Purchase



Marshall University
Office of Purchasing

Order #

| Chai | nge R | eques | t | Natati. | One John I | Marshall Driv WV 25755-41 | | MU17I | PaperProd | | | |
|--|--------------|--|------------------|--|--|------------------------------|---|---------------------|-------------------|--|--|--|
| FY 21 | Buyer CS | | Date 8/4/2020 | Account various | | P.O. Date 7/18/16 | | Contract MU17Pap | | | | |
| Document ☐ Requisition (Cancellation only) ☐ Regular Purchase Order ☐ Contract Purchase Order ☐ Open End Contract Purchase ☐ Agreement Vendor Name, Address, Phone #, etc. Vendor Code Home Depot U.S.A., Inc. d/b/a The Home Depot Pro 2455 Paces Ferry Road | | | | Docume Cand Incre Unu Freig Rend Exter | nt Action cellation case/Decrease sed Balance ght cwal asion Error | BOG U | Change Change Other it Name & Marshall Uni Office of Pur | niversity | | | | |
| Atlanta, GA 30339 Remit: PO Box 41836; Boston, MA 02241-8636 | | | | | | | One John Marshall Drive Huntington, WV 25755-4100 | | | | | |
| Ph# Item# | Quantity | Fax | | FEIN# 58-185 Description o | | | 1 | Unit Price | Extended Price | | | |
| | | Change Order # 7 To change the vendor address; all in accordance with the same terms and conditions. Address now reads: 6144 Little Seven Mile Road Huntington, WV 25702 Address change to read: 2455 Paces Ferry Road Atlanta, GA 30339 with Remit address: PO Box 41836 Boston, MA 02241-8636 Effective Date: July 1, 2020 | | | | | | | | | | |
| Reason fo | or Change: \ | /endor ad | ddress ch | ange | | | Previous Tota Increase Decrease New Total | s s | Open-End Open-End | | | |

Approved: Authorized Signature

Attorney General if required Date

(Rev. October 2018) Department of the Treasury Internal Revenue Service

Request for Taxpayer Identification Number and Certification

► Go to www.irs.gov/FormW9 for instructions and the latest Information.

Give Form to the requester. Do not send to the IRS.

| | | on a on one of our and the | 001 1111011 | IIas | 1011. | | | | | | | | | | |
|---|---|--|-----------------------|-------|----------------------------|-----------------|---|---|---|-------|-----|--|--|--|--|
| | 1 Name (as shown on your Income tax return). Name is required on this line; do not leave this line blank. | | | | | | | | | | | | | | |
| | Home Depot U.S.A., Inc. 2 Business name/disregarded entity name, if different from above | | | | | | | | | | | | | | |
| | The Home Depot Pro FKA SupplyWorks | | | | | | | | | | | | | | |
| | 3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. | | | | | | | 4 Exemptions (codes apply only to certain entitles, not individuals; see instructions on page 3): | | | | | | | |
| | ☐ Individual/sole proprietor or ☐ C Corporation ☐ S Corporation single-member LLC | ∟J Trus | st/es | state | Exempt payee code (if any) | | | | | | | | | | |
| | ☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ | | | | | | | Exempt payor road (ii dity) | | | | | | | |
| | Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check | | | | | | | Exemption from FATCA reporting code (if any) | | | | | | | |
| eci. | ☐ Other (see instructions) ► | | | | | | | | (Applies to accounts maintained outside the U.S.) | | | | | | |
| See | Marine Co. | | | | | | | | and address (optional) | | | | | | |
| | 2455 Paces Ferry Road Remit address: PO Box 418636 6 Gity, state, and ZIP code | | | | | | | | | | | | | | |
| | | n, MA 02241-8636 | 1 | | | | | | | | | | | | |
| | 7 List account number(s) here (optional) | | | | | | | | | | _ | | | | |
| Par | Taxpayer Identification Number (TIN) | | | _ | 22 | | | | | | _ | | | | |
| Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to | | | | | cial sec | security number | | | | | | | | | |
| backu | p withholding. For individuals, this is generally your social security nu | mber (SSN). However, 1 | fora 🖺 | | T | 1 | | | T | П | T | | | | |
| entitle | nt allen, sole proprietor, or disregarded entity, see the instructions for s, it is your employer identification number (EIN). If you do not have a | number, see <i>How to ge</i> | et a | | | - | | - | | | | | | | |
| TIN, la | ter. | • | C | or | | | | - | | | | | | | |
| Note: | If the account is in more than one name, see the instructions for line er To Give the Requester for guidelines on whose number to enter. | 1. Also see What Name | and L | Em | ployer | denti | fication | numbe | r | | | | | | |
| Number to give the hequester for guidelines on whose number to enter. | | | | | | - 1 | 8 5 | 3 | 3 1 | 9 | | | | | |
| Pari | II Certification | | | | | | | | | | | | | | |
| | penaltles of perjury, I certify that: | | | | | | .,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,, | _ | - | _ | | | | | |
| 1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and 2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am | | | | | | | | | | | | | | | |
| no longer subject to backup withholding; and | | | | | | | | | | | | | | | |
| | na U.S. citizen or other U.S. person (defined below); and FATCA code(s) entered on this form (if any) indicating that I am exem | ent frame FATOA way autio | | 1 | | | | | | | | | | | |
| | cation instructions. You must cross out item 2 above if you have been n | | | | ha malat | | la a alum | er Salesto | iorana an | | | | | | |
| you ha acquis | we failed to report all interest and dividends on your tax return. For real estition or abandonment of secured property, cancellation of debt, contribution interest and dividends, you are not required to sign the certification, to | state transactions, item 2 ions to an individual retir | does not ement arr | app | ply. For | mort | gage int | erest p | oald, | ents | ise | | | | |
| Sign Here | Signature of U.S. person > Rawles - Rosses | 00 | Date ► | l | | 3 | .20 | 2 | | | _ | | | | |
| Ger | neral Instructions | Form 1099-DIV (dir funds) | vidends, i | incli | uding | hose | from st | ocks c | or muti | ual | | | | | |
| Section noted. | n references are to the Internal Revenue Code unless otherwise | Form 1099-MISC (various types of income, prizes, awards, or gross proceeds) | | | | | | | | | | | | | |
| related | developments. For the latest information about developments to Form W-9 and its instructions, such as legislation enacted bey were published, go to www.irs.gov/FormW9. | Form 1099-B (stock or mutual fund sales and certain other transactions by brokers) | | | | | | | | | | | | | |
| | pose of Form | Form 1099-S (proceeds from real estate transactions) Form 1099-K (merchant card and third party network transactions) | | | | | | | | | | | | | |
| | vidual or entity (Form W-9 requester) who is required to file an | Form 1099-N (inerchant card and third party network transactions) Form 1098 (home mortgage interest), 1098-E (student loan interest), | | | | | | | | | | | | | |
| nform | ation return with the IRS must obtain your correct taxpayer cation number (TIN) which may be your social security number | 1098-T (tuition) | | | | | | | .000, | | | | | | |
| SSN), | Individual taxpayer identification number (ITIN), adoption | Form 1099-C (canceled debt) Form 1099-A (acquisition or abandonment of secured property) | | | | | | | | | | | | | |
| EIN), t | er identification number (ATIN), or employer identification number o report on an information return the amount paid to you, or other t reportable on an information return. Examples of information | Use Form W-9 onl alien), to provide you | ly if you a | re a | U.S. J | | | | | nt | | | | | |
| | include, but are not limited to, the following, | If you do not retur | n Form W | /-9 t | to the i | eque | ster wit | ha T/M | V. you | might | t | | | | |
| Form | 1099-INT (interest earned or paid) | be subject to backup | withhold | ding | . See | What | is back | ıp witi | nholdir | ng, | | | | | |

later.