

Marshall University/Marshall Community & Technical College/Marshall University Research Corporation
SAFETY COMMITTEE

MINUTES

Tuesday, July 25, 2006, 2:00 pm, HR Services Conference Room, 207 Old Main

Present: Jim Stephens, Emily Okes, Terry Olson, Donald Hill, Jeff Ellis, Steve Hensley, Andrea Koutsunis

Previous Minutes: The minutes of the May 8, 2006 meeting of the Safety Committee were approved as printed.

Sanitary Conditions of Computer Lab Keyboards/Mice: Terry Olson stated that he thought plastic keyboard covers would be beneficial for the University computers. Dale Osburn and Brian Carrico were to look into ways to sanitize the keyboards and mice for the computers on campus.

Concrete Pad-West Edge of Track: Completed.

BRIM Driver Training Module: Jim Stephens stated that the University will continue to use this program for driver training.

Traffic Signs: Terry Olson stated that between Corbly Hall and Drinko Library some of the signs are not of legal height. He suggested that Jim Terry and Dale Osburn work together to make sure that all road signs around campus are properly installed and maintained.

Pedestrian Crossing-3rd Avenue at Science/Morrow: It was noted that Dale Osburn had been in touch with the Department of Highways regarding this issue. The Department of Highways stated that it would cost approximately \$3,000.00 to fix the crossing, and that they thought Marshall was responsible for this project.

Parking Garage on 3rd Avenue: Terry Olson stated that he had received some email regarding litter in the garage. He stated that he had taken care of the problem with volunteer cleaners.

Physical Location for Safety Committee Meeting: Jim Stephens suggested that the Safety Committee meet at a location on campus to discuss any problems or issues with the facility. The next safety meeting will be held on location at Henderson Center/Gullickson Hall.

Safety Committee at the South Charleston Campus: Jim Stephens proposed to Donald Hill that the South Charleston campus possibly begin a Safety Committee to look at issues on their campus.

Personal Protective Equipment: Jim Stephens proposed that all Custodial, Grounds, and Physical Plant staff have required personal protective equipment when working in and around buildings.

Fencing around Track: Steve Hensley asked about the purpose of the fence around the track. He proposed taking the fence down to make it a more open area. Terry Olsen and Jeff Ellis stated that the fence is used to protect the track from vehicles, and Jeff Ellis expressed the opinion that the fence should be left up to prevent damage to the track and grounds. No action was taken by the Committee.

The next meeting will take place on Monday, September 11, 2006, at 10:00 a.m. starting at the northwest entrance to Gullickson Hall.