


Request for Bids	 Marshall University Office of Purchasing One John Marshall Drive Huntington, WV 25755-4100 Direct all inquiries regarding this order to: (304) 696-2599	Bid# R2100579
---------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--------------------------------

Vendor:	For information call: Purchasing Contact: Angela White Negley Phone: (304) 696-2599 Email: negley4@marshall.edu & Purchasing@marshall.edu
----------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Sealed requests to bid for furnishing the supplies, equipment or services described below will be received by the Institution. TO RECEIVE CONSIDERATION FOR AWARD, UNLESS OTHERWISE NOTED, THE BID WILL BE SUBMITTED ON THIS FORM AND UPLOADED INTO THE MU BONFIRE PORTAL ON OR BEFORE THE DATE AND TIME SHOWN FOR THE BID OPENING. When applicable, prices will be based on units specified; and Bidders will enter the delivery date or time for items contained herein. The Institution reserves the right to accept or reject bids on each item separately or as a whole, to reject any or all bids, to waive informalities or irregularities and to contract as the best interests of the Institution may require. BIDS ARE SUBJECT TO THE GENERAL TERMS AND CONDITIONS AS SET FORTH HEREIN.

DATE 09/17/20	MANDATORY PRE-BID MEETING was held on 9/10/20 at 10:00 a.m., LPT, via Zoom at https://marshall.zoom.us/j/92832295059	DEPARTMENT REQUISITION NO. R2100579	BIDS OPEN: 9/24/20 at 3:00 p.m., LPT. Broadcast via Zoom at https://marshall.zoom.us/j/95166175955	BIDDER MUST ENTER DELIVERY DATE FOR EACH ITEM BID
-----------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------

Item #	Quantity	Description	Unit Price	Extended Price
<u>ADDENDUM NO. 01</u>				
Project Name: R2100579 - Old Main Upgrades-East End Re-Roofing To provide clarification/modifications in specifications as prepared by the Architect, and to issue the mandatory pre-bid sign-in sheet.				
Total				

To the Office of Purchasing,
 In compliance with the above, the undersigned offers and agrees, if this offer is accepted within _____ calendar days (30 calendar days unless a different period is inserted by the purchaser) from the bid open date, specified above, to furnish any or all items upon which prices are offered, at the price set opposite each item, delivered at the designated point(s), within the time specified.

Bidder guarantees shipment from _____ within _____ days
 FOB _____ After receipt of order at address shown
 Terms _____

Bidder's name Vendor _____
 Signed By _____
 Typed Name _____
 Title _____
 Email _____
 Street Address _____
 City/State/Zip _____
 Date _____ Phone _____
 Fein _____

SOLICITATION NUMBER: R2100579
Old Main Upgrades-East End Re-Roofing

Addendum Number: No. 01

The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

Addendum issued to publish and distribute the attached documentation to the vendor community.

NO OTHER CHANGES.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.:

Addendum No. 01

R2100579 Old Main Upgrades-East End Re-Roofing

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specifications, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|----------------------------------------------------|------------------------------------------|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any University personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Company

Authorized Signature

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.



9-17-20

Addendum #1
(Total of 1 page)

**Old Main Upgrades
East Wing Re-Roofing
Marshall University
Huntington, WV**

Req No. R2100579

The following Items are clarifications to the procedures in submitting your bid and must be followed.

Item #1 Substantial Completion & Final Completion.

The date of substantial completion is hereby changed to December 15, 2020 and Final Completion is hereby changed to January 15 2021. All references within the Project Manual dated 21 August 2020 and invitation to bids are changed accordingly

Item #2 Staging

Owner will allow contractor to erect barricades along sidewalk at north side of Old Main starting just past the exterior steps leading to the lower sidewalk and parking area between Smith hall and Vining Library, and closing off the terrace east of Old Main and along the south side over to the entrance into the East Wing of Old main. This entrance must remain open . Contractor to make appropriate protections for entrance and egress into the building when working overhead. Area along the south and to the east of the building within this area can be used for staging. Contractor is required to repair back to original pre-construction condition any damage to lawns, landscaping or sidewalks

Item #3 Painting

The fascia at and below the gutter and the horizontal soffit below to the intersection with the vertical fascia or trim are to be included in the painting scope. The vertical surface below the soffit is to remain existing condition.

R2100579
MANDATORY VIRTUAL PRE-BID MEETING SIGN-IN SHEET
 Via Zoom Meeting: <https://marshall.zoom.us/j/92832295059>

PROJECT NAME: Old Main Upgrades-East End Re-Roofing

PROJECT NO: R2100579

MEETING PLACE: Via Zoom Meeting <https://marshall.zoom.us/j/92832295059>

DATE: September 10, 2020 @ 10:00AM

Confirmed Email Attendees:

#	NAME	TITLE	REPRESENTING	OFFICE	CELL	FAX	EMAIL
1.	Brian E. Linville		Tri-State Roofing & Sheet Metal Co.	304-755-8135	304-415-2800	304-755-5275	blinville@tri-stateservice.com
2.	Shane Abshire		Boggs Roofing, Inc.	304-429-4233	304-429-2811		shane@boggsroofing.com
3.	Shell S. McCain II	Regional Account Manager	Mecklenburg Roofing Inc.	704-329-0695	704-661-0360		shell@mecklenburgroofing.com
4.	Jessi Craft	Commercial Coordinator	Shield Roofing	740-861-0286	304-730-5744		jcraft@shieldroofing.biz

MU Representatives and Architect

#	NAME	TITLE	REPRESENTING	PHONE	CELL	FAX	EMAIL
5.	Tracey Brown-Dolinski	Assistant Director of Purchasing	Marshall University Office of Purchasing	304-696-3157			browndolinsk@marshall.edu
6.	Stephanie Smith	Purchasing Representative	Marshall University Office of Purchasing	304-696-2821			smiths@marshall.edu
7.	Randy Vaughn	Associate Director Facilities Planning and Management	Marshall University Facilities Planning & Management	304-696-6415 304-696-6526			vaughd@marshall.edu
8.	John Harris	Owner	Bastian & Harris, Architects	304-345-0405	304-610-7853		jharris@bastianandharris.com