

Purchase Change Request



Marshall University
Office of Purchasing
One John Marshall Drive
Huntington, WV 25755-4100

Order #
MU20EVENTPER

FY 23	Buyer JH	Date 8/5/2022	Account Various	P.O. Date 8/1/2019	Contract MU20EVENTPER
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Document <input type="checkbox"/> Requisition (Cancellation only) <input type="checkbox"/> Regular Purchase Order <input type="checkbox"/> Contract Purchase Order <input checked="" type="checkbox"/> Open End Contract Purchase <input type="checkbox"/> Agreement	Document Action <input type="checkbox"/> Cancellation <input type="checkbox"/> Increase/Decrease <input type="checkbox"/> Unused Balance <input type="checkbox"/> Freight <input checked="" type="checkbox"/> Renewal <input type="checkbox"/> Extension Error	<input type="checkbox"/> Error in Total Amount <input type="checkbox"/> Change of Account <input type="checkbox"/> Change of Vendor Name/Address <input type="checkbox"/> Other
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Vendor Name, Address, Phone #, etc. Contemporary Services Corporation 17101 Superior St. Northridge, CA 91325 Ph# 818-885-5150 Fax	Vendor Code 952832166 FEIN# 952832166	BOG Unit Name & Address Marshall University Office of Purchasing One John Marshall Drive Huntington, WV 25755-4100
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Item#	Quantity	Description of Change	Unit Price	Extended Price
		<p style="text-align: center;">Change Order # <u>3</u></p> <p>To renew contract MU20EVENTPER all in accordance with the terms, conditions, and specifications contained in the original contract and all authorized change orders.</p> <p style="text-align: center;">Sport Event Non-Personnel Services</p> <p>Effective Date(s): August 1, 2022 to July 31, 2023 Renewal #3 of 4 Renewals remaining: (1) One</p>		

Reason for Change: Contract Renewal	Previous Total	\$ <u>Open-End</u>
	Increase	\$ _____
	Decrease	\$ _____
	New Total	\$ <u>Open-End</u>

Approved: Michelle Wheeler 8/5/22
 Authorized Signature Date

N/A
 Attorney General if required _____ Date

Purchasing Continuation Sheet

BOG 36

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P.O. #

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MU20EVENTPER co2

Vendor: Contemporary Services Corporation

Organization Name

Marshall University

Description

To Provide Sport Event Non-Personnel Services

PRICING:

Event Manager.....\$30.60 Per Hour

Supervisor.....\$21.90 Per Hour

Security Guard.....\$19.41 Per Hour

Usher.....\$19.41 Per Hour

Parking Guard.....\$19.41 Per Hour

Ticket Taker.....\$19.41 Per Hour



Office of Purchasing

August 3, 2022

Contemporary Services Corporation
17101 Superior St.
Northridge, CA 91325

Re: Contract Renewal for MU20EVENTPER

To Whom It May Concern:

The above referenced contract expired July 31, 2022. There is a provision for another extension upon written mutual agreement of the parties.

Please annotate on the bottom of this letter, with your signature and date, if you agree to renew contract **MU20EVENTPER** effective August 1, 2022 through July 31, 2023 under the same terms and conditions. Enclosed is a Purchasing Affidavit which requires signature and notarization as well.

Please return the letter and the enclosed purchasing affidavit signed in the original to the noted below.

Marshall University Office of Purchasing
One John Marshall Drive
Huntington, WV 25755-4100

If you have any questions, please feel free to call me at 304-696-2820.

Sincerely,

Justin Hawthorne
Purchasing Agent

I agree to extend the current contract # **MU20EVENTPER** for an additional one (1) year extension under the same terms and conditions.

Yes No


Yes, subject to the following changes indicated below or in the attached letter.

Signature Date



Printed Name



Title

Comments: _____

WE ARE... MARSHALL

One John Marshall Drive • Huntington, West Virginia 25755-4100 • Tel 304/696-2821
A State University of West Virginia • An Affirmative Action/Equal Opportunity Employer

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (*W. Va. Code §61-5-3*) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Contemporary Services Corporation

Authorized Signature: [Signature] Date: 8/4/2022

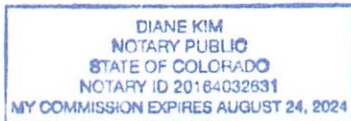
State of Colorado

County of Arapahoe, to-wit:

Taken, subscribed, and sworn to before me this 04 day of AUGUST, 2022

My Commission expires August 24, 2024

AFFIX SEAL HERE



NOTARY PUBLIC [Signature]

Vendor/Customer

Vendor/Customer	Legal Name	Alias/DBA	Vendor Active Status	Customer Active Status	Previous Name
000000232349	CONTEMPORARY SERVICES COR		Active	Inactive	
✓ 000000232350	CONTEMPORARY SERVICES CORP		Active	Inactive	

From 1 to 2 of 2 First Prev Next Last [Attachments](#)

Save [Undo](#) [Delete](#) [Insert](#) [Copy](#) [Paste](#) [Search](#)

General Info

Vendor/Customer : 000000232350 Restrict Use by Department :

Legal Name : CONTEMPORARY SERVICE Miscellaneous Account :

Alias/DBA : Internal Account :

Vendor Active Status : Active Third Party Only :

Vendor Approval Status : Complete Third Party Vendor :

Customer Active Status : Inactive Third Party Customer :

Customer Approval Status : Incomplete Inventory Customer :

Location Name : Healthcare Provider :

First Name : Never Archive :

Middle Name : Restrict VSS Access : No

Last Name : Discontinue - No New Business :

Company Name : CONTEMPORARY SERVICE Prevent MA Reference :

Previous Name : PunchOut Enabled :

Previous Street : Re-PunchOut Enabled :

Previous City : Electronic Order Enabled :

Previous State/Province : W-9 Received :

Previous Country : W-9 Received Date :

W-9 Received :

W-8 Received Date :

W-8 Received :

Accepts Credit Cards :

Active From : 05/21/1998

Active To :

Last Usage Date : 07/15/2022

Department :

Unit :

Headquarters

Headquarters Account : Yes Web Address http:// :

Headquarters Account Code : 000000232350 Catalog DUNS :

Headquarters Account Legal Name : CONTEMPORARY SERVICE Catalog Extended DUNS :

Franchise Account : Catalog Unique Entity Identifier :

Taxpayer ID Number : *****2166

Taxpayer ID Number Type : EIN

Organization

Organization Type : Company 1099 Indicator : No

1099 Classification : Corporation 1042-S Indicator :

1042-S Ch. 3 Recipient Code : Taxpayer ID Number : 952832166

1042-S Ch. 4 Status Code : Taxpayer ID Number Type : EIN

Number of Employees : Detailed TIN Type :

Merchant ID : Foreign Tax ID :

Sex : GIN :

Date of Birth : 1042-S Recipient Account Number :

Marital Status : W-8 Form :

Annual Income : Tax Profile : NOTAX

IRS Country of Residence : Tax Profile Name : No Tax

IRS Country Sub Code : EBIC Number :

Contract Withholding Exempt : IAEC Number :

National Provider ID : Web Address http:// :

Assigning Authority : Employee ID :

CAGE Code : Employee Status :

Permanent Staffed Office in State : Supplier Shared Secret :

Disbursement Options

Category : DIRC Hold Payment :

Description : Direct Payments Hold Payment Authorized By :

Default Type : Check Hold Payment Authorized On :

Default Priority : 99 Hold Reason :

Default Format : REG

Default Format Description : Prevent New Spending :

Scheduled Payment Day : Prevent New Orders : For All Departments

Single Payment Indicator : Third Party Code :

Name on Check : Legal Name Third Party Name :

Eligible for VCA Payments : Third Party Approved By :

VCA Effective From Date : Third Party Approved On :

VCA Effective To Date : Third Party Reason :

VCA Primary Email :

VCA Secondary Email :

VCA Comments :

Always Infer Third Party Vendor :
Third Party Address ID :

▼ Prenote/EFT

Generate EFT Payment : <input type="checkbox"/>	EFT Format : <input type="text"/>
ABA Number : <input type="text"/>	EFT Format Description : <input type="text"/>
Bank Name : <input type="text"/>	EFT Status : <input type="text"/>
Account Type : <input type="text"/>	Last Status Change : <input type="text"/>
Account Number : <input type="text"/>	EFT Status Description : <input type="text"/>
Routing ID Number : <input type="text"/>	
Bank Phone Number : <input type="text"/>	
Prenote Requested Date : <input type="text"/>	Prenote Return Reason Explanation : <input type="text"/>
Prenote Return Reason : <input type="text"/>	
Prenote Return Reason Message : <input type="text"/>	
Foreign Correspondent Bank Name : <input type="text"/>	W-9 Mailing Date : <input type="text"/>
Foreign Correspondent Bank Branch Country Code : <input type="text"/>	W-9 Response Date : 01/05/2016
Account Number Linkage to Provider Identifier : <input type="text"/>	
Reason for Submission : <input type="text"/>	

▼ Remittance Advice

Remittance Advice Required :
 Remittance Advice Format :
 Remittance Advice Format Description :
 Remittance Advice Transmission Mode :

▼ Vendor Terms

Number of Days 1 : <input type="text"/>	Number of Days 3 : <input type="text"/>
Discount Percent 1 : <input type="text"/>	Discount Percent 3 : <input type="text"/>
Discount Always 1 : <input type="text"/>	Discount Always 3 : <input type="text"/>
Number of Days 2 : <input type="text"/>	Number of Days 4 : <input type="text"/>
Discount Percent 2 : <input type="text"/>	Discount Percent 4 : <input type="text"/>
Discount Always 2 : <input type="text"/>	Discount Always 4 : <input type="text"/>

▼ Accounts Receivable

Default Receipt Type : <input type="text"/>	Bill Headquarters : <input type="text"/>
Default Billing Profile : <input type="text"/>	Bankruptcy : <input type="text"/>
Cost Accounting Funding Type : <input type="text"/>	Central Statement BPRO : <input type="text"/>
Credit/Debit Card Type : <input type="text"/>	Central Statement Billing Location : <input type="text"/>
Credit/Debit Card Number : <input type="text"/>	Central Statement Address ID : <input type="text"/>
Name on Card : <input type="text"/>	Suppress Central Statement : <input type="text"/>
Credit/Debit Card Expiration Month : <input type="text"/>	Suppress Central Past Due Statement : <input type="text"/>
Credit/Debit Card Expiration Year : <input type="text"/>	

▼ eMALL

DUNS : 068921071	Preferred Ordering Method : <input type="text"/>
Extended DUNS : <input type="text"/>	Pcard Acceptance Level : <input type="text"/>
Unique Entity Identifier : <input type="text"/>	Create Certification Document : <input type="text"/>
Internet Catalog : <input type="text"/>	Vendor Preference Level : 99
VSS Registered : <input checked="" type="checkbox"/>	

▼ Location Information

*Verify My Locations by : Create My Own

Vendor Verification Based On : Migrated vendor accounts ha

Vendor Verification Password :

Send Activation Code :

Activation Email Address :

Activation Code :

Confirm Activation Code :

Requestor Name :

Requestor Phone Number :

Confirm Verifications :

▶ Fee and Vendor Compliance Holds

Fee Exempt : <input type="checkbox"/>	Tax Clearance : <input type="text"/>
Registration Application Date : 08/01/2014	Unemployment Insurance : <input type="text"/>
Registration Effective Date : 08/01/2014	Worker's Compensation : <input type="text"/>
Registration Expiration Date : 08/01/2015	Secretary of State Registration : <input type="text"/>
Pre-Registration Code : <input type="text"/>	Federal Debarred : <input type="text"/>

▶ Executive Compensation

▼ Additional Information

Miscellaneous Field 1 : <input type="text"/>	Miscellaneous Flag 1 : <input type="text"/>
Miscellaneous Field 2 : <input type="text"/>	Miscellaneous Flag 2 : <input type="text"/>
Miscellaneous Field 3 : <input type="text"/>	Miscellaneous Flag 3 : <input type="text"/>
Miscellaneous Field 4 : <input type="text"/>	
Miscellaneous Field 5 : <input type="text"/>	
Miscellaneous Field 6 : <input type="text"/>	

Miscellaneous Field 7 :

Travel

Traveler :

Travel Policy : 

Allow Traveler Advances :

PCard ID : 

Change Management

Created By : conversion Last Modified By : fryki1

Conversion User Kimberly J Fry

Created On : 06/03/2014 Last Modified On : 01/07/2020

Last Approved By : kirktr2 Comments :

Trent G Kirk

Last Approved On : 01/08/2020

Date Registered : 06/03/2014

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