


Purchase Change Request		Marshall University Office of Purchasing One John Marshall Drive Huntington, WV 25755-4100	Order # MU18PORTABLES
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FY 22	Buyer JH	Date 6/17/2021	Account Various	P.O. Date 7/27/2017	Contract MU18PORTABLES
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Document <input type="checkbox"/> Requisition (Cancellation only) <input type="checkbox"/> Regular Purchase Order <input checked="" type="checkbox"/> Contract Purchase Order <input type="checkbox"/> Open End Contract Purchase <input type="checkbox"/> Agreement	Document Action <input type="checkbox"/> Cancellation <input type="checkbox"/> Increase/Decrease <input type="checkbox"/> Unused Balance <input type="checkbox"/> Freight <input checked="" type="checkbox"/> Renewal <input type="checkbox"/> Extension Error	<input type="checkbox"/> Error in Total Amount <input type="checkbox"/> Change of Account <input type="checkbox"/> Change of Vendor Name/Address <input type="checkbox"/> Other
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Vendor Name, Address, Phone #, etc. Randy's Potties 729 Co. Road 65 Proctorville, OH 45669 Ph# 304-638-7886 Fax _____	Vendor Code _____ FEIN# 298608689	BOG Unit Name & Address Marshall University Office of Purchasing One John Marshall Drive Huntington, WV 25755-4100
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Item#	Quantity	Description of Change	Unit Price	Extended Price
		Change Order # <u>4</u> To renew contract MU18PORTABLES all in accordance with the terms, conditions, and specifications contained in the original contract and all authorized change orders. Portable Restrooms Effective Date(s): August 1, 2021 to July 31, 2022 Renewal # 4 of 4 Renewals remaining: (0) Zero		

Reason for Change: Contract Renewal	Previous Total	\$ OPEN-END
	Increase	\$ _____
	Decrease	\$ _____
	New Total	\$ OPEN-END

Approved: Tracey Brandolini 6/17/2021
 Authorized Signature Date

N/A
 Attorney General if required Date

Randy's Potties

Pricing

- | | | |
|------------|--------------------------------|-----------------------------|
| 1. 13 each | Men's Portable Restrooms | \$ <u>25.00</u> /unit price |
| 2. 13 each | Women's Portable Restrooms | \$ <u>25.00</u> /unit price |
| 3. 4 each | Handicapped Portable Restrooms | \$ <u>25.00</u> /unit price |
| 4. 8 each | Hand Washing Stations | \$ <u>25.00</u> /unit price |

Please contact Scott Morehouse of Marshall University Athletics, 304-696-6022, to schedule drop-off of Restroom and Stations.



Office of Purchasing

June 7, 2021

Randy's Potties
729 Co Road 65
Proctorville, OH 45669

Re: Contract Renewal for MU18PORTABLES

To Whom It May Concern:

The above referenced contract will expire July 31, 2021. There is a provision for another extension upon written mutual agreement of the parties.

Please annotate on the bottom of this letter, with your signature and date, if you agree to renew contract **MU18PORTABLES** effective August 1, 2021 through July 31, 2022 under the same terms and conditions. Enclosed is a Purchasing Affidavit which requires signature and notarization as well.

Please return the letter and the enclosed purchasing affidavit signed in the original to the noted below.

Marshall University Office of Purchasing
One John Marshall Drive
Huntington, WV 25755-4100

If you have any questions, please feel free to call me at 304-696-2820.

Sincerely,

Justin Hawthorne
Justin Hawthorne
Purchasing Agent
Marshall University

I agree to extend the current contract # **MU18PORTABLES** for an additional one (1) year extension under the same terms and conditions.

Yes No

Yes, subject to the following changes indicated below or in the attached letter.

Randy S. Ferris
Signature

6-7-21
Date

Randy S. Ferris
Printed Name

Owner
Title

Comments: _____

WE ARE... MARSHALL.

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Randy's Potters - Randy S. Ferris

Authorized Signature: Heather S. Davis Date: 6-7-21

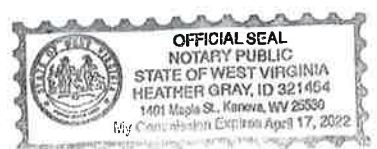
State of Ohio

County of Lawrence, to-wit:

Taken, subscribed, and sworn to before me this 6 day of June, 2021.

My Commission expires April 17, 2021

AFFIX SEAL HERE



NOTARY PUBLIC

Heather Gray
Purchasing Affidavit (Revised 01/19/2018)