


<b>Purchase Change Request</b>		 Marshall University Office of Purchasing One John Marshall Drive Huntington, WV 25755-4100			<b>Order #</b> MU20VENDSN	
FY 25	Buyer LL	Date 04/05/2024	Account Various	P.O. Date 07/01/2019	Contract MU20VENDSN	
<b>Document</b>			<b>Document Action</b>			
<input type="checkbox"/> Requisition (Cancellation only) <input type="checkbox"/> Regular Purchase Order <input type="checkbox"/> Contract Purchase Order <input checked="" type="checkbox"/> Open End Contract Purchase <input type="checkbox"/> Agreement			<input type="checkbox"/> Cancellation <input type="checkbox"/> Increase/Decrease <input type="checkbox"/> Unused Balance <input type="checkbox"/> Freight <input type="checkbox"/> Renewal <input type="checkbox"/> Extension Error <input type="checkbox"/> Error in Total Amount <input type="checkbox"/> Change of Account <input type="checkbox"/> Change of Vendor Name/Address <input checked="" type="checkbox"/> Other			
Vendor Name, Address, Phone #, etc.  <b>AVI FOODSYSTEMS INC</b> 2590 ELM RD NE WARREN, OH 44483			Vendor Code <b>340939177</b>		BOG Unit Name & Address Marshall University Office of Purchasing One John Marshall Drive Huntington, WV 25755-4100	
Ph# 330-372-0488		Fax		FEIN# 340939177		
Item#	Quantity	Description of Change			Unit Price	Extended Price
		<b>Change Order # <u>7</u></b>  To update contract MU20VENDSN all in accordance with the terms, conditions, and specifications contained in the original contract and all authorized change orders by issuing an emergency extension.  Vending Services  Effective Dates: July 1, 2024 - June 30, 2025 Renewals Remaining: 0 (Emergency Extension)  Vendor contact: Jeremy VanNess at jvanness@avifoodsystems.com / 330.372.0488 or 330.885.7702				
Reason for Change: To issue an emergency extension to allow time to rebid and award a new contract for vending services.				Previous Total	\$	Open-end
				Increase	\$	-
				Decrease	\$	-
				New Total	\$	Open-end

Approved: Michelle Wheeler 4.9.2024  
 Authorized Signature Date

N/A  
 Attorney General if required Date



Office of Purchasing

Emergency Extension/Renewal Letter

March 15, 2024

**VIA ELECTRONIC MAIL ONLY: [jvanness@avifoodsystems.com](mailto:jvanness@avifoodsystems.com)**

Mr. Jeremy VanNess  
AVI Food Systems, Inc.  
2590 Elm Road NE  
Warren, Ohio 44483

**Re: Emergency Extension/Contract Renewal for MU20VENDSN**

Dear Jeremy,

Thanks for taking my call this afternoon. It was great talking with you. As discussed, the above referenced contract expires on June 30, 2024. There is a provision for an extension/renewal upon written mutual agreement of the parties.

Please annotate on the bottom of this letter, with your signature and date, if you agree to an emergency extension/renewal of the contract **MU20VENDSN**, effective July 1, 2024, through June 30, 2025, under the same terms and conditions as the original contract including all approved change orders.

Please return the executed letter via email at your earliest convenience.

If you have any questions, please feel free to contact me at [lemonl@marshall.edu](mailto:lemonl@marshall.edu).

Very truly yours,

*Leeann Lemon*

Leeann Lemon  
Contract Specialist

I agree to the current AVI Food Systems, Inc./MU20VENDSN, for an additional one (1) year period under the same terms and conditions as the original contract.

Yes       No

Yes, subject to the following changes indicated below or in the attached letter.

*Jeremy Van Ness*  
\_\_\_\_\_  
Signature

*3/20/24*  
\_\_\_\_\_  
Date

Vendor/Customer

Vendor/Customer	Legal Name	Alias/DBA	Vendor Active Status	Customer Active Status	Previous Name
000000176381	AVI FOOD SYSTEMS INC		Active	Inactive	
000000176382	AVI FOODSYSTEMS IN Q51		Discontinued	Inactive	
✓ 000000176383	AVI FOODSYSTEMS INC		Active	Inactive	
000000176384	AVI HQ CATERING		Discontinued	Inactive	
000000176385	AVI WV STATE COLLE Q51		Discontinued	Inactive	
000000176386	AVI WVA BD CATERIN Q51		Active	Inactive	

From 1 to 6 of 6 First Prev Next Last Attachments

Save Undo Delete Insert Copy Paste Search

General Info

Vendor/Customer : 000000176383	Restrict Use by Department :
Legal Name : AVI FOODSYSTEMS INC	Miscellaneous Account :
Alias/DBA :	Internal Account :
Vendor Active Status : Active	Third Party Only :
Vendor Approval Status : Complete	Third Party Vendor :
Customer Active Status : Inactive	Third Party Customer :
Customer Approval Status : Incomplete	Inventory Customer :
Location Name :	Healthcare Provider :
First Name :	Never Archive :
Middle Name :	Restrict VSS Access : No
Last Name :	Discontinue - No New Business :
Company Name : AVI FOODSYSTEMS INC	Prevent MA Reference :
Previous Name :	PunchOut Enabled :
Previous Street :	Re-PunchOut Enabled :
Previous City :	Electronic Order Enabled :
Previous State/Province :	W-9 Received :
Previous Country :	W-9 Received Date :
	W-8 Received :
	W-8 Received Date :
	Accepts Credit Cards :
	Active From : 12/17/1991
	Active To :
	Last Usage Date : 02/09/2024
	Department :
	Unit :

Headquarters

Organization

Disbursement Options

Prenote/EFT

Remittance Advice

Vendor Terms

Accounts Receivable

eMALL

Location Information

Fee and Vendor Compliance Holds

Fee Exempt :	Tax Clearance :
Registration Application Date : 03/23/2022	Unemployment Insurance :
Registration Effective Date : 03/23/2022	Worker's Compensation :
Registration Expiration Date : 03/23/2023	Secretary of State Registration :
Pre-Registration Code :	Federal Debarred :

Executive Compensation

Additional Information

Travel

Change Management

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CREATE DOCUMENT> Create New Record Modify Existing Record

UPDATE> Headquarters Add 1099 Information Entry Add 1042-S Reporting Information Entry Vendor Business Types By Commodity

SEARCH BY> Master Contacts Master Addresses Vendor Commodity Vendor Addresses Vendor Business Types Vendor Service Areas VCM Query Historical Vendor Information Vendor Transaction History

