


<b>Purchase Change Request</b>			 Marshall University Office of Purchasing One John Marshall Drive Huntington, WV 25755-4100		<b>Order #</b> MU20ATM	
FY 23	Buyer MW	Date 7/01/2022	Account	P.O. Date 08/31/2020	Contract MU20ATM	
<b>Document</b> <input type="checkbox"/> Requisition (Cancellation only) <input type="checkbox"/> Regular Purchase Order <input type="checkbox"/> Contract Purchase Order <input type="checkbox"/> Open End Contract Purchase <input type="checkbox"/> Agreement			<b>Document Action</b> <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Cancellation  <input type="checkbox"/> Increase/Decrease  <input type="checkbox"/> Unused Balance  <input type="checkbox"/> Freight  <input checked="" type="checkbox"/> Renewal  <input type="checkbox"/> Extension Error           </div> <div> <input type="checkbox"/> Error in Total Amount  <input type="checkbox"/> Change of Account  <input type="checkbox"/> Change of Vendor Name/Address  <input type="checkbox"/> Other           </div> </div>			
Vendor Name, Address, Phone #, etc. <b>UNITED BANK</b> <b>517 9TH STREET</b> <b>HUNTINGTON, WV 25701</b>			Vendor Code <b>55-0641179</b>		BOG Unit Name & Address Marshall University Office of Purchasing One John Marshall Drive Huntington, WV 25755-4100	
Ph# 304-781-2379		Fax	FEIN# 55-0641179			
Item#	Quantity	Description of Change			Unit Price	Extended Price
		<p style="text-align: center;"><b>Change Order # <u>2</u></b></p> <p>ATM Services for Student Center</p> <p>To renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.</p> <p>Effective date of renewal September 1, 2022 through August 31, 2023.</p> <p>Renewal # 2 of 9 Renewals Remaining: (7) seven (1) year periods.</p>				
Reason for Change: Contract Renewal				Previous Total	\$ OPEN-END	
				Increase	\$	
				Decrease	\$	
				New Total	\$ OPEN-END	

Approved:

Michelle Wheeler

Authorized Signature

7/1/22

Date

N/A

Attorney General if required

Date



June 23, 2022

Andrew Dawson  
United Bank  
517 9<sup>th</sup> Street  
Huntington, WV 25701  
**Re: Contract Renewal for MU20ATM**

CONTACT NAME-

The above referenced contract expires 08/31/2022. There is a provision for renewal upon written mutual agreement of the parties.

Please annotate on the bottom of this letter, with your signature and date, if you agree to extend contract **MU20ATM** effective September 1, 2022 through August 31, 2023 under the same terms and conditions.

Please return the letter and the enclosures signed in the original to the noted below.

Marshall University Office of Purchasing  
One John Marshall Drive  
Huntington, WV 25755-4100

If you have any questions, please feel free to call me at 304-696-2598

Sincerely,

Rebecca Maynard  
Purchasing Assistant III

I agree to extend the current contract #MU20ATM an additional one (1) year period under the same terms and conditions.

☒ Yes ☐ No

☐ Yes, subject to the following changes indicated below or in the attached letter.

Signature

7/1/2022

Date

Andrew Dawson

Printed Name

Market President

Title

Comments: \_\_\_\_\_

STATE OF WEST VIRGINIA  
Purchasing Division

## PURCHASING AFFIDAVIT

**CONSTRUCTION CONTRACTS:** Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

**ALL CONTRACTS:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: United Bank

Authorized Signature: [Signature] Date: 7-8-22

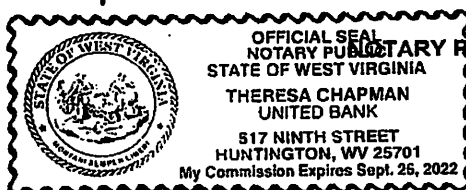
State of West Virginia

County of Cabell, to-wit:

Taken, subscribed, and sworn to before me this 8 day of July, 2022

My Commission expires Sept 26, 2022

**AFFIX SEAL HERE**



Theresa Chapman










Purchasing Affidavit (Revised 01/19/2018)

## Vendor/Customer

Vendor/Customer	Legal Name	Alias/DBA	Vendor Active Status	Customer Active Status	Previous Name
✓ 000000199910	UNITED BANK		Active	Active	
PYRL00010549	UNITED BANK		Active	Inactive	

From 1 to 2 of 2 First Prev Next Last [Attachments](#)Save [Undo](#) Delete Insert [Copy](#) Paste [Search](#) 

## ▼ General Info

Vendor/Customer : 000000199910	Restrict Use by Department :
Legal Name : UNITED BANK	Miscellaneous Account :
Alias/DBA :	Internal Account :
Vendor Active Status : <input checked="" type="radio"/> Active	Third Party Only :
Vendor Approval Status : Complete	Third Party Vendor :
Customer Active Status : <input checked="" type="radio"/> Active	Third Party Customer :
Customer Approval Status : Complete	Inventory Customer :
Location Name :	Healthcare Provider :
First Name :	Never Archive :
Middle Name :	Restrict VSS Access : <input checked="" type="radio"/> No 
Last Name :	Discontinue - No New Business :
Company Name : UNITED BANK	Prevent MA Reference :
Previous Name :	PunchOut Enabled :
Previous Street :	Re-PunchOut Enabled :
Previous City :	Electronic Order Enabled :
Previous State/Province : 	W-9 Received :
Previous Country : 	W-9 Received Date : 
	W-8 Received :
	W-8 Received Date : 
	Accepts Credit Cards :
	Active From : 01/11/1989 
	Active To : 
	Last Usage Date : 06/30/2022
	Department : 
	Unit : 

## ▶ Headquarters

## ▶ Organization

## ▶ Disbursement Options

## ▶ Prenote/EFT

## ▶ Remittance Advice

## ▶ Vendor Terms

## ▶ Accounts Receivable

## ▶ eMALL

## ▶ Location Information

## ▶ Fee and Vendor Compliance Holds

Fee Exempt :	Tax Clearance :
Registration Application Date : 08/20/2021 	Unemployment Insurance :
Registration Effective Date : 08/20/2021	Worker's Compensation :
Registration Expiration Date : 08/20/2022	Secretary of State Registration :
Pre-Registration Code :	Federal Debarred :

## ▶ Executive Compensation

## ▶ Additional Information

## ▶ Travel

## ▶ Change Management

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