

SAFETY COMMITTEE
MINUTES

Monday, October 17, 2011 10:00 a.m., Sorrell Maintenance Building Conference Room

Present: Brian Carrico, Dale Osburn, Scott Morehouse, Steve Hensley, Jim Terry, Michelle Douglas, Steve Hensley, Isaac Spangler, Pat Conlon, Tracy Smith

Minutes of Prior Meeting Minutes from the August 8, 2011 were approved.

Old Business

On-line Driver Training – Mr. Smith informed the committee that the new version of the driver training will be available in November 2011. He further stated that a notice would be sent to all faculty and staff when the training is available. Chief Terry suggested that employees be given 90 days to complete the training.

New Business

Student Representative: Mr. Smith introduced Isaac Spangler to the committee. Mr. Carrico discussed Mr. Spangler's duties as a student representative as well as his role as a student assistant in the Health & Safety Department.

Training: Mr. Smith informed the committee that Building Representative Training will be available in December 2011 and will be required for all building representatives who serve in that role in each campus building. Michelle Douglas will review the list to ensure that it is current.

Mr. Smith informed the committee that the Health & Safety Department had conducted DOT Medical Waste Training, Chemical/Bio Hazard Training and Aerial Lift Training in September 2011.

Environmental Specialist Position: Mr. Carrico informed the committee that Travis Bailey was selected from the pool of candidates as the new Environmental Specialist in the Health & Safety Department. He further explained Mr. Bailey's previous work history and his duties in the new position.

Bricksteet: Mr. Carrico informed the committee that representatives from Human Resources and the Safety & Health Department met with several Members of Brickstreet to discuss the management of the university's worker's compensation program and the implementation of a return to work program.

Safety Roundtable: Mr. Carrico informed the committee that the Health & Safety Department would be participating in a roundtable discussion on campus safety at WVU on October 28, 2011. He also stated that other schools attending the round table were University of Pittsburgh, Penn State University, Duquesne University, and Carnegie Mellon University.

Pharmaceutical Disposal: Mr. Smith informed the committee that National Prescription Drug Take Back Day will take place at various locations in Huntington area on October 29, 2011 from 10:00 AM – 2:00PM.

Emergency Management Drill: Chief Terry stated that the university would be conducting an active shooter table-top drill of the emergency management plan sometime before December 13, 2011. He further stated more details would be available at a later date.

Henderson Center Rats: Mr. Morehouse stated the rat infestation near the Henderson Center was getting worse. He further suggested that a self-contained enclosed dumpster be put in place of the existing dumpster. Mr. Osborn stated that he would investigate the cost and replace the existing dumpster.

Issues from Committee Members

20th Street Crosswalks: Mr. Hensley suggested that cross walks be painted across 20th street from the Rec Center to the West Lot. Chief Terry informed the committee that cross walks were located at the corner of 3rd and 5th.

Student Incident: Mr. Hensley informed the committee that a student in the Art Department suffered a laceration requiring 3 sutures. Mr. Carrico stated that he would contact the student and further investigate the incident.

Smith Hall ADA: Mrs. Douglas informed the committee that she had received notice that a restroom in Smith Hall was missing ADA compliant hand rails. Ms. Douglas stated she would further investigate and notify Physical Plant for corrective action.

University of Pittsburgh: Mr. Conlon showed the committee a publication from the University of Pittsburgh –“for Safety’s Sake”. The publication summarizes Pitt’s campus safety efforts and is distributed to all students, faculty and staff.

Campus Projects: Mr. Osburn informed the committee of upcoming projects on campus. The Old Main Auditorium will undergo renovation and be completed by March. He also stated a new parking structure will be constructed near the Fine Arts building and open by the Fall of 2012.

Next Meeting: Tentatively Scheduled February, 2012