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Student Center Operations

July 12, 2022

Follett Higher Education Group, Inc.
3 Westbrook Corporate Center Suite 200
Westchester, IL 60154

Re: Contract Renewal MU17BOOKSTORE

To Whom It May Concern:

The above referenced contract will expire on June 30, 2022. There is a provision for another renewal upon written mutual agreement of the parties.

Please annotate on the bottom of this letter, with your signature and date, if you agree to renew MU17BOOKSTORE contract effective July 1, 2022 through June 30, 2023 under the same terms and conditions. Enclosed is a Purchase Affidavit which requires signature and notarization as well.

Please return the letter and the enclosed purchasing affidavit signed in the original to the noted below.

Marshall University – Student Center Operating
Suite 2W5 – Memorial Student Center
One John Marshall Drive
Huntington, WV 25755-4100

If you have any questions, please feel free to call me at 304-696-2528

Sincerely,

William "Tootie" Carter, Business Manager, Student Center Operating

I agree to renew the current contract # (contract number) for an additional one (1) year period under the same terms and conditions.

Yes No

Yes, subject to the following changes indicated below or in the attached letter.

DocuSigned by:

Ryan Petersen

7/19/2022

7406F3A0448E4C4

Signature

Date

Ryan Petersen

Printed Name

President

Title

Comments:

WE ARE... MARSHALL.

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Follett Higher Education Group, LLC

Authorized Signature: Ryan Petersen

Date: 7/19/2022

State of Illinois

County of Cook, to-wit:

Taken, subscribed, and sworn to before me this 14th day of July, 2022.

My Commission expires January 23rd, 2025.

AFFIX SEAL HERE



[Handwritten Signature]
Purchasing Affidavit (Revised 01/19/2018)

Vendor/Customer

Vendor/Customer	Legal Name	Alias/DBA	Vendor Active Status	Customer Active Status	Previous Name
000000179417	BETHANY COLLEGE BOOKSTORE		Active	Inactive	
000000179418	BETHANY COLLEGE BOOKSTORE #959		Discontinued	Inactive	
000000179419	CALIFORNIA U OF PA BOOKSTORE		Inactive	Inactive	
000000179420	COASTAL CAROLINA UNIV BOOKSTORE		Active	Inactive	
✓ 000000179421	FOLLETT CORPORATION		Active	Inactive	
000000179422	CONCORD UNIV BOOKSTORE #1265	FOLLETT CORPORATION	Active	Inactive	
000000179423	FAIRMONT BKS #1244		Discontinued	Inactive	
000000179424	FAIRMONT STATE UNIV BOOKSTORE		Active	Inactive	
000000179425	FHEG GENEVA COLLEGE BOOKSTORE		Active	Inactive	
000000179426	FHEG-GENEVA COLLEGE BOOKSTORE		Inactive	Inactive	

From 1 to 10 of 28 First Prev Next Last Attachments

Save Undo Delete Insert Copy Paste Search

General Info

Vendor/Customer : 000000179421
 Legal Name : FOLLETT CORPORATION
 Alias/DBA :
 Vendor Active Status : Active
 Vendor Approval Status : Complete
 Customer Active Status : Inactive
 Customer Approval Status : Incomplete

Restrict Use by Department :
 Miscellaneous Account :
 Internal Account :
 Third Party Only :
 Third Party Vendor :
 Third Party Customer :
 Inventory Customer :
 Healthcare Provider :
 Never Archive :
 Restrict VSS Access : No
 Discontinue - No Now Business :
 Prevent MA Reference :
 PunchOut Enabled :
 Re-PunchOut Enabled :
 Electronic Order Enabled :
 W-9 Received :
 W-9 Received Date : 03/16/2022
 W-8 Received :
 W-8 Received Date :
 Accepts Credit Cards :
 Active From : 03/16/2022
 Active To :
 Last Usage Date : 04/15/2022
 Department :
 Unit :

Location Name :
 First Name :
 Middle Name :
 Last Name :
 Company Name : FOLLETT CORPORATION
 Previous Name :
 Previous Street :
 Previous City :
 Previous State/Province :
 Previous Country :

Headquarters

Headquarters Account : No
 Headquarters Account Code : 000000179422
 Headquarters Account Legal Name : CONCORD UNIV BOOKSTO
 Franchise Account :
 Web Address http:// :
 Catalog DUNS :
 Catalog Extended DUNS :
 Catalog Unique Entity Identifier :
 Taxpayer ID Number : *****9161
 Taxpayer ID Number Type : EIN

Organization

Organization Type : Company
 1099 Classification : Corporation
 1042-S Ch. 3 Recipient Code :
 1042-S Ch. 4 Status Code :
 Number of Employees :
 Merchant ID :
 Sex :
 Date of Birth :
 Marital Status :
 Annual Income :
 IRS Country of Residence :
 IRS Country Sub Code :
 Contract Withholding Exempt :
 National Provider ID :
 Assigning Authority :
 CAGE Code :
 Permanent Staffed Office In State :

1099 Indicator : No
 1042-S Indicator :
 Taxpayer ID Number : 362369161
 Taxpayer ID Number Type : EIN
 Detailed TIN Type :
 Foreign Tax ID :
 GIN :
 1042-S Recipient Account Number :
 W-8 Form :
 Tax Profile :
 Tax Profile Name :
 EBIC Number :
 IAEC Number :
 Web Address http:// :
 Employee ID :
 Employee Status :
 Supplier Shared Secret :

Disbursement Options

Category : DIRC
 Description : Direct Payments
 Default Type : Check
 Default Priority : 99
 Default Format : REG
 Default Format Description :

Hold Payment :
 Hold Payment Authorized By :
 Hold Payment Authorized On :
 Hold Reason :

Scheduled Payment Day :
 Single Payment Indicator :
 Name on Check : Legal Name v
 Eligible for VCA Payments :
 VCA Effective From Date :
 VCA Effective To Date :
 VCA Primary Email :
 VCA Secondary Email :
 VCA Comments :

Prevent Now Spending :
 Prevent New Orders : For All Departments v
 Third Party Code :
 Third Party Name :
 Third Party Approved By :
 Third Party Approved On :
 Third Party Reason :

Always Infer Third Party Vendor :
 Third Party Address ID :

▼ Pronote/EFT

Generate EFT Payment :
 ABA Number :
 Bank Name :
 Account Type :
 Account Number :
 Routing ID Number :
 Bank Phone Number :
 Prenote Requested Date :
 Prenote Return Reason :
 Prenote Return Reason Message :
 Foreign Correspondent Bank Name :
 Foreign Correspondent Bank Branch Country Code :
 Account Number Linkage to Provider Identifier :
 Reason for Submission :

EFT Format :
 EFT Format Description :
 EFT Status :
 Last Status Change :
 EFT Status Description :

Pronote Return Reason Explanation :
 W-9 Mailing Date :
 W-9 Response Date :

▼ Remittance Advice

Remittance Advice Required :
 Remittance Advice Format :
 Remittance Advice Format Description :
 Remittance Advice Transmission Mode :

▼ Vendor Terms

Number of Days 1 :
 Discount Percent 1 :
 Discount Always 1 :
 Number of Days 2 :
 Discount Percent 2 :
 Discount Always 2 :

Number of Days 3 :
 Discount Percent 3 :
 Discount Always 3 :
 Number of Days 4 :
 Discount Percent 4 :
 Discount Always 4 :

▼ Accounts Receivable

Default Receipt Type :
 Default Billing Profile :
 Cost Accounting Funding Type :
 Credit/Debit Card Type :
 Credit/Debit Card Number :
 Name on Card :
 Credit/Debit Card Expiration Month :
 Credit/Debit Card Expiration Year :

Bill Headquarters :
 Bankruptcy :
 Central Statement BPRO :
 Central Statement Billing Location :
 Central Statement Address ID :
 Suppress Central Statement :
 Suppress Central Past Due Statement :

▼ eMALL

DUNS :
 Extended DUNS :
 Unique Entity Identifier :
 Internet Catalog :
 VSB Registered :

Preferred Ordering Method :
 Pcard Acceptance Level :
 Create Certification Document :
 Vendor Preference Level : 99

▼ Location Information

*Verify My Locations by : Create My Own v
 Vendor Verification Based On : Migrated vendor accounts list
 Vendor Verification Password :
 Send Activation Code :
 Activation Email Address :
 Activation Code :
 Confirm Activation Code :
 Requestor Name :
 Requestor Phone Number :
 Confirm Verifications :

► Fee and Vendor Compliance Holds

Fee Exempt :
 Registration Application Date :
 Registration Effective Date :
 Registration Expiration Date :
 Pro-Registration Code :

Tax Clearance :
 Unemployment Insurance :
 Worker's Compensation :
 Secretary of State Registration :
 Federal Debarred :

► Executive Compensation

▼ Additional Information

