Requ for P	iest roposa	or or	Marshall University Office of Purchasing the John Marshall Drive tington, WV 25755-4100	Bid# MU24M	AGAZINE
Vendor	:			For information call Purchasing Contact Email: <u>delong16@m</u> Purchasing@marsha	:: Misty DiSilvio arshall.edu and
AWARD, L DATE AND items cont informaliti	NLESS OTHER TIME SHOWN ained herein. T	WISE NOTED, THE BID WILL BE S FOR THE BID OPENING. When ap he Institution reserves the right to ies and to contract as the best inte	nt or services described below will be UBMITTED ON THIS FORM AND UPL plicable, prices will be based on unit accept or reject bids on each item s erests of the Institution may require.	OADED INTO THE MU BONFIRE I s specified; and Bidders will ente eparately or as a whole, to reject	PORTAL ON OR BEFORE THE or the delivery date or time for any or all bids, to waive
	TE	Click here to enter text.	DEPARTMENT	BIDS OPEN:	BIDDER MUST ENTER
0.5.10			REQUISITION NO.	Technical Bid: 6/13/23	DELIVERY
05/30/23			MU24MAGAZIN	E Cost Bid: 6/27/23 at 3:30 PM EST	DATE FOR EACH ITEM BID
Item #	Quantity		scription dum No. 1	Unit Price	Extended Price
		<u>fU24MAGAZINE Technical O</u> <u>fU24MAGAZINE Cost Openir</u>			
				Total	
complian fferent pe the price	riod is inserte	oove, the undersigned offers a d by the purchaser) from the l each item, delivered at the des	nd agrees, if this offer is accepte bid open date, specified above, to signated point(s), within the time Bidder's Na	o furnish any or all items upo specified.	
		within	days Signed By		
)B		After receipt of order at addres	s shown Typed Nam	ne	
erms			Title		
			Email		
			Street Add	ress	
			City/State/2	Zip	

Date

Phone

Fein

BOG 43

SOLICITATION NUMBER:

Addendum Number:

The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- [] Modify bid opening date and time
- [] Modify specifications of product or service being sought
- [] Attachment of vendor questions and responses
- [] Attachment of pre-bid sign-in sheet
- [] Correction of error
- [] Other

Description of Modification to Solicitation:

Addendum issued to publish and distribute the attached documentation to the vendor community.

NO OTHER CHANGES.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith and is specifically incorporated herein by reference.

Terms and Conditions:

- 1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
- 2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

Addendum No. 01 MU24MAGAZINE Technical Questions and Answers

Q1. Based on the specs below, can you tell me what 'weight of paper' we are supposed to quote? It says please suggest...but I see no initial ask?

4.3.3. Printing: Vendor will print the magazine based on the following specifications. The Vendor may subcontract printing. All Subcontractors used must be listed in the Technical Proposal. 4.3.3.1. Page size: 8-1/2 x 11 upright 4.3.3.2. Page count per issue: 56 (includes cover) 4.3.3.3. Ink: 4-color process 4.3.3.4. Stock: High quality publication grade as per sample. Please suggest, if possible, an alternate recycled stock in addition. 4.3.3.5. Folding Binding: 2-wire saddle stitch

A.1 We are looking for 60#.

No other questions have been submitted in writing.

ADDENDUM ACKNOWLEDGEMENT FORM SOLICITATION NO.:

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specifications, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

[]	Addendum No. 1	[]	Addendum No. 6
[]	Addendum No. 2	[]	Addendum No. 7
[]	Addendum No. 3	[]	Addendum No. 8
[]	Addendum No. 4	[]	Addendum No. 9
[]	Addendum No. 5	[]	Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any University personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Company

Authorized Signature

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.