

**Purchase  
Change Request**



Marshall University  
Office of Purchasing  
One John Marshall Drive  
Huntington, WV 25755-4100

**Order #**  
MU19MAINT

FY 23	Buyer MW	Date 10/01/2022	Account Various	P.O. Date 01/25/2019	Contract MU19MAINT
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<b>Document</b> <input type="checkbox"/> Requisition (Cancellation only) <input type="checkbox"/> Regular Purchase Order <input type="checkbox"/> Contract Purchase Order <input checked="" type="checkbox"/> Open End Contract Purchase <input type="checkbox"/> Agreement	<b>Document Action</b> <input type="checkbox"/> Cancellation <input checked="" type="checkbox"/> Increase/Decrease <input type="checkbox"/> Unused Balance <input type="checkbox"/> Freight <input type="checkbox"/> Renewal <input type="checkbox"/> Extension Error	<input type="checkbox"/> Error in Total Amount <input type="checkbox"/> Change of Account <input type="checkbox"/> Change of Vendor Name/Address <input type="checkbox"/> Other
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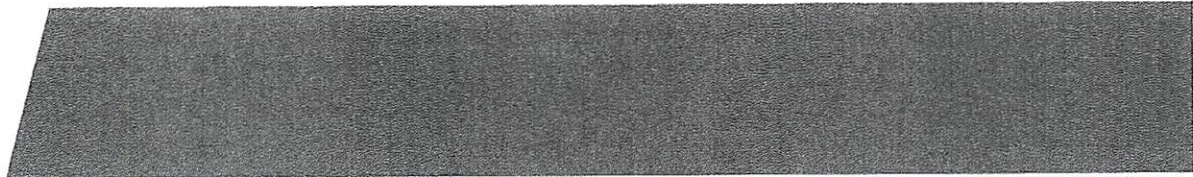
Vendor Name, Address, Phone #, etc. Atalian US Ohio Valley Inc. dba/Atalian Global Services Washington Blvd. Jersey City, 07310	Vendor Code <b>310620970</b>	BOG Unit Name & Address Marshall University Office of Purchasing One John Marshall Drive Huntington, WV 25755-4100
Ph# 304-962-2818	Fax	FEIN# 31-0620970

Item#	Quantity	Description of Change	Unit Price	Extended Price
		<p align="center"><b>Change Order # <u>15</u></b></p> <p align="center">Janitorial Services</p> <p>To amend the MU19MAINT contract according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders.</p> <p>This change order adds MU location, Dietetics, to the contract.</p> <p>Effective Date: October 1, 2022</p> <p>Ref. Atalian quote re: Dr. Williams dated 10/01/2022</p>		

Reason for Change: Incorporate Dietetics to contract	Previous Total	\$	Open end
	Increase	\$	
	Decrease	\$	
	New Total	\$	Open end

Approved: Michelle Whaley 10-1-22  
 Authorized Signature Date

N/A  
 Attorney General if required Date



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 525 Washington Boulevard  
 25th Floor  
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Marshall University  
 1 John Marshall Drive  
 Huntington, WV 25755

Attention: Dr. Williams

Thank you for allowing us the opportunity to expand our business with you. Below is the pricing you requested for Dietetics. Atalian will clean the office area and the kitchen five days per week for \$1317.19 per month. Any additional work will be negotiated at the time it is requested.

*Todd Given*

Thank You  
 Todd Given  
 Branch Manager WV

Marshall University Office of Purchasing  
 Quote Approved By: Assoc. Director  
 Printed Name: Michelle Wheeler  
 Signature: *[Signature]* Date: 10-1-22

### Primary Responses

Success: All data is valid!

Status	Bid/No Bid Decision	#	Building	Square Feet	Days of Service	Shift	Unlock	Numeric	Numeric	Text	Total Cost
								Lump Sum/Annual Fee Per	Monthly Fee Per Building	Comments	

#### Harris Hall

Success: All values provided	Bid	#1-1	Harris Hall	58,500	2 Day RR Cleaning & Stocking	Day/Night	Yes	\$ 4,081.76	\$ 340.15	None	
Success: All values provided	Bid	#1-2	Harris Hall	58,500	3 Full Service	Day/Night	Yes	\$ 34,574.92	\$ 2,881.24	None	\$ 34,574.92
Success: All values provided	Bid	#1-3	Harris Hall	58,500	5 Full Service	Day/Night	Yes	\$ 38,819.64	\$ 3,234.97	Currently	\$ 38,819.64
Success: All values provided	Bid	#1-4	Harris Hall	58,500	Day Porter	Day/Night	Yes	\$ 38,819.64	\$ 3,234.97	Currently	\$ 38,819.64

#### Jenkins Hall

Success: All values provided	Bid	#2-1	Jenkins Hall	42,500	2 Day RR Cleaning & Stocking	Day/Night	Yes	\$ 2,881.24	\$ 240.10	None	\$ 2,881.24
Success: All values provided	Bid	#2-2	Jenkins Hall	42,500	3 Full Service	Day/Night	Yes	\$ 12,965.59	\$ 1,080.47	None	\$ 12,965.59
Success: All values provided	Bid	#2-3	Jenkins Hall	42,500	5 Full Service	Night	Yes	\$ 38,819.64	\$ 3,234.97	Currently	\$ 38,819.64

#### East Hall

Success: All values provided	Bid	#3-1	East Hall	21,721	2 Day RR Cleaning & Stocking	Night	No	\$ 1,680.73	\$ 140.06	None	\$ 1,680.73
Success: All values provided	Bid	#3-2	East Hall	21,721	3 Full Service	Night	No	\$ 12,965.59	\$ 1,080.47	None	\$ 12,965.59
Success: All values provided	Bid	#3-3	East Hall	21,721	5 Full Service	Night	No	\$ 38,819.52	\$ 3,234.96	Currently	\$ 38,819.52

#### Prichard Hall

Success: All values provided	Bid	#4-1	Prichard Hall	36,850	2 Day RR Cleaning & Stocking	Night	Yes	\$ 1,920.83	\$ 160.07	None	\$ 1,920.83
Success: All values provided	Bid	#4-2	Prichard Hall	36,850	3 Full Service	Night	Yes	\$ 12,965.59	\$ 1,080.47	None	\$ 12,965.59
Success: All values provided	Bid	#4-3	Prichard Hall	36,850	5 Full Service	Night	Yes	\$ 30,583.20	\$ 2,548.60	Currently	\$ 30,583.20

## Sorrell Maintenance Building

Success: All values provided	Bid	#5-1	Sorrell Maintenance Building	40,000	2 Day RR Cleaning & Stocking	Day	No	\$ 1,200.52	\$ 100.04	None	\$ 1,200.52
Success: All values provided	Bid	#5-2	Sorrell Maintenance Building	40,000	3 Full Service	Day	No	\$ 8,643.73	\$ 720.31	None	\$ 8,643.73
Success: All values provided	Bid	#5-3	Sorrell Maintenance Building	40,000	5 Full Service	Day	No	\$ 18,237.48	\$ 1,519.79	Currently	\$ 18,237.48

## Jomie Jazz

Success: All values provided	Bid	#6-1	Jomie Jazz	13,500	2 Day RR Cleaning & Stocking	Night	No	\$ 960.41	\$ 80.03	None	\$ 960.41
Success: All values provided	Bid	#6-2	Jomie Jazz	13,500	3 Full Service	Night	No	\$ 8,643.73	\$ 720.31	None	\$ 8,643.73
Success: All values provided	Bid	#6-3	Jomie Jazz	13,500	5 Full Service	Night	No	\$ 22,352.64	\$ 1,862.72	Currently	\$ 22,352.64

## Joseph M. Gillette Welcome Ctr.

Success: All values provided	Bid	#7-1	Joseph M. Gillette Welcome Center	5,900	2 Day RR Cleaning & Stocking	Night	No	\$ 840.36	\$ 70.03	None	\$ 840.36
Success: All values provided	Bid	#7-2	Joseph M. Gillette Welcome Center	5,900	3 Full Service	Night	No	\$ 6,482.80	\$ 540.23	None	\$ 6,482.80
Success: All values provided	Bid	#7-3	Joseph M. Gillette Welcome Center	5,900	5 Full Service	Night	No	\$ 22,352.64	\$ 1,862.72	Currently	\$ 22,352.64

## Office of Public Safety

Success: All values provided	Bid	#8-1	Office of Public Safety	6,850	2 Day RR Cleaning & Stocking	Days	No	\$ 840.36	\$ 70.03	None	\$ 840.36
Success: All values provided	Bid	#8-2	Office of Public Safety	6,850	3 Full Service	Days	No	\$ 22,352.64	\$ 1,862.72	Currently	\$ 22,352.64
Success: All values provided	Bid	#8-3	Office of Public Safety	6,850	5 Full Service	Days	No	\$ 12,005.18	\$ 1,000.43	None	\$ 12,005.18

## Myers Hall

Success: All values provided	Bid	#9-1	Myers Hall	N/A	2 Day RR Cleaning & Stocking	N/A	N/A	\$ 2,160.93	\$ 180.08	None	\$ 2,160.93
Success: All values provided	Bid	#9-2	Myers Hall	N/A	3 Full Service	N/A	N/A	\$ 12,965.59	\$ 1,080.47	None	\$ 12,965.59
Success: All values provided	Bid	#9-3	Myers Hall	N/A	5 Full Service	N/A	N/A	\$ 21,609.32	\$ 1,800.78	None	\$ 21,609.32

## Drinko Library

Success: All values provided	Bid	#10-1	Drinko Library	115,000	2 Day RR Cleaning & Stocking	Day/Night	No	\$ 2,881.24	\$ 240.10	None	\$ 2,881.24
Success: All values provided	Bid	#10-2	Drinko Library	115,000	3 Full Service	Day/Night	No	\$ 74,900.80	\$ 6,241.73	None	\$ 74,900.80
Success: All values provided	Bid	#10-3	Drinko Library	115,000	5 Full Service	Day/Night	No	\$ 78,319.80	\$ 6,526.65	Currently	\$ 78,319.80
Success: All values provided	Bid	#10-4	Drinko Library	115,000	Day Porter	Day/Night	No	\$ 0.00	\$ 0.00	Included in above plus Sat & Sun on-line	\$ 0.00

## Art Warehouse

Success: All values provided	Bid	#11-1	Art Warehouse	38,800	2 Day RR Cleaning & Stocking	Days	No	\$ 1,080.47	\$ 90.04	None	\$ 1,080.47
Success: All values provided	Bid	#11-2	Art Warehouse	38,800	3 Full Service	Days	No	\$ 22,352.64	\$ 1,862.72	Currently	\$ 22,352.64
Success: All values provided	Bid	#11-3	Art Warehouse	38,800	5 Full Service	Days	No	\$ 24,010.36	\$ 2,000.86	None	\$ 24,010.36

## Memorial Student Center

Success: All values provided	Bid	#12-1	Memorial Student Center	113,000	See Attachment D	Day/Night	Yes	\$ 5,042.18	\$ 420.18	None	\$ 5,042.18
Success: All values provided	Bid	#12-2	Memorial Student Center	113,000	6 Full Service	Day/Night	Yes	\$ 70,579.60	\$ 5,881.63	None	\$ 70,579.60
Success: All values provided	Bid	#12-3	Memorial Student Center	113,000	7 Full Service	Day/Night	Yes	\$ 74,180.60	\$ 6,181.72	None	\$ 74,180.60

## Weisberg Engineering

Success: All values provided	Bid	#13-1	Weisberg Engineering	16,000	2 Day RR Cleaning & Stocking	Night	No	\$ 960.41	\$ 80.03	None	\$ 960.41
Success: All values provided	Bid	#13-2	Weisberg Engineering	16,000	3 Full Service	Night	No	\$ 18,237.48	\$ 1,519.79	Currently	\$ 18,237.48
Success: All values provided	Bid	#13-3	Weisberg Engineering	16,000	5 Full Service	Night	No	\$ 18,007.77	\$ 9.00	None	\$ 18,007.77

## Shewey Building

Success: All values provided	Bid	#14-1	Shewey Building	42,825	2 Day RR Cleaning & Stocking	Night	No	\$ 2,160.93	\$ 180.08	None	\$ 2,160.93
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Success: All values provided	Bid	#14-2	Shewey Building	42,825	3 Full Service	Night	No	\$ 17,287.46	\$ 1,440.62	None	\$ 17,287.46
Success: All values provided	Bid	#14-3	Shewey Building	42,825	5 Full Service	Night	No	\$ 144,163.56	\$ 12,013.63	Currently	\$ 144,163.56

## Dot Hicks Complex

Success: All values provided	Bid	#15-1	Dot Hicks Complex	2,816	2 Day RR Cleaning & Stocking	Night	No	\$ 1,500.65	\$ 125.05	None	\$ 1,500.65
Success: All values provided	Bid	#15-2	Dot Hicks Complex	2,816	3 Full Service	Night	No	\$ 4,321.86	\$ 360.16	None	\$ 4,321.86
Success: All values provided	Bid	#15-3	Dot Hicks Complex	2,816	5 Full Service	Night	No	\$ 14,122.20	\$ 1,176.85	Currently	\$ 14,122.20

## Softball Press Box

Success: All values provided	Bid	#16-1	Softball Press Box	2,258	2 Day RR Cleaning & Stocking	Night	No	\$ 0.00	\$ 0.00	None	\$ 0.00
Success: All values provided	Bid	#16-2	Softball Press Box	2,258	3 Full Service	Night	No	\$ 1,680.00	\$ 140.00	None	\$ 1,680.00
Success: All values provided	Bid	#16-3	Softball	2,258	5 Full Service	Night	No	\$ 2,800.00	\$ 233.00	None	\$ 2,800.00

## Bobby Pruett Weight Room

Success: All values provided	Bid	#17-1	Bobby Pruett Weight Room	14,000	2 Day RR Cleaning & Stocking	Night	No	\$ 1,320.57	\$ 110.05	None	\$ 1,320.57
Success: All values provided	Bid	#17-2	Bobby Pruett Weight Room	14,000	3 Full Service	Night	No	\$ 4,321.86	\$ 360.16	None	\$ 4,321.86
Success: All values provided	Bid	#17-3	Bobby Pruett Weight Room	14,000	5 Full Service	Night	No	\$ 14,122.20	\$ 1,176.85	Currently	\$ 14,122.20

## Visual Arts Center

Success: All values provided	Bid	#18-1	Visual Arts Center	66,600	2 Day RR Cleaning & Stocking	Day/Night	No	\$ 4,321.86	\$ 360.16	None	\$ 4,321.86
Success: All values provided	Bid	#18-2	Visual Arts Center	66,600	3 Full Service	Day/Night	No	\$ 25,931.19	\$ 2,160.93	None	\$ 25,931.19
Success: All values provided	Bid	#18-3	Visual Arts Center	66,600	5 Full Service	Day/Night	No	\$ 63,504.96	\$ 5,292.08	Currently	\$ 63,504.96

## Child Development Academy

Success: All values provided	Bid	#19-1	Child Development Academy	9,760	2 Day RR Cleaning & Stocking	Evening	No	\$ 1,560.67	\$ 130.06	None	\$ 1,560.67
Success: All values provided	Bid	#19-2	Child Development Academy	9,760	3 Full Service	Evening	No	\$ 17,287.46	\$ 1,440.62	None	\$ 17,287.46
Success: All values provided	Bid	#19-3	Child Development Academy	9,760	5 Full Service	Evening	No	\$ 38,819.52	\$ 3,234.96	Currently	\$ 38,819.52
Success: All values provided	Bid	#19-4	Child Development Academy	9,760	See Attachment F	Evening	No	\$ 0.00	\$ 0.00	cluded in abo	\$ 0.00

Indoor Athletic Academics

Success: All values provided	Bid	#20-1	Indoor Athletic Academics	48,500	2 Day RR Cleaning & Stocking	Night	No	\$ 720.31	\$ 60.03	None	\$ 720.31
Success: All values provided	Bid	#20-2	Indoor Athletic Academics	48,500	3 Full Service	Night	No	\$ 8,643.73	\$ 720.31	None	\$ 8,643.73
Success: All values provided	Bid	#20-3	Indoor Athletic Academics	48,500	5 Full Service	Night	No	\$ 14,122.20	\$ 1,176.85	Currently	\$ 14,122.20

Corbly Hall

Success: All values provided	Bid	#21-1	Corbly Hall	102,380	2 Day RR Cleaning & Stocking	Night	Yes	\$ 3,361.45	\$ 280.12	None	\$ 3,361.45
Success: All values provided	Bid	#21-2	Corbly Hall	102,380	3 Full Service	Night	Yes	\$ 47,540.51	\$ 3,961.71	None	\$ 47,540.51
Success: All values provided	Bid	#21-3	Corbly Hall	102,380	5 Full Service	Night	Yes	\$ 88,196.40	\$ 7,349.70	Currently	\$ 88,196.40

Morrow Library

Success: All values provided	Bid	#22-1	Morrow Library	108,041	2 Day RR Cleaning & Stocking	Day	Yes	\$ 2,641.14	\$ 220.09	None	\$ 2,641.14
Success: All values provided	Bid	#22-2	Morrow Library	108,041	3 Full Service	Day	Yes	\$ 25,931.19	\$ 2,160.93	None	\$ 25,931.19
Success: All values provided	Bid	#22-3	Morrow Library	108,041	5 Full Service	Day	Yes	\$ 30,583.20	\$ 2,548.60	Currently	\$ 30,583.20

Placement Center

Success: All values provided	Bid	#23-1	Placement Center	4,016	2 Day RR Cleaning & Stocking	Night	No	\$ 480.21	\$ 40.02	None	\$ 480.21
Success: All values provided	Bid	#23-2	Placement Center	4,016	3 Full Service	Night	No	\$ 4,321.86	\$ 360.16	None	\$ 4,321.86

Success: All values provided	Bid	#23-3	Placement Center	4,016	5 Full Service	Night	No	\$ 14,111.52	\$ 1,175.96	Currently	\$ 14,111.52
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**Soccer Complex**

Success: All values provided	Bid	#24-1	Soccer Complex	12,500	2 Day RR Cleaning & Stocking	Night	No	\$ 3,841.66	\$ 320.14	None	\$ 3,841.66
Success: All values provided	Bid	#24-2	Soccer Complex	12,500	3 Full Service	Night	No	\$ 8,643.73	\$ 720.31	None	\$ 8,643.73
Success: All values provided	Bid	#24-3	Soccer Complex	12,500	5 Full Service	Night	No	\$ 22,332.72	\$ 1,861.06	Currently	\$ 22,332.72



New Sites

Success: All values provided	Bid	#25-1	VARIOUS	N/A	Various	N/A	n/a	\$ 24.43	\$ 24.43	Hourly Rate for new additional buildings	\$ 24.43
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3rd Ave Parking Garage

Success: All values provided	Bid	#26-1	Insert Per Hour in Lump Sum, Insert Hourly Overtime in Monthly fee	N/A	As Needed/Per Hour	N/A	N/A	\$ 24.43	\$ 24.43	OT Rate	\$ 24.43
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Concourse Restroom Cleaning

Success: All values provided	Bid	#27-1	Insert Per Hour in Lump Sum, Insert Hourly Overtime in Monthly fee	N/A	As Needed/Per Hour	N/A	N/A	\$ 25.00	\$ 25.00	OT Rate	\$ 25.00
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Event Cleanup

Success: All values provided	Bid	#28-1	Insert Per Hour in Lump Sum, Insert Hourly Overtime in Monthly fee	N/A	As Needed/Per Hour	N/A	N/A	\$ 25.00	\$ 25.00	OT Rate	\$ 25.00
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Additional Price for Day Staff

Success: All values provided	Bid	#29-1	Insert Per Hour in Lump Sum, Insert Hourly Overtime in Monthly fee	N/A	As Needed/Per Hour	N/A	N/A	\$ 25.00	\$ 25.00	Day Staff OT Rate	\$ 25.00
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Max % increase %

Success: All values provided	Bid	#30-1	Give Percent in the Comments Section	N/A	N/A	N/A	N/A	2.70%	2.70%	Pricing fixed for first 3 year unless now	2.70%
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Alternative Services

Success: All values provided	Bid	#31-1	Various	NA	NA	NA	NA	\$ 24.43	\$ 24.43	Hourly Rate	\$ 24.43
Success: All values provided	Bid	#31-2	Maintenance Landscaping: Cost per man hour using University Equipment and Materials	N/A	N/A	N/A	N/A	\$ 24.43	\$ 24.43	OT Rate	\$ 24.43
Success: All values provided	Bid	#31-3	Maintenance Landscaping: Cost per man hour providing equipment for all landscapes duties	N/A	N/A	N/A	N/A	\$ 24.43	\$ 24.43	OT Rate plus equipment Rental	\$ 24.43
Success: All values provided	Bid	#31-4	Maintenance Lighting: Cost per man hour using university equipment and materials	N/A	N/A	N/A	N/A	\$ 33.00	\$ 33.00	Per hour	\$ 33.00

Success: All values provided	Bid	#31-5	Maintenance Lighting: Cost per man hour providing equipment and materials	N/A	N/A	N/A	N/A	\$ 39.00	\$ 39.00	Per hour	\$ 39.00
Success: All values provided	Bid	#31-6	Maintenance Recovery Efforts: Cost per man hour using university equipment and materials	N/A	N/A	N/A	N/A	\$ 24.43	\$ 24.43	OT Rate	\$ 24.43
Success: All values provided	Bid	#31-7	Maintenance Recovery Efforts: Cost per man hour providing equipment and materials	N/A	N/A	N/A	N/A	\$ 24.43	\$ 24.43	OT Rate plus Equipment Rental	\$ 24.43
Success: All values provided	Bid	#31-8	Maintenance Special: Cost per man hour using university equipment and materials	N/A	N/A	N/A	N/A	\$ 24.43	\$ 24.43	OT Rate	\$ 24.43
Success: All values provided	Bid	#31-9	Maintenance Special: Cost per man hour providing equipment for all landscapes duties	N/A	N/A	N/A	N/A	\$ 24.43	\$ 24.43	OT Rate plus Equipment Rental	\$ 24.43

**New Site Add-Ons**

**South Charleston Campus**

South Charleston Campus	Not Bid	#40-1	South Charleston Campus	N/A	5	3PM - 11PM	N/A	\$ 42,144.00	\$ 3,512.00	One Custodian	\$ 42,144.00
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**Dietetics Marshall University**

Dietetics Marshall University	Not Bid	#40-2	Dietetics Marshall University	N/A	5	3PM - 11PM	N/A	\$ 15,806.28	\$ 1,317.19	One Custodian	\$ 15,806.28
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