

Purchase Change Request			 Marshall University Office of Purchasing One John Marshall Drive Huntington, WV 25755-4100			Order # MU15SNOWREMOVAL		
FY 19	Buyer AD	Date 11/29/2018	Account Various	P.O. Date 12/5/16	Contract MU15SNOWREMOVAL			
Document ☐ Requisition (Cancellation only) ☐ Regular Purchase Order ☐ Contract Purchase Order ☒ Open End Contract Purchase ☐ Agreement				Document Action ☐ Cancellation ☐ Increase/Decrease ☐ Unused Balance ☐ Freight ☒ Renewal ☐ Extension Error ☐ Error in Total Amount ☐ Change of Account ☐ Change of Vendor Name/Address ☐ Other				
Vendor Name, Address, Phone #, etc. Legacy Concrete Finishing Inc. 2677 Riverbend Drive Ona, WV 25545				Vendor Code		BOG Unit Name & Address Marshall University Office of Purchasing One John Marshall Drive Huntington, WV 25755-4100		
Ph# 304-638-0917		Fax		FEIN# 822812254				
Item#	Quantity	Description of Change			Unit Price	Extended Price		
		Change Order # <u>4</u> To renew the contract according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders. Effective Date: January 1, 2019 - December 31, 2019 Renewal: 4 of 4 Remaining Renewals: 0						
Reason for Change: To Renew the Contract Renewal Letter Attached					Previous Total	\$ Open End		
					Increase	\$		
					Decrease	\$		
					New Total	\$ Open End		

Approved:


 Authorized Signature

Date

12/3/18

N/A

Attorney General if required

Date

Scope of Work:

SNOW AND ICE REMOVAL FROM PARKING LOTS AND STRUCTURES

The contract shall furnish all labor, equipment, and material necessary to remove Snow and/or ice from all paved parking lots, parking structures and their entrances and exits on the Marshall Campus.

The contractor is to use sand only, at the owner's direction on parking lots and parking structures as needed when ice is present.

The contractor must be available 24 hours per day, 7 days a week.

The contract shall respond and begin snow removal within 2 hours after notification is given.

A representative from the Marshall University Office of Public Safety will notify the contractor when snow and/ice removal is required.

The contractor must notify the Marshall University Office of Public Safety of the start time and date prior to beginning removal of snow and/or ice from the parking lots and structures.

The contractor must notify the Marshall University Office of Public Safety of the completion time and date of work. The office of Public Safety's Communication Center is open 24 hours a day, 7 days a week and is located at the corner of 18th Street and 5th Avenue. The telephone number is (304) 696-4375.

When classes are not in session, the contractor may be required to clear only certain areas designated by faculty and staff usage. The contractor will be instructed which areas are to be cleared when notifications is given.

During periods when Marshall University is closed for regular business, snow and/or ice removal may only require for parking areas near campus facilities where special events are scheduled. The contractor will be instructed which areas are to be cleared when notification is given.

The contractor is to remove snow and/or ice at an hourly rate of \$ 85.00 an hour per machine.

The contractor will provide sand to be spread at a per ton rate of \$ 105.00