

EMPLOYER-BASED SITE APPROVAL OF MSW FIELD STUDENT

Student Name: _____

Field Agency: _____

Before signing this approval form, please read over the Social Work Field Roles and Responsibilities.
<https://www.marshall.edu/social-work/files/Overview-of-Responsibilities.pdf>

By signing this form, you agree that you have read and understand the Roles and Responsibilities.

By signing below, it is agreed that the above-named **AGENCY** has accepted and approved the above-named student as a social work practicum student. This agency agrees to provide and engage the student in learning opportunities that will enable the student to meet all CSWE Core Competencies and Practice Behaviors.

Organization/Agency Director Signature **Date**

Printed Name

By signing below as the student's current **EMPLOYMENT SUPERVISOR**, you agree to support the student in participating in practicum activities that are outside of the student's current work responsibilities, which may require an adjustment in work hours.

Employment Supervisor Signature **Date**

Printed Name

By signing below, the below identified **FIELD INSTRUCTOR** agrees to the supervisory role of identifying and providing tasks and activities that will allow the student to meet learning objectives. This field instructor also agrees to meet with the student at least once a week for ongoing discussions, task delegation, processing of experiences, providing feedback, and evaluation of student skills.

Field Instructor Signature **Date**

Printed Name

By signing below as the practicum **STUDENT**, you agree to follow the above-named agency's policies and procedures while completing your placement experience. Professional behavior is an expectation and lack thereof can result in a termination/removal from the placement site.

Student/Employee Signature **Date**

All signatures must be attained for this application to be reviewed. No practicum hours can be logged until the application is completed, signed, and approved by the Marshall University Department of Social Work Field Department.