

Request for Bids	 Marshall University Office of Purchasing One John Marshall Drive Huntington, WV 25755-4100 Direct all inquiries regarding this order to: (304) 304-696-2599	Bid# R2100786			
Vendor:		For information call: Purchasing Contact: Angela White Negley Phone: (304) 696-2599 Email: negley4@marshall.edu or Purchasing@marshall.edu			
Sealed requests to bid for furnishing the supplies, equipment or services described below will be received by the Institution. TO RECEIVE CONSIDERATION FOR AWARD, UNLESS OTHERWISE NOTED, THE BID WILL BE SUBMITTED ON THIS FORM AND UPLOADED INTO THE MU BONFIRE PORTAL ON OR BEFORE THE DATE AND TIME SHOWN FOR THE BID OPENING. When applicable, prices will be based on units specified; and Bidders will enter the delivery date or time for items contained herein. The Institution reserves the right to accept or reject bids on each item separately or as a whole, to reject any or all bids, to waive informalities or irregularities and to contract as the best interests of the Institution may require. BIDS ARE SUBJECT TO THE GENERAL TERMS AND CONDITIONS AS SET FORTH HEREIN.					
DATE 10/15/20	MANDATORY BID MEETING 10/08/20 @ 10:00 a.m. via Zoom Link Below	DEPARTMENT REQUISITION NO. R2100786	BIDS OPEN: 3:00 p.m. on 10/22/20 via Zoom link below	BIDDER MUST ENTER DELIVERY DATE FOR EACH ITEM BID	
Item #	Quantity	Description		Unit Price	Extended Price
<u>Addendum No. 1</u> Project Name: R2100786 MARSHALL UNIVERSITY SORRELL MAINTENANCE BUILDING HVAC MARSHALL UNIVERSITY – HUNTINGTON, WV To provide a copy of the mandatory pre-bid sign-in sheet and to provide answers to vendor's technical questions.					
Total					

To the Office of Purchasing,
 In compliance with the above, the undersigned offers and agrees, if this offer is accepted within _____ calendar days (30 calendar days unless a different period is inserted by the purchaser) from the bid open date, specified above, to furnish any or all items upon which prices are offered, at the price set opposite each item, delivered at the designated point(s), within the time specified.

Bidder guarantees shipment from _____
 _____ within _____ days

FOB _____ After receipt of order at address shown

Terms _____

Bidder's name Vendor _____

Signed By _____

Typed Name _____

Title _____

Email _____

Street Address _____

City/State/Zip _____

Date _____ Phone _____

Fein _____

SOLICITATION NUMBER: R2100786

Marshall University Sorrell Maintenance Building HVAC

Addendum Number: No.01

The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

Addendum issued to publish and distribute the attached documentation to the vendor community.

1. To provide a copy of the mandatory pre-bid sign-sheet.
2. To provide responses to vendor's technical questions.

NO OTHER CHANGES.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

Attachment A

October 14, 2020

ADDENDUM NO. 1



RE: Sorrell Maintenance Building HVAC
Marshall University
Huntington, West Virginia
Architect's Project No. 20029

TO: Prospective Bidders

FROM: ZMM, Inc. Architects and Engineers

This Addendum forms a part of the Contract Documents and modifies the original Bidding Documents.

ATTACH THIS ADDENDUM TO THE FRONT COVER OF THE PROJECT MANUAL AND ACKNOWLEDGE RECEIPT OF THIS ADDENDUM IN THE SPACE PROVIDED ON THE BID FORM.

PART 1 - CLARIFICATIONS

- A. Section 011000 "Summary" – Reference Article Nos. 1.6 and 1.7 for work hours and restrictions.
- B. Section 012100 "Allowances" – The work covered by this allowance does not include demolition of existing system as noted under "Exclusions" listed in the HVAC Controls Proposal referenced in this allowance. Contractor is responsible for all required selective demolition.
 - 1. Alternate proposals for HVAC Controls in this allowance will not be considered.
- C. The Owner will be responsible for all Gas Company tap fees for the new permanent natural gas service.

PART 2 - BIDDERS' QUESTIONS AND RESPONSES

Question No. 1: Note 1 on drawing M132 discusses demolition of existing thermostat wire. The contractors are to carry an allowance in their bid for controls. Will this be part of the control contractors work??

Response No. 1 Refer to attachment to specification 012100 Allowances. See the Exclusions section and note it excludes "Any demolition of existing system".

Question No. 2: Note 8 on drawing M310 indicates demo of control devices and cabinet off of wall prior to demo of wall. Will this be part of the control allowance?

Response No. 2 Refer to attachment to specification 012100 Allowances. See the Exclusions section and note it excludes "Any demolition of existing system".

Question No. 3: During pre-bid meeting the question was asked if a specific roofing company had to be used. (Boggs was mentioned) Please confirm that all contractors have to use Boggs in their bid or if any roofer can be used?

Response No. 3 It is our understanding that the existing roof is under warranty. Warranty No. 700383810, Project No: 3670903, Contractor: Boggs Roofing Inc.

Question No. 4: Will work hours be during day Monday thru Friday, or will contractors have to work nights?

Response No. 4 Work will be conducted while the facility is fully occupied and may be conducted Monday thru Friday provide all work is coordinated with the Owner and does not interrupt the Owners normal operations.

Question No. 5: Note 3 on drawing M131 states contractor is responsible for all Fees of Gas Company?? New service costs are usually the responsibility of Owner, and if Contractors should have to include in bid this amount should be stipulated in documents so all parties include.

Response No. 5 The Owner will be responsible for all Gas Company tap fees for the new gas service.

Question No. 6: Will Snyder controls (Mason & Barry) be allowed to bid this project?

Response No. 6 The Owner has selected Johnson Controls as controls contractor for this project. Their proposal has been included in the bidding documents.

PART 3 - CHANGES TO SPECIFICATIONS

A. Section 075323 "EPDM Membrane Roofing" – ADD Paragraph 1.11.A.2 to read as follows:

1. Original roofing contractor is Boggs Roofing, Inc., 320 West 15th Street, Huntington, WV 25704; (304) 429-4233; www.boggsroofing.com. Roof Warranty No. 700383810; Project No. 3670903. Selection of roofing subcontractor for this project is at the discretion of the Bidder.

END OF ADDENDUM



Office of Purchasing

MANDATORY VIRTUAL PRE-BID MEETING SIGN-IN SHEET

PROJECT NAME: R2100786 Sorrell Maintenance Building HVAC Project
PROJECT NO: Via Zoom Meeting: <https://marshall.zoom.us/j/93481899806?pwd=cGl2R0w3c2lUNmMvSmlhbmNWFnVTNlZz09>
MEETING PLACE: October 8, 2020 @ 10:00AM
DATE:

Confirmed Email Attendees:

#	NAME	TITLE	REPRESENTING	PHONE	CELL	FAX	EMAIL
1.	Chad Sizemore		Dixon Electrical Systems & Contracting, Inc.	304-523-2712			chad@dixonelectrical.com
2.	Allen Jones	Estimator, Project Manager	Pennington Plumbing and Heating	304-252-7529	304-731-6660		allenj@pphvw.com
3.	John Painter	Director of Business Development & Marketing	Nitro Construction Service	304-204-1514	304-989-7843		jpainter@nitrocs.com
4.	Sheldon Taylor		Nitro Construction Service	304-204-1514			
5.	Greg Bridgewater	Equipment Sales	Mason & Barry	304-755-0781	304-561-8703	304-755-4010	gbridgewater@masonbarry.com
6.	Michael Laughlin		DSO Mechanical LLC	304-744-8479			mLaughlin@dsomech.com
7.	Brian W. Smith	Vice President	Dougherty Company	304-925-6664			briansmith@doughertyco.com
8.	Paul Lancaster	R&I Manager / Estimator	Casto Technical Services	304-346-0549	304-543-4838	304-346-8920	plancaster@castotech.com
9.	Bobby Hicks		Elco Mechanical				robert.hicks@suddenlinkmail.com
10.	Michael Wheeler	President	Tri State Enterprise	606-836-2534			mwheeler@tristateenterprise.com



Office of Purchasing

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PROJECT NO: Sorrell Maintenance Building HVAC Project
MEETING PLACE: <https://marshall.zoom.us/j/93481899806?pwd=cG12R0w3c2tUNmMvSmhmNWFnVTNtZz09>
DATE: October 8, 2020 @ 10:00AM

Marshall University and Other Attendees on call:

#	NAME	TITLE	REPRESENTING	PHONE	CELL	FAX	EMAIL
11.	Bob Doeffinger	Engineer	ZMM Architects Engineers				rcd@zmm.com
12.	Rebecca Lusher	Business Manager	Facilities Planning and Management	304-696-6484			lusher30@marshall.edu
13.	Randy Vaughn	Project Manager	Facilities Planning and Management	304-696-6415			vaughd@marshall.edu
14.	Jake Day	Project Manager	Facilities Planning and Management				day107@marshall.edu
15.	Tracey Brown-Dolinski	Assistant Director	Office of Purchasing	304-696-3157			browndolinsk@marshall.edu
16.	Michelle Wheeler	Associate Director	Office of Purchasing	304-696-2727			michelle.wheeler@marshall.edu
17.	Angela White Negley	Director/CPO	Office of Purchasing	304-696-2599			negley4@marshall.edu

**ADDENDUM ACKNOWLEDGEMENT
FORM SOLICITATION NO.: 01**

R2100786 Sorrell Maintenance Building HVAC

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specifications, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any University personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Company

Authorized Signature

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.