

SAFETY COMMITTEE

MINUTES

Monday, January 14, 2008, 10:00 a.m., Human Resource Services Conference Room, 207 Old Main.

Present: Billie Brooks, Brian Carrico, Pierre Divers, Michelle Douglas, Steve Hensley, Don Hill, Andrea Koutsunis, Dale Osburn, Tracy Smith, Chuck Somerville, Jim Stephens, Jim Terry, Guest - Susan Weinstein

Welcome New Member: Welcome Michelle Douglas, Director, Equity Programs, to the Safety Committee.

Welcome Guest: Susan Weinstein attended the meeting as a guest.

Minutes of Prior Meeting: Minutes from the November 16, 2007, meeting were approved.

Pedestrian Crossing Time, 18th Street & 3rd Avenue: Jim Stephens stated that the issue had been brought to the table regarding the timing of the crossing button or that the light was inoperative. Jim Terry stated that he had contacted an engineer with the State to come and fix the timing of the crossing light for future use. As of the date of the meeting, the light was not set for pedestrian crossing. This issue was made a high priority by the committee.

Pedestrian Crossing Time, 18th Street & 5th Avenue: Jim Terry state that the crossing time had already been set up by engineers from the State. The set time had to remain as is. The lights are only programmed to run on certain cycles, and this light will be set at the standard maximum allowable crossing time. The maximum allowable time for crossing is 14 or 15 seconds for pedestrian crossing.

Pedestrian Walk Light on 3rd Avenue & Biotechnology Center: Susan Weinstein stated that the pedestrian walk light is not operating correctly, if at all. Jim Terry stated that the light could be damaged and that they would check into the issue.

"F" Parking Lot Lights Between Biotechnology Science Center and Engineering Lab Building: Jim Stephens stated that issues had been pending for several months with respect to the lights in the "F" lot between the BSC and the new Engineering Laboratory Building and that the Committee needed to get to closure on these. Jim Terry stated that the lights in this area were sodium vapor lights. As the lights age, they cycle off and on more rapidly. He stated that Dixon Electric was replacing lights throughout campus and that he would contact them in order to put the lights on "F" lot at the top of the list to be repaired and replaced. Sodium vapor lights are the best choice for the area since they do not cast shadows and are energy efficient.

Street Lights Between "F" Lot and Science Building: Susan Weinstein stated another issue in the same area would be to add more street lighting between the "F" parking lot and the Science Building. Jim Terry stated that the lights in that area were maintained by the City of Huntington and that he would contact them to repair and replace the lights in that specific area. An update of these last two issues will be provided at the next meeting.

Reimbursement for Paint-Damaged Coat: Steve Hensley stated that the student had been reimbursed for the damaged coat and the issued had been resolved.

Injury on Brick Pavers at Drinko Library: Jim Stephens stated the need to have the area next to the postal boxes filled in with concrete, grass or other materials to prevent future injuries. Dale Osburn will look into making the area more level until money can be appropriated for concrete.

New Chair for Safety Committee: Jim Stephens stated that he will be stepping down as Chair and would like the new Chair to begin July 2008.

Memorial Student Center Plaza Project: Steve Hensley stated that the committee should be updated about the plaza project. Dale Osburn stated that the fountain will be moved to a location adjacent to its original location for the duration of the repairs to the fountain and then moved back to the original location. New wiring, lighting, foundation, and paint will complete the project which is due to be finished April 1, 2008.

“Do Not Park” Signs at Biotechnology Science Center: Jim Terry stated that all of the signs had been replaced and the issue was resolved.

Harris Hall Elevator: Dale Osburn stated that the elevator would cost in excess of \$200,000.00 to meet ADA compliance. An architect was called to assess the situation and to give an estimate for possible future work. This project is in the beginning planning stages. Dale Osburn will update the committee at the next meeting.

Fire Safety Training Module: Brian Carrico stated that more training sessions will be planned in the future. Fire drills will be planned for all buildings on campus during spring 2008.

Next Meeting: Monday, March 10, 2008, 10:00 a.m., HR Services Conference Room.

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