Purchase



Marshall University Office of Purchasing

Order#

Change Request					One John Marshall Drive Huntington, WV 25755-4100			MU1	98	PRNKLR			
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Vendor Name, Address, Phone #, etc. Vendor Code 6 HERITAGE FIRE PROTECTIONS INC 400 SOUTH BIG RUN RD SUITE 1 ASHLAND, KY 41102-9657 Ph# Fax FEIN				61-1159344 N# 61-1159344		N C	G Unit Name & Address Marshall University Office of Purchasing One John Marshall Drive Huntington, WV 25755-4100			4100			
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		PART B To amen and spec change c Add: Sch Sp Fin	d ontractifications orders. also of Plorinkler Stre Extings: July 1, 1, 3 of 5 org Renew	KLERS EXTING t MU19 s contain harmac System guisher 2021 - wals: 2	& BACI UISHER SPRNK ined in the y Inspect \$70.00 pt	per system (4 system er extinguisher (20 ex	rms, icludi is) \$2	conditions, ing all autho	prices, rized	4-1			
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N/A Attorney General if required Date

Contract Synopsis

Part A. Sprinklers & Backflow Devices	\$26,700.00
Pricing pages 5 and 13	
Part B2. Extinguishers	\$4,888.00
Pricing page 11	
Part B3. Range Hoods	\$4,600.00
Pricing page 12	
TOTAL:	\$36,188.00

Part A: Inspection and Maintenance of Sprinkler Systems and Backflow Prevention Devices

A1. Scope of Work:

General maintenance and repair services for all fire suppression systems for all buildings associated with Marshall University. Contractor will provide four (4) complete inspections per year of each wet, dry and deluge sprinkler system. The four (4) inspections shall occur quarterly in March, June, September and December or at the request of Marshall University. Service covered under this contract shall include the draining of all low points on the dry systems twice per year, during the months of October and January in addition, CO2 fire suppression systems shall be inspected annually in July and fire pump flow tests shall be conducted in May. These inspections must meet all standards set forth by the National Fire Protection Association, including but not limited to NFPA 12, 13, 25, 101, and the WV State Fire Code.

If additional fire suppression systems are added during the life of this contract, the vendor shall provide all required services as noted above.

Testing of backflow prevention devices installed on fire service lines and complete any required test results form that is provided by the agency from utility. At a minimum, the vendor will test the device per the requirements of the State of West Virginia Department of Health and Human Resources Bureau for Public Health, under Title 64 Legislative Rule, Series 15, Cross Connection Control and Backflow Prevention.

All permits, fee and licenses necessary to do this work shall be obtained and paid for by the contractor, who shall give all required notices and comply in every way with all County, State and City laws relating to the work.

All work shall be executed in a workmanlike manner, according to the best practices of the trade and shall present a neat and mechanical appearance when completed. Workmen employed on this project shall be qualified and competent to perform the task to which they are assigned. Any workman found to be incapable of performing his work due to lack of skill, neglect, ungentlemanly character shall be removed from the project at the written request of the Director of Safety and Health, the Director of Physical Plant, or the Director of Public Safety.

No changes shall be made in this contract without the written permission or request by the Owner. This contract shall not be sublet without the permission of the Owner.

The Contractor shall continuously maintain adequate protection of all his work from damage and shall protect the owner's property from injury or loss arising in connection with this contract.

The Contractor or Sub-Contractor shall pay the prevailing minimum wage rates as established by the West Virginia Department of Labor for the trade involved for the counties of (Cabell, Wayne and Kanawha) in which this contract is performed. Documentation of job payroll shall be provided at the request of Marshall University. House Bill 4005 passed February 4, 2016 and became effective on May 4, 2016 repealed the statutory authority for the prevailing wages. As a result, there are no prevailing wages in West Virginia at this time.

A2. Qualifications:

The Vendor and employee's must be certified /licensed by the West Virginia State Fire Marshal to perform fire protection work as defined in West Virginia Code, Chapter 29, Article 3D and certified to perform backflow preventions testing.

Personnel will be equipped with the appropriate equipment necessary for proper trouble-shooting maintenance and repair service for the equipment covered by this policy. Servicing techniques must be in accordance with the approval agencies having jurisdiction and standard industry practice.

A3. Specific Requirements:

The Contractor shall provide, and keep current, a check chart suitable for each system, to indicate the status of all scheduled inspections and work performed and the date of performance. The chart shall be posted at the sprinkler system riser or other location convenient to each system. The Contractor must initial and date chart to indicate that the work has been accomplished.

Any malfunctions or noted deficiencies are to be corrected immediately. System Impairment notification must be given anytime a system is taken offline. In the case where repairs are necessary the Contractor shall ensure that repairs are expedited to minimize downtime. Not more than one system shall be put out of service at one time for regular maintenance, inspection or servicing. When a system is taken out of service, how and when the system is to be put back into service shall be scheduled with the Department of Environmental Health & Safety.

Contactor will be responsible to insure a supply of spare sprinklers (minimum of 6) corresponding to the types and temperatures used on the premises is kept in a cabinet located where temperatures will at no time exceed 100-degree F; as shall an appropriate sprinkler wrench(s).

The systems are to be maintained to original design, conditions and performance characteristics. If equipment has obsolete parts, with no current direct replacement, the parts will be replaced with new non-proprietary parts so as to maintain the systems original design and performance characteristics.

The Contractor shall be required to maintain the adequate spare parts so as not to delay repair of systems due to lack of material, subject to inspection by Marshall University personnel during normal business hours, 8:00 a.m. to 4:30 p.m., Monday through Friday. Marshall University Police department must be notified at 304-696-4357 prior to any inspection or maintenance of a fire or security alarm system.

In the event of an emergency service calls, the vendor shall provide service within four (4) hours of receipt of call maximum. Normal response time during regular work hours shall be sooner.

A copy of each inspection report shall be provided to the Department of Safety and Health, 209 Sorrel Maintenance Building, within one business day upon the completion of each inspection.

A4. Pricing Breakdown:

Quarterly Inspections to be performed in the months of March, June, September and December for wet and dry systems:

1. Price per Wet Sprinkler Inspection (60 Wet Systems) - \$70.00

Price per Quarter: 60 X \$70.00 = \$4,200.00

Annual Cost: \$16,800.00

2. Price per Dry Sprinkler Inspection (13 Dry Systems) - \$85.00

Price per Quarter: 13 X \$85.00 = \$1,105.00

Annual Cost: \$4,420.00

3. Price per Deluge Sprinkler Inspection (4 Deluge Systems) - \$80.00

Price per Quarter: 4 X \$80.00 = \$320.00

Annual Cost: \$1,280.00

Annual inspections to be performed in July for CO2 Fire Suppression System:

4. Price per CO2 System Inspection (1 System) - \$400.00

Annual Cost: \$400.00

Annual Inspection and flow rest to be performed in May for each Fire Pump:

5. Price per Fire Pump Flow Test (3 Fire Pumps) - \$400.00

Annual Cost: \$1,200.00

6. Price per Backflow Preventer Inspections (52) - \$50.00

Annual Cost: \$2,600.00

Total Quarterly: \$5,345.00

Total Annual: \$25,580.00

A5. Billing/Building List:

Inspections/Services performed shall be invoiced according to the billing group below. Vendor shall submit invoices by group and shall include building and description of service provided. Marshall University may add buildings to the contract as needed.

Group 1 - Physical Plant

Art Warehouse Band Storage Building Bias (Crime Scene House) **Chemical Storage Building**

Corbly Hall

Dewco Warehouse/Print Shop

Dot Hicks Memorial Softball Complex

Drinko Library East Hall **Gullickson Hall** Harris Hall

Henderson Center Indoor Practice Facility

Jenkins Hall

Joan C. Edwards Fine Arts Building

Jomie Jazz Center Gillette Welcome Center

Memorial Student Center

Morrow Library Marshall Plaza Myers Hall **MU Plaza** Old Main

Placement Center/Career Services

President's House **Prichard Hall**

Public Safety Building Science Building **Shewey Building**

Smith Hall/Music/Communication **Sorrell Maintenance Building**

Veterans Memorial Soccer Complex

Visual Arts Complex Weight Training Complex Weisberg Engineering Complex

Group 2 – Housing and Residence Life

Buskirk Hall Fairfield Landing Gibson Hall **Harless Dining Hall** Haymaker Hall Holderby Hall

Twin Towers Cafeteria **Twin Towers East Twin Towers West** Wellman Hall Willis Hall

Group 3 – Athletics

Edwards Stadium

Stadium Store

Group 4 – Medical Services

Joan C. Edwards School of Medicine **Coon Educational Building**

Erma Byrd Clinical Education Outreach Center

Health Information Center

Rural Health Clinical Education Center

Group 5 – Marshall University Graduate College – South Charleston

Administration Building

Academic Building

Group 6 – Forensics Science Complex

Forensic Science Building

Forensic Science Annex

Group 7 – Marshall University Child Development Academy

Group 8 – Public Safety

3rd Avenue Parking Garage

6th Avenue Parking Garage

Group 9 – Robert C. Byrd Institute

Group 10 – Robert C. Byrd Biotechnology Science Center

Group 11 – Capstone

Freshman Residence Hall North Freshman Residence Hall South **Recreation Center**

Group 12 – School of Pharmacy

Part B: Inspection and Maintenance of Fire Extinguishers and Fire Suppression Systems

B1. Scope of Work

Contractor to provide annual inspections, refilling, hydrostatic testing, and six (6) year maintenance for fire extinguishers in all buildings associated with Marshall University, (attached building list), and biannual inspections of each kitchen (large and small) fire suppression systems. Provide on-call emergency response, backup and emergency support in areas of repair as needed and any corrective maintenance necessary to return systems to factory specified full operational condition.

All work shall be executed in a workmanlike manner, according to the best practices of the trade and shall be present a neat and mechanical appearance when completed. Inspections, repairs, and equipment must meet all standards set forth by the National Fire Protection Association, including but not limited to NFPA 10, 17, 96 and the West Virginia State Fire Code.

Any malfunctions or noted deficiencies are to be corrected immediately.

The Contractor shall continuously maintain adequate protection of all his work from damage and shall protect the owner's property from injury or loss arising in connection with this contract.

B2. Fire Extinguishers

Contract includes general maintenance and repair services, refilling, hydrostatic testing, six-year maintenance, and annual inspections for all fire extinguishers in all buildings associated with Marshall University. Equipment or devices found not to be operating properly are to be corrected immediately. The Contractor shall be on-call for extinguishers that may have been discharged or damaged. Services shall include, but are not limited to, the provision of qualified labor; supervision; transportation (when are where required); establishment and maintenance of records; all parts, tools, and equipment. The Contractor shall ensure the extinguishers are properly hung to meet current codes. Where extinguishers are located in cabinets, the Contractor shall ensure that the doors are functioning properly and that any glass windows are intact. The Contractor shall repair any noted deficiencies with hanger brackets or cabinets, to include replacing broken glass. Inspections shall include the inspection tag, tag seal, pin seal, fluffing and cleaning of extinguishers.

Portable fire extinguishers shall be picked up at and re-delivered to all University properties by the Contractor.

Contractor will perform an annual inspection of all fire extinguishers.

B2.1. Quantities

The approximate number of extinguishers involved is 1,202. These quantities are only estimates; the contract shall cover the actual needs of the University throughout the term of the contract regardless of the quantities shown.

- a) Approximate number of Extinguishers requiring annual inspections: 1,222
- b) Approximate number of extinguishers requiring hydrostatic testing every 6 years

Class	Size	Estimated Quantity	
Carbon Dioxide	5 lb.	19	
	10 lb.	3	
	15 lb.	24	
	20 lb.	2	
Wet Chemical K	6 L	13	

c) Approximate number of extinguishers requiring alternating maintenance/hydrostatic testing every 6 years:

Class	Size	Estimated Quantity	
Dry Chemical ABC	2.5 lb.	16	
	5 lb.	232	
	10 lb.	898	
	20 lb.	8	
Dry Chemical BC	5 lb.	1	
	10 lb.	3	
Dry Chemical D	30 lb.	3	

B3. Kitchen Fire Suppression Systems

Contractor will perform semi-annual inspections of each kitchen fire suppression system in July and December. Inspections shall be in accordance with all applicable NFPA codes. Marshall University's kitchen fire suppression systems are located in Twin Towers Cafeteria (8), Memorial Student Center (4), and Harless Dining Hall (6); as well as smaller systems in the Housing Residence Halls (15), Henderson Center (1) and Edwards Stadium (3).

	Location	Number	Billing Group
2.2.1	Memorial Student Center	4 (large)	Group 1 – Physical Plant
2.2.2	Henderson Center	1 (small)	Group 1 – Physical Plant
2.2.3	Twin Towers Cafeteria	8 (large)	Group 2 – Housing
2.2.4	Harless Dining Hall	6 (large)	Group 2 – Housing
2.2.5	Buskirk	6 (small)	Group 2 – Housing
2.2.6	Marshall Commons (Gibson, Haymaker, Wellman, Willis)	4 (small)	Group 2 – Housing
2.2.7	Holderby Hall	3 (small)	Group 2 – Housing
2.2.8	Towers East	1 (small)	Group 2 – Housing
2.2.9	Towers West	1 (small)	Group 2 – Housing
2.2.10	Edwards Stadium	3 (small)	Group 3 – Athletics

B4. Personnel Service

Maintenance, hydrostatic testing, servicing and recharging shall be performed by trained and certified persons having available the appropriate servicing manual(s), the proper types of tools, recharge materials, lubricants and manufacturer's recommended replacement parts or parts specifically listed for use in the fire extinguisher or kitchen suppression system. Servicing techniques must be in accordance with the approval agencies having jurisdiction and standard industry practice.

Personnel will be equipped with the appropriate equipment necessary for proper trouble-shooting maintenance and repair service for the equipment covered by this service policy.

Workmen employed on this project shall be qualified and competent to perform the task to which they are assigned. Any workman found to be incapable of performing his work due to lack of skill, neglect, ungentlemanly character shall be removed from the project at the written request of the Director of Environmental Health & Safety, the Director of Physical Plant, or the Director of Public Safety.

Contractors will be required to wear their company uniform.

B5. Response Times

Contractor must provide a response time of 2-4 hours for all emergencies and/or systems that go down.

In the event of emergency service calls, the vendor shall provide within a maximum of four (4) hours of receipt of call. Normal response time during regular work hours shall be sooner.

Contractor must be available 24/7 (including holidays) for service calls, backup and emergency support.

B6. Reporting, Coordination and Notification

Contractor will coordinate maintenance and hydrostatic testing with the Marshall University Department of Environmental Health & Safety (EHS). EHS will establish a phased system of six-year maintenance and hydrostatic testing so approximately the same number of units will be serviced per year.

Prior to installation of new fire extinguishers, the contractor must receive authorization from the Department of Environmental Health & Safety.

Prior to an inspection or maintenance of a fire or security alarm system, Marshall University Police Department must be notified at 304-696-4357.

Upon completion of each inspection, a copy of each inspection report shall be provided to the Department of Environmental Health & Safety, 209 Sorrell Maintenance Building.

The Contractor shall maintain copies of all inspection reports and maintenance and hydrostatic testing results. A copy of each inspection report, maintenance and testing results shall be provided to the Department of Environmental Health & Safety, 209 Sorrell Maintenance Building within one business day of completion. The Contractor shall also maintain an accurate count of all equipment per location and provide that information to EHS in a timely manner upon request.

Any discrepancies found shall be noted individually and on separate summary page. Documentation of discrepancies shall be provided to Marshall University Health and Safety within one business day of inspection per facility. The service company shall keep copies on file for five years.

B7. Parts

All parts required to maintain any of the systems shall be offered to the University at the vendor's standard price.

The Contractor shall be required to maintain adequate spare parts as not to delay repair of systems due to lack of material, subject to inspection by Marshall University personnel during normal business hours, 8:00 a.m. to 4:30 p.m., Monday through Friday.

The University reserves the right to purchase fire extinguishers and repair parts from the other vendors and provide them to the vendor of this contract for installation.

B8. Contract Add-Ons and Changes

If additional fire extinguishers or fire suppression systems are added during the life of this contract, the vendor shall provide all required services as noted above.

Vendor must submit a quotation for additional work to be approved by the Department of Safety and Health. This quotation will be forwarded to the Office of Purchasing for a contract purchase order release. Marshall University reserves the right to accept or reject any quotation that way be submitted in the "best" interests of the University.

No changes shall be made in this contract without the written permission or request by the Owner. This contract shall not be sublet without the permission of the owner.

B9. Pricing Information (includes group pricing for Part A)

Item#	Description	Price
	REFILL AND SERVICE	
1.	Dry Chemical (ABC) 2.5 lb.	\$12.00
2.	Dry Chemical (ABC) 5 lb.	\$15.00
3.	Dry Chemical (ABC) 10 lb.	\$26.75
4.	Dry Chemical (ABC) 20 lb.	\$35.00
5.	Dry Chemical (BC) 5 lb.	\$25.00
6.	Dry Chemical (BC) 10 lb.	\$26.75
7.	Carbon Dioxide (CO2) 5 lb.	\$20.00
8.	Carbon Dioxide (OC2) 10 lb.	\$30.00
9.	Carbon Dioxide (CO2) 15 lb.	\$30.00
10.	Carbon Dioxide (CO2) 20 lb.	\$30.00
11.	K Wet Agent 6L	\$40.00
	HYDROSTATIC TESTING	
12.	Dry Chemical (ABC) 2.5 lb.	\$15.00
13.	Dry Chemical (ABC) 5 lb.	\$15.00
14.	Dry Chemical (ABC) 10 lb.	\$15.00
15.	Dry Chemical (ABC) 20 lb.	\$20.00
16.	Dry Chemical (BC) 5 lb.	\$25.00
17.	Dry Chemical (BC) 10 lb.	\$25.00
18.	Carbon Dioxide (CO2) 5 lb.	\$50.00
19.	Carbon Dioxide (CO2) 10 lb.	\$50.00
20.	Carbon Dioxide (CO2) 15 lb.	\$50.00
21.	Carbon Dioxide (CO2) 20 lb.	\$50.00
22.	K Wet Agent 6L	\$20.00
	INSPECTION	
23.	Inspect and Tag Portable Extinguishers	\$4.00
24.	Semi-Annual Inspection of Range Hood Fire Control Systems – Large	\$75.00
25.	Semi-Annual Inspection of Range Hood Fire Control Systems – Small	\$50.00
	OTHER	
26.	Environmental Disposal Fee	\$5.00
27.	6 year Maintenance, Dry Chemical Extinguisher	\$26.75
	MISCELLANEOUS REPLACEMENT PARTS - EACH	
28.	Pull Station Break Rods	\$7.50
29.	Range Hood System Nozzles	\$30.00
30.	Plastic Nozzle Protector Caps	\$10.00
31.	360 Degree Temperature Links	\$10.00
32.	500 Degree Temperature Links	\$12.00
33.	Parts – Other (See Section B7.)	"Best Price"
		Quote
	LABOR ~ Hourly	
34.	Labor for Systems Repaid, Straight Time	\$95.00
35.	Emergency Service/After Hours Call	\$125.00
36.	2-hour response to job site	\$125.00

Range	Hoods	Semi-Annual	Annual	
37.	Memorial Student Center	\$300.00	\$600.00	
38.	Henderson Center	\$50.00	\$100.00	
39.	Twin Towers Cafeteria	\$600.00	\$1,200.00	
40.	Harless Dining Hall	\$450.00	\$900.00	
41.	Buskirk	\$300.00	\$600.00	
42.	Marshall Commons	\$200.00	\$400.00	
43.	Holderby Hall	\$150.00	\$300.00	
44.	Towers East	\$50.00	\$100.00	
45.	Towers West	\$50.00	\$100.00	
46.	Edwards Stadium	\$150.00	\$300.00	

GROUP	PRICING (Sprinklers and Deluge)	Quarterly	Annual
47.	Group 1 – Physical Plant	\$4,115.00	\$16,460.00
48.	Group 2 – Housing Residence Life	\$855.00	\$3,420.00
49.	Group 3 – Athletics includes Stadium Store	\$155.00	\$620.00
50.	Group 4 – Medical Services		
51.	Group 5 – Marshall University Graduate College – South	Separate C	Contract
	Charleston		
52.	Group 6 – Forensic Science Complex	\$680.00	\$2,720.00
53.	Group 7 – Child Development Academy	\$155.00	\$620.00
54.	Group 8 – Public Safety	\$255.00	\$1,020.00
55.	Group 9 – Robert C. Byrd Institute	\$155.00	\$620.00
56.	Group 10 – Robert C. Byrd Biotechnology Center	\$155.00	\$620.00
57.	Group 11 – Capstone	\$350.00	\$1,400.00

GROUP	PRICING (CO2 and Pumps)	Annual
58.	Group 1 – Physical Plant	\$400.00
59.	Group 1 – Physical Plant	\$1,200.00

B10. Group List

Inspections/Services performed shall be invoiced according to the billing group below. Vendor shall submit invoices by group and shall include building and description of service provided. Marshall University may add buildings to the contract as needed.

Group 1 – Physical Plant

Art Warehouse Band Storage Building Bias (Crime Scene House) **Chemical Storage Building**

Corbly Hall

Dewco Warehouse/Print Shop

Dot Hicks Memorial Softball Complex

Drinko Library East Hall Gullickson Hall

Harris Hall **Henderson Center**

Indoor Practice Facility

Jenkins Hall

Joan C. Edwards Fine Arts Building

Jomie Jazz Center Gillette Welcome Center **Memorial Student Center**

Morrow Library Marshall Plaza Myers Hall **MU Plaza** Old Main

Placement Center/Career Services

President's House Prichard Hall

Public Safety Building Science Building Shewey Building

Smith Hall/Music/Communication Sorrell Maintenance Building

Veterans Memorial Soccer Complex

Visual Arts Complex Weight Training Complex Weisberg Engineering Complex

Group 2 - Housing and Residence Life

Buskirk Hall Fairfield Landing Gibson Hall Harless Dining Hall Haymaker Hall

Holderby Hall

Twin Towers Cafeteria Twin Towers East Twin Towers West Wellman Hall Willis Hall

Group 3 - Athletics

Edwards Stadium

Stadium Store

Group 4 – Medical Services

Joan C. Edwards School of Medicine Coon Educational Building

Erma Byrd Clinical Education Outreach Center

Health Information Center Rural Health Clinical Education Center Group 5 – Marshall University Graduate College – South Charleston

Administration Building Academic Building

Group 6 – Forensics Science Complex

Forensic Science Building Forensic Science Annex

Group 7 – Marshall University Child Development Academy

Group 8 – Public Safety

3rd Avenue Parking Garage 6th Avenue Parking Garage

Group 9 – Robert C. Byrd Institute

Group 10 - Robert C. Byrd Biotechnology Science Center

Group 11 – Capstone

Freshman Residence Hall North Freshman Residence Hall South **Recreation Center**

Group 12 - School of Pharmacy

400 South Big Run • Suite # 1 • Ashland, Kentucky 41102 • 606-928-9265 • Fax 606-928-3054

November 4, 2021

Marshall University One John Marshall Drive Huntington, WV 25755

Attn: Jamey Montgomery

Re: Pharmacy School Inspection Pricing

Jamey,

Heritage Fire Protection, Inc. proposes to perform the inspections at the Pharmacy School, with pricing as follows:

Sprinkler System Inspections

\$70.00 per system (4 Systems)

\$280.00

Fire Extinguisher Inspections

\$4.00 per extinguisher (20 Ext.)

\$80.00

If you have any questions, please feel free to give me a call anytime.

Thank you!

Erica Foster

HERITAGE FIRE PROTECTION, INC.

