

# Student Support Services Midterm Progress Report

*Instructions: Your progress reports help the students recognize where they currently stand in class and what they need to do in order to improve upon their grades. Your participation in completing this form is greatly appreciated. Please provide information upon the student in the available sections below. Note: Student confidentiality has been covered in accordance with the Buckley Amendment and the need to know status afforded to faculty and staff as mandated by institutional policy.*

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- Today's Date: \_\_\_\_\_
- Student Name: \_\_\_\_\_
- Instructor's Name: \_\_\_\_\_
- Course Name and Section: \_\_\_\_\_
- Student ID Number(optional): \_\_\_\_\_
- Is the course taught on or off campus? \_\_\_\_\_

## On Campus

- Has student attended class regularly thus far? \_\_\_\_\_
- If no, how many classes has the student missed? \_\_\_\_\_
- Have assignments been turned in on time? \_\_\_\_\_
- Is a teacher/student conference recommended? \_\_\_\_\_
- What is the student's grade at this time? (If applicable, please provide a letter estimate and point value) \_\_\_\_\_
- Does the student appear to have any difficulties in class? \_\_\_\_\_

## Off Campus

- Has the student participated in online discussions/e-mail regularly? \_\_\_\_\_
- Is a teacher/student conference recommended? \_\_\_\_\_
- What is the student's grade at this time? (If applicable, please provide a letter estimate and point value) \_\_\_\_\_

- Comments/Concerns:
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Please return this form through campus mail to Student Support Services in Prichard Hall room 130 or contact (304)696-3164 if you have any questions