

SAFETY COMMITTEE
MINUTES

Monday, December 13, 2010 10:00 a.m., Sorrell Maintenance Building Conference Room

Present: Brian Carrico, Dale Osburn, Scott Morehouse, Jeremy Thompson, Charles Somerville, Tracy Smith

Minutes of Prior Meeting Minutes from the Oct 11, 2010 were approved with spelling corrections.

Old Business

The committee is awaiting a student representative to be appointed by Steve Hensley.

New Business

Biological Chemical Safety Position: Tracy Smith stated that he and Mr. Carrico had posted this position with the intent of hiring a full-time temporary employee to serve as the interim Biological Chemical Safety Officer during Mr. Douglas's deployment to Kuwait. As the date of the meeting, Mr. Smith reported that they had received one resume.

Upcoming Training:

Biosafety Training: Mr. Smith reported that an on-line training course had been developed and was ready for use. He also reported that the University Bio-Safety Committee is in the process of reviewing the training. Mr. Smith further stated that he would provide the members of the Biosafety Committee a demonstration of the training at the next Biosafety meeting.

Fire Safety Training: Mr. Smith reported that he and Mr. Carrico would be conducting a fire safety training session focusing on kitchen fire safety for all Sodexo employees on December 16 2010. Mr. Morehouse suggested that all seasonal Sodexo employees also attend this training.

Annual Safety Training: Mr. Carrico announced that safety training for all trades and campus service worker employees will be conducted in January 2011. Mr. Morehouse suggested that members of his staff attend the training as well.

Aon Report: Mr. Carrico reported that the University had received the final report of Aon findings. He further stated that there were 28 new recommendations and that 52 items had been corrected from the previous report. Mr. Carrico distributed copies of the report to members of the committee for their review.

Issues from Committee Members

Cold Weather Work: Mr. Carrico discussed working outdoors in winter temperatures and explained the necessity to dress appropriately and take frequent breaks to ensure no employee experiences the symptoms of hypothermia. Mr. Morehouse reported that one of his employees had recently suffered from symptoms of hypothermia. Mr. Morehouse further stated that the employee was seen by MU training staff and then sent to the hospital for follow-up.

Boat Parking: Mr. Osburn reported that the boat parked next to Morrow Library was blocking handicapped access to the building. He suggested the boat be parked closer to the retaining wall and that a yellow stripe be painted to mark access to the building. Mr. Carrico suggested that the use of proper wheel chocks be used instead of using the boat anchor.

Next Meeting: Tentatively Scheduled February 14, 2011