 4 x 9 80# White Accent Opaque Cover per 1000	321.65 M
175.	LOT	Alumni Insert Card for Active Member 2/C 3 ½ x 2 80# White Accent Opaque Cover – per 500	247.50
176.	M	Alumni Insert Card for Active Member 2/C 3 ½ x 2 80# White Accent Opaque Cover – per 1000	262.95 M
177.	M	Cards – The Herd 4/C + Varnish 6 3/16 x 9 flat, scores – per 1000	1,181.55 M
178.	M	Forms – Postcards 1 pt 1/C 7 x 3 2/3 100# White Tag Continuous per 10,800	51.40 M
179.	M	Cards Pledge 1pt 1/C 9 ½ x 3 2/3 90# white index continuous per 5,000	78.80 M
<b>Negatives</b>			
Item	Unit of Measure	Description	Unit Price
180.	EA	Negatives from a zip cartridge 8 x 11	10.00
181.	EA	Negatives from a zip cartridge 8 x 14	15.00
182.	EA	Negatives from a zip cartridge 10 x 13	15.00
183.	EA	Negatives from a zip cartridge 11 x 17	20.00
<b>Posters</b>			
Item	Unit of Measure	Description	Unit Price
184.	LOT	Posters – MU 4/0 w/Bleeds 17 x 22 80# White Anthem Gloss Cover per 500	825.30
185.	M	Posters – MU 4/0 w/Bleeds 17 x 22 80# White Anthem Gloss Cover per 1000	1,432.20 M
<b>Non-Routine Orders</b>			
186.		Quotes for non-routine orders must be submitted by vendor	As quoted



STATE OF WEST VIRGINIA  
Purchasing Division

**PURCHASING AFFIDAVIT**

**CONSTRUCTION CONTRACTS:** Under W. Va. Code § 5-22-1(l), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

**ALL CONTRACTS:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: CHAPMAN PRINTING COMPANY

Authorized Signature: Neen R. Tweed Date: 10/10/19

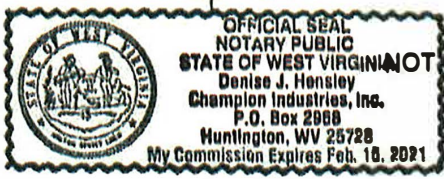
State of West Virginia

County of Cabell, to-wit:

Taken, subscribed, and sworn to before me this 10 day of October, 2019.

My Commission expires February 16, 2021.

AFFIX SEAL HERE



Denise J. Hensley