

Monthly Fire Extinguisher Inspection Procedure:

1. Ensure access to the extinguisher is not blocked and that the cabinet door, if any, opens easily.



2. The pressure should be within the recommended level on extinguishers equipped with a gauge. The needle should be in the green zone. If the needle is not in **green zone**, the extinguisher requires professional maintenance; report this information to the Department of Safety & Health (696-2993).



3. Verify the locking pin is intact and the tamper seal is not broken.



4. Visually inspect the hose and nozzle to ensure they are in good condition, showing no signs of cracking or dry rot.



5. Visually inspect the extinguisher for dents, leaks, rust, chemical deposits or other signs of abuse/wear and note any findings on the inspection report. If the extinguisher is damaged or needs recharging report this information the Department of Safety & Health (696-2993).



6. Check the inspection tag for previous and required inspection, maintenance, or charging and sign and date your inspection.

A yellow inspection tag form with a red circle at the top. The text on the tag includes: 'DO NOT REMOVE BY ORDER OF THE STATE FIRE MARSHAL', 'Certificate of Registration Number', 'Name of Licensee', 'Signature', 'License Number', 'TYPE OF WORK', 'Inspection ', 'Service ', and '(LIST ON BACK)'. There is a vertical scale on the left side of the tag.