

**Purchase  
Change Request**



Marshall University  
Office of Purchasing  
One John Marshall Drive  
Huntington, WV 25755-4100

**Order #**  
MU15ALARMSEC

FY 25	Buyer LL	Date 04/05/2024	Account Various	P.O. Date 9/8/2014	Contract MU15ALARMSEC
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<b>Document</b> <input type="checkbox"/> Requisition (Cancellation only) <input type="checkbox"/> Regular Purchase Order <input type="checkbox"/> Contract Purchase Order <input checked="" type="checkbox"/> Open End Contract Purchase <input type="checkbox"/> Agreement	<b>Document Action</b> <input type="checkbox"/> Cancellation <input type="checkbox"/> Increase/Decrease <input type="checkbox"/> Unused Balance <input type="checkbox"/> Freight <input type="checkbox"/> Renewal <input type="checkbox"/> Extension Error	<input type="checkbox"/> Error in Total Amount <input type="checkbox"/> Change of Account <input type="checkbox"/> Change of Vendor Name/Address <input checked="" type="checkbox"/> Other
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Vendor Name, Address, Phone #, etc. Vendor Code **26-1637772**  
 Security Consultants & Solutions LLC  
 7405 US RT 60  
 Ashland, KY 41102

**BOG Unit Name & Address**  
 Marshall University  
 Office of Purchasing  
 One John Marshall Drive  
 Huntington, WV 25755-4100

Ph# 606-331-8234 Fax FEIN# 26-1637772

Item#	Quantity	Description of Change	Unit Price	Extended Price
		<p align="center"><b>Change Order # 10</b></p> <p>To update contract MU15ALARMSEC all in accordance with the terms, conditions, and specifications contained in the original contract and all authorized change orders by issuing an emergency extension.</p> <p align="center">Alarm and Security Services and Equipment</p> <p>Effective Date(s): September 1, 2024 - August 31, 2025            Renewals remaining: 0 (Emergency Extension)</p> <p>Vendor contact: Amanda Cackowski at            acackowskiscs21@outlook.com/606-331-8234</p>		

Reason for Change: To issue an emergency extension to allow time to rebid and award a new contract for alarm and security services.

Previous Total	\$	Open-end
Increase	\$	
Decrease	\$	
New Total	\$	Open-end

Approved:

*Michelle Wheeler*  
 Authorized Signature

*4.9.2024*  
 Date

N/A  
 Attorney General if required

Date



Office of Purchasing

Emergency Extension/Renewal Letter

March 15, 2024

**VIA ELECTRONIC MAIL ONLY: [acackowskiscs21@outlook.com](mailto:acackowskiscs21@outlook.com)**

Ms. Amanda Cackowski  
Security Consultants & Solutions LLC  
2841 13<sup>th</sup> Street  
Ashland, KY 41102

**Re: Emergency Extension/Contract Renewal for MU15ALARMSEC**

Dear Ms. Cackowski,

The above referenced contract expires on August 31, 2024. There is a provision for an extension/renewal upon written mutual agreement of the parties.

Please annotate on the bottom of this letter, with your signature and date, if you agree to an emergency extension/renewal of the contract **MU15ALARMSEC**, effective September 1, 2024, through August 31, 2025, under the same terms and conditions as the original contract including all approved change orders.

Please return the executed letter via email at your earliest convenience.

If you have any questions, please feel free to contact me at [lemonl@marshall.edu](mailto:lemonl@marshall.edu).

Very truly yours,

*Leeann Lemon*

Leeann Lemon  
Contract Specialist

I agree to the current Security Consultants & Solutions LLC/MU15ALARMSEC, for an additional one (1) year period under the same terms and conditions as the original contract.

Yes       No

**Yes, subject to the following changes indicated below or in the attached letter.**

*[Handwritten Signature]*  
\_\_\_\_\_  
Signature

3/18/24  
\_\_\_\_\_  
Date

STATE OF WEST VIRGINIA  
Purchasing Division

**PURCHASING AFFIDAVIT**

**CONSTRUCTION CONTRACTS:** Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

**ALL CONTRACTS:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: Marshall University

Authorized Signature: [Signature] Date: \_\_\_\_\_

State of Kentucky

County of Boyd, to-wit:

Taken, subscribed, and sworn to before me this 28th day of March, 2024.

My Commission expires March 12, 2025.

**AFFIX SEAL HERE**

**NOTARY PUBLIC**  
[Signature]  
Purchasing Affidavit (Revised 04/2018)  


Vendor/Customer

Vendor/Customer	Legal Name	Alias/DBA	Vendor Active Status	Customer Active Status	Previous Name
00000163118	SECURITY CONSULTANTS & SOL LLC		Discontinued	Inactive	
✓ 00000163119	SECURITY CONSULTANTS & SOLUTIONS LLC	JAMIE ROY	Active	Inactive	
00000163120	SECURITY CONSULTANTS AND		Discontinued	Inactive	

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▼ General Info

Vendor/Customer : 00000163119	Restrict Use by Department :
Legal Name : SECURITY CONSULTANTS .	Miscellaneous Account :
Alias/DBA : JAMIE ROY	Internal Account :
Vendor Active Status : Active ▼	Third Party Only :
Vendor Approval Status : Complete	Third Party Vendor :
Customer Active Status : Inactive ▼	Third Party Customer :
Customer Approval Status : Incomplete	Inventory Customer :
Location Name :	Healthcare Provider :
First Name :	Never Archive :
Middle Name :	Restrict VSS Access : No ▼
Last Name :	Discontinue - No New Business :
Company Name : SECURITY CONSULTANTS .	Prevent MA Reference :
Previous Name :	PunchOut Enabled :
Previous Street :	Re-PunchOut Enabled :
Previous City :	Electronic Order Enabled :
Previous State/Province :	W-9 Received :
Previous Country :	W-8 Received Date :
	W-8 Received :
	W-8 Received Date :
	Accepts Credit Cards :
	Active From : 01/01/1999
	Active To :
	Last Usage Date : 04/04/2024
	Department :
	Unit :

▶ Headquarters

▶ Organization

▶ Disbursement Options

▶ Prenote/EFT

▶ Remittance Advice

▶ Vendor Terms

▶ Accounts Receivable

▶ eMALL

▶ Location Information

▶ Fee and Vendor Compliance Holds

Fee Exempt :	Tax Clearance :
Registration Application Date : 11/13/2012	Unemployment Insurance :
Registration Effective Date : 11/13/2012	Worker's Compensation :
Registration Expiration Date : 12/01/2013	Secretary of State Registration :
Pre-Registration Code :	Federal Debarred :

▶ Executive Compensation

▶ Additional Information

▶ Travel

▶ Change Management

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