

**SAFETY COMMITTEE**  
**MINUTES**

Monday, August 8, 2011 10:00 a.m., Sorrell Maintenance Building Conference Room

Present: Brian Carrico, Dale Osburn, Scott Morehouse, Andy Darling, Jim Terry, Keith Hernstrom, Tracy Smith

**Minutes of Prior Meeting** Minutes from the April 11 2011 were approved.

**Old Business**

The committee is appointed student representative –Isaac Spangler .

**New Business**

AON Survey: Mr. Carrico discussed the findings and recommendations made by AON Global Risk Consulting regarding the campus survey of 2011.

Driver Training: Mr. Smith informed the committee that a new on-line driver training program would be released in the next few weeks. He further stated that this training would be required for all university employees who drive state vehicles and/or receive reimbursement for driving their personal vehicle.

Fire Drills/RA-RD Training: Mr. Smith informed the committee that a Fire/Evacuation Training session was scheduled for RA's/RD's on August 11, 2011. He also stated that the Health & Safety Department would be conducting fire drills in all residence halls during the first week of the fall semester.

Roof Hatches: Mr. Carrico discussed the hazards of roof work and accessing roofs via roof hatches. He informed the committee that Health & Safety and Physical Plant plan to install safety grab rails on a number of roof hatches across campus.

Environmental Specialist Position: Mr. Carrico informed the committee that interviews for the new Environmental Specialist position with the Health & Safety Department would be conducted the week of 8/22/11. He further explained the duties of the new position.

Nathan Douglas: Mr. Smith informed the committee that Nathan Douglas would be returning to work from his deployment in Kuwait on August 22, 2011.

## **Issues from Committee Members**

Security Cameras: Chief Terry informed the committee that a number of security cameras had been installed at various locations across campus.

Project updates: Mr. Carrico and Mr. Osburn informed the committee on the status of several projects on campus. Mr. Carrico stated that a new fire alarm system had been installed in Fine Arts; Twins Towers kitchen sprinkler system was upgraded; smoke evacuation fans in Smith Hall were equipped with variable speed motors; and the fume hoods in the science building had been verified. Mr. Osburn reported that the sink hole near the stadium had been repaired.

Next Meeting: Tentatively Scheduled Oct 17, 2011