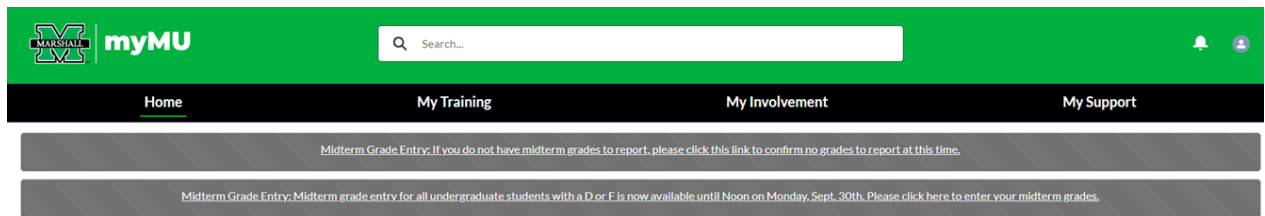
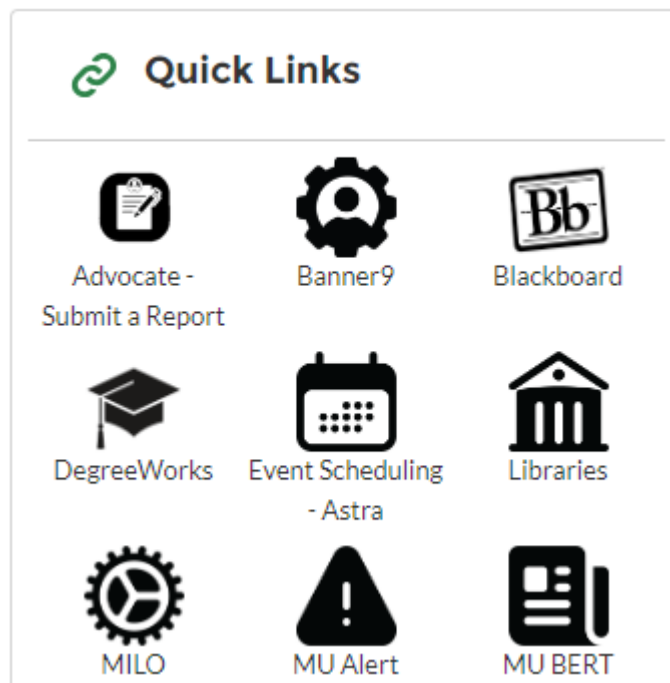


Marshall University – Entering Midterm Grades

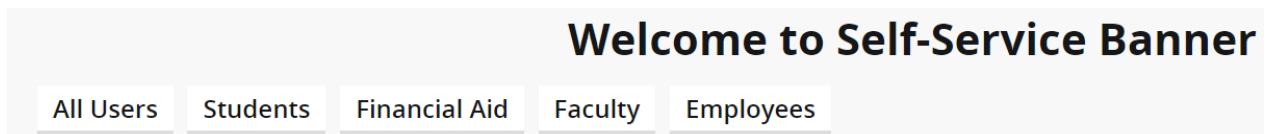
Log into MyMU and proceed for the following:



1. Navigate to MILO in Quick Links, located on the right side of the screen. Alternatively, click on one of the two links mentioned above.




2. This will take you to the “Welcome to Self-Service Banner”. Of the multiple tabs available at the top, select “Faculty”.



3. Select “Faculty Grade Entry”.


[All Users](#) [Students](#) [Financial Aid](#) [Faculty](#)

Faculty



Faculty Grade Entry

Enter and update midterm, final, and incomplete grades.



Attendance

Track attendance of students by CRI

4. From here, select “Midterm Grades”. This is where classes will show to enter your midterm grades.

[Faculty Grade Entry](#) • [Midterm Grades](#)

Faculty Grade Entry

[Midterm Grades](#) [Final Grades](#) [Gradebook](#)

My Courses

| Grading Status | Subject | Course |
|----------------|--------------|--------|
| Not Started | ARB - Arabic | 101 |

Records Found: 1

Enter Grades

| Full Name | ID | Midterm Grade |
|-----------------------------------|-----------|---------------|
| Marshall, John M. | 901345070 | <div>D</div> |
| Test, Charlie | 901602421 | <div>F</div> |

Records Found: 2

5. Once finished, press “Save”, located directly below the list.

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Save
