

Marshall University Classified Staff Council Minutes

April 19th, 2018, MSC 2E37 John Spotts Room

Members Present: Nina Barrett, Karena Burriss, Patty Carman, Tootie Carter, David Childers, Timothy Cline, Katherine Hetzer, Carol Hurula, Lisa Maynard, Teresa Meddings, Tim Melvin, Missy Morrison, Marcos Serrat, Crystal Stewart, Jonathan Sutton, Justin Tyler, Tony Waugh

Members Absent: Leonard Lovely, Amad Mirzakhani, Jami Smith

Members Absent (Excused): Chris Atkins, Lacie Bittinger, Toni Ferguson

Guests: Brandi Jacobs-Jones, Mark Robinson, Bruce Felder, Becky Lusher, Mary Chapman

Vice-Chair Tony Waugh called the meeting to order and parliamentarian Becky Lusher verified there was a quorum.

Brandi Jacobs-Jones – Sr. VP of Operations

- Brandi started off by saying that they are wrapping things up for the end of the year.
- Marshall is in the midst of a provost search. From February 12th – March 16th there were 57 applicants, 8 of which have been interviewed. Next week the four finalists will be brought to campus to have open sessions on Monday, Tuesday, Thursday and Friday.
 - Each day from 10:00-10:30 the candidates have been asked to make a presentation on student success, and what student success would look like on Marshall's campus under their leadership as provost. Those presentations will also be available online.
 - From 10:30-11:30 each of those days there will be an open meeting with the focus on Faculty.
 - From 1:30-2:00 each of those days there will be an open meeting for students.
 - From 2:00-3:00 each of those days there will be an open meeting for staff.
 - There is a provost search website with the releases, the search committee members, and it will soon have the CVs on the finalists as well.
 - There will be a survey via AGB for everyone on campus to provide feedback on each of the candidates.
 - The hope is to have someone announced in mid-May and able to begin work in July to prepare for Fall 2018.

Is there any schedule for the Smith Hall single elevator on the South Side of the building to be fixed? – Crystal Stewart – There is no anticipated date as of this time. Brandi added that the elevator needs to be entirely replaced. There are also several other elevators on campus that need to be addressed for safety concerns.

Mark Robinson – CFO

- Mark stated that the year-to-date wages on pay stubs will be turned on soon. It will be inaccurate for 2017 since it only has a few months' worth of pay stubs so they have added some disclaimers and such.

- Everyone has received a 2% raise and they are working on taking a proposal for additional raises to the Board for the FY19 budget.
- They are wrapping up FY18 and building the FY19 budget.

Bruce Felder – Human Resources

- Bruce stated that they have revamped the Human Resources landing page and all of the HR page in general. New features and videos have been added focusing on Huntington as America's best community.
- Open enrollment ends on May 15th.
- PEIA Shoppers Guide electronic link is on the website. No PEIA tiers have changed this year.
- Annual leave and sick leave accrual will begin to accrue on a bi-weekly basis as opposed to the current monthly basis. The time will be converted to hours in order to split between twice a month accruals. Bruce added that he wants to have a report begin to auto generate and email to each individual employee the Thursday after payday Friday that tells how much leave they have used and accrued.
- The Comp Time Module will not be turned on as of right now. There is still a feature that cannot be disabled that would allow all hours to be converted to overtime pay. Employees can still use comp time earned and comp time used buttons. Current default is to pay employees for over 37.5 hours and you have to use those buttons to change it. The module would have allowed comp time to auto default to comp time.

Is there a website or anything to keep up to date with the PEIA Task Force updates? – Carol Hurula – Bruce stated that he isn't sure at this time, but he does want to create a Qualtrics survey to allow the campus community to give input on those PEIA issues. He added that he would like to see Staff Council help come up with the questions for the survey.

What was the result of the forecasted balances? – Becky Lusher – Bruce answered that it's been turned off to avoid confusion. However, the report that will begin to auto generate will state what that employee is forecasted to use during that pay period also.

Minutes

The March 15th, 2018 minutes were approved as written.

Carol Hurula – BOG

Carol sent the following report via email. The next Board meeting will be the following Wednesday.

BOG Representative – Carol Hurula

**Disclaimer: This is my interpretation of each meeting and presentation and are not verbatim conversations. Any questions or clarification, please notify me.*

BOG Special Meeting on March 22, 2018

- Consideration of final approval for the School of Pharmacy Graduate Student Housing
- Executive Session under authority of WV Code §6-9A-4 discussion of P'3
- BOG team members on this project are Christie Kinsey, David Hatfield and Gary White.

BOG voted unanimously to move forward with the public-private partnership (P3) project to build a new School of Pharmacy on the Joan C Edwards School of Medicine Medical Campus and to build housing for pharmacy school students, medical school students and medical school residents.

Groundbreaking on the project to begin next month and new facilities will be open in time for the fall 2019 semester.

I will have a printout available at the council meeting for anyone that wishes to view the Design Teams aerial views of the locations of the housing and academic building and the architect's 3D image of both buildings. Housing will be a 4-story brick and mortar unit with 120 one-bedroom units and 80 two-bedroom units. Pharmacy Academic building will also be 4-story brick and mortar.

Included in the presentation is information related to the Fairfield Innovation Zone plans.

Committee Reports

Election Committee – Nina Barrett – We recently held an election and have two new members: Karena Burriss for EEO 40, and Timothy Cline for EEO 60/70. However, since there were no nominations for EEO 50, there are still 3 vacant positions in that group.

Legislative Committee – Tim Melvin – No report.

Personnel/Finance Committee – No report.

Physical Environment Committee – Crystal Stewart – The committee met and discussed potentially getting a generator for the Security/MUPD office because they never received the one they told Staff Council they were supposed to get last time it was brought up.

Discussed the need for more handicapped parking for Old Main. Crystal stated that they are working with the integration of the 20/20 committee on parking.

They also discussed the need to fix the Smith Hall elevator that has been out of service.

Crystal added that if Staff Council has any other safety or campus concerns to let her know.

Has Marshall had an Active Shooter Response Training? – Teresa Meddings – There was a training in January 2017 which was live streamed and can still be watched here:

<https://livestream.com/marshallu/events/6919383/videos/147532523>.

Service/Staff Development Committee – Missy Morrison – Missy sent an email to Staff Council with a project to collect new or gently used shoes to be distributed on May 18th at the City Mission.

Ad Hoc Scholarship Fundraising Committee – Tim Melvin – The current total that has been raised for the scholarship \$11,439.73. We will be at the two year mark this fall, so we still have almost a year and a half to still raise money.

Announcements

Tim Melvin suggested that Staff Council work with some sort of community service or community integration with the Fairfield community since we're going to have so much in that area.

The Staff Recognition Luncheon and Service Awards will be held on Wednesday, May 23rd from 12:00-2:00pm. The menu will be the River and Rail Buffet. The Staff Development Committee will take donations for the Sympathy Fund at the luncheon.

Tim Melvin announced that in conjunction with the City of Huntington we will have a Marshall University Rainbow Color Run on June 16th.

Minutes taken and prepared by: Katie M. Counts
Katie M. Counts, Program Assistant, Staff Council

Minutes approved by: Chris Atkins
Chris Atkins, Chair, Staff Council

Minutes read by: Dr. Jerry Gilbert
Dr. Jerry Gilbert, University President

BOG Representative – Carol Hurula

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BOG Meeting on April 25, 2018

- Approved Academic Program Review recommendations. *discontinue (2) graduate level degree programs due to lack of enrollment. Family Literacy and Superintendent.
- Approved the “intent to plan” Master of Medical Science Physician Assistant degree.
- Approved investment earnings. 6.17% YTD
- Approved Budget for Fiscal Year 2018-19. Core operating \$124,971,137
- Approved General Salary Increases for certain University employees at 3% across the board. 70% funded by University 30% state increase.
 - A. Exceptions for Professional Schools (SOM, SOP, PT) they can award with approval of the President **faculty and non-classified** raises as appropriate.
 - B. Professional Schools Classified staff are as noted at 3%.
 - C. President is not eligible.
 - D. Employees whose salaries are governed by contracts may not receive increase or the increase may be at a later date.
 - E. Non-classified hired after effective date excluded from increase.
 - F. Faculty hired fall 2018 term are excluded from increase
- East Bonds Allocation – HEPC received 8.3 million in Bonds from refunding. MU received 2,050,000 and the projects listed are: Old Main Elevator, Old Main Roof Repair and MU Medical Center HVAC.

President’s Report:

Attended HLC meeting in Chicago, second week of April.

Comprehensive peer report evaluation at University of Minnesota, Duluth.

Hal Greer’s passing. 1950 first black athlete to receive an athletic scholarship to college. Phil Carter has asked to memorialize and honor Hal Greer – further discussion of a statue. Article by Chuck Langdon HD. John Sutherland will be attending the memorial.

Pharmacy School P3 on corner NW Hal Greer & Charleston Avenue. 280 bed housing nearby.

Herald Dispatch editorial on progress City of Huntington is making on safer city. Violent crimes - 24% and decrease in overdose -36%.

Completed 44 total high school visits.

Two provost candidate visits to date, two more scheduled this week.

Thanked Gayle Ormiston for his service to MU.

Thanked BOG for approval of faculty/staff raises. 1.4 million (State) and 1.57 million (MU)

As of July will have given 5% raise overall.

Thanked BOG for intent to plan MPA. This is high demand area. Positive addition to degree portfolio.

Chair Announcements:

CHH / SMMC. Agreement closes midnight Tuesday, April 30th. May 2nd employee meeting. May 3rd public celebration event with media. Jim Bailes has been immersed in process. First class, world class academic mission.

ARC (Appalachian Regional Cohort). Coalfield Scholars Grant – Five faculty working on grant proposal for 1.5 million. Mingo, Logan, McDowell, Wyoming. Students would complete 1st two years in county and not have to come to campus until the final two years. Possible to complete in three years.

Nominating committee for election of chair will be Wyatt Skaggs, Joe McDonnie and Phyllis Arnold.

BOG terms ending: Matt Jarvis, Joe McDonnie, Mike Sellards and Oshel Craigo.

June meeting will be 26th – 27th at Glade Springs for BOG Retreat.

Entered into Executive Session.

Marshall University Investments - FY2018

		BOG	SOM	TOTAL
FY 2017	Beginning	40,427,700	19,010,696	59,438,396
	Gain/(Loss)	5,019,517	2,344,568	7,364,085
	Ending	45,447,217	21,355,264	66,802,481
FY 2017 % Change		12.42%	12.33%	12.39%
FY 2018				
July-17	Beginning	45,447,217	21,355,264	66,802,481
	Gain/(Loss)	917,229	429,576	1,346,805
	Ending	46,364,446	21,784,840	68,149,286
		2.02%	2.01%	
August-17	Beginning	46,364,446	21,784,840	68,149,286
	Gain/(Loss)	143,571	68,226	211,797
	Ending	46,508,017	21,853,066	68,361,083
		0.31%	0.31%	
September-17	Beginning	46,508,017	21,853,066	68,361,083
	Gain/(Loss)	297,447	139,748	437,195
	Ending	46,805,464	21,992,814	68,798,278
		0.64%	0.64%	
October-17	Beginning	46,805,464	21,992,814	68,798,278
	Gain/(Loss)	382,993	180,069	563,062
	Ending	47,188,457	22,172,883	69,361,340
		0.82%	0.82%	
November-17	Beginning	47,188,457	22,172,883	69,361,340
	Gain/(Loss)	649,564	305,224	954,788
	Ending	47,838,021	22,478,107	70,316,128
		1.38%	1.38%	
December-17	Beginning	47,838,021	22,478,107	70,316,128
	Gain/(Loss)	396,979	186,021	583,000
	Ending	48,235,000	22,664,128	70,899,128
		0.83%	0.83%	
January-18	Beginning	48,235,000	22,664,128	70,899,128
	Gain/(Loss)	1,829,701	860,111	2,689,812
	Ending	50,064,701	23,524,239	73,588,940
		3.79%	3.80%	
February-18	Beginning	50,064,701	23,524,239	73,588,940
	Gain/(Loss)	(1,317,131)	(617,036)	(1,934,167)
	Ending	48,747,570	22,907,203	71,654,773
		-2.63%	-2.62%	
March-18	Beginning	48,747,570	22,907,203	71,654,773
	Gain/(Loss)	(497,563)	(233,592)	(731,155)
	Ending	48,250,007	22,673,611	70,923,618
March 2018 %		-1.02%	-1.02%	
FY2018-To-Date change		2,802,790	1,318,347	4,121,137
% Change		6.17%	6.17%	6.17%

AGILITY COMPREHENSIVE SOLUTIONS – First Quarter 2018 Report

Marshall University Foundation - School of Medicine Pool (Inception Date: 5/1/2016)

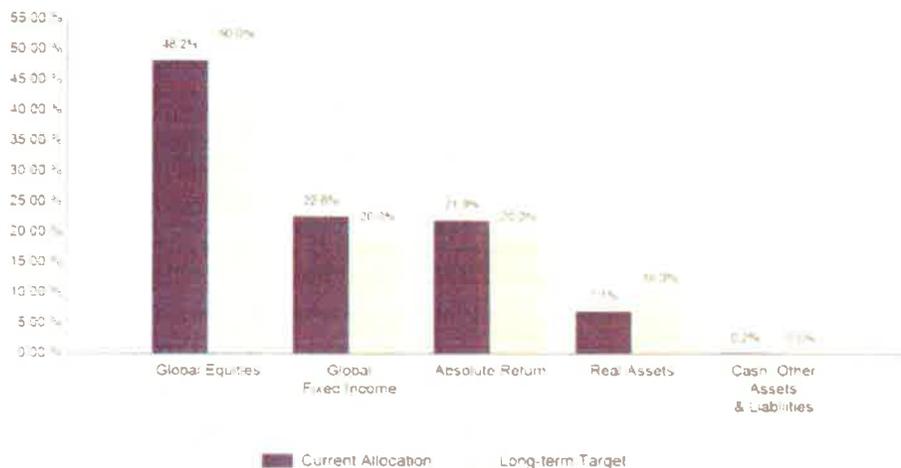
CHANGES IN ACCOUNT VALUE

	MTD	QTD	YTD	FYTD	ITD
Beginning Value	\$22,907,203	\$22,664,128	\$22,664,128	\$21,355,264	\$18,081,396
Contributions	-	-	-	-	1,081,533
Withdrawals	-	-	-	-	-
Gains/(Loss) for Period	(233,592)	9,483	9,483	1,318,347	3,510,682
Ending Value	\$22,673,611	\$22,673,611	\$22,673,611	\$22,673,611	\$22,673,611

ASSET ALLOCATION

	Current \$	Current % ¹	Long-term Target % ²	Difference %	Policy Allocation Range	Within Policy?
Global Equities	10,926,428	48.19%	50.00%	-1.81%	40% - 60%	Yes
Global Fixed Income	5,132,825	22.64%	20.00%	2.64%	10% - 30%	Yes
Absolute Return	4,973,502	21.94%	20.00%	1.94%	10% - 30%	Yes
Real Assets	1,597,450	7.05%	10.00%	-2.95%	0% - 20%	Yes
Cash, Other Assets & Liabilities ³	43,406	0.19%	0.00%	0.19%	-	-
Total Portfolio	22,673,611	100.00%				

Allocation



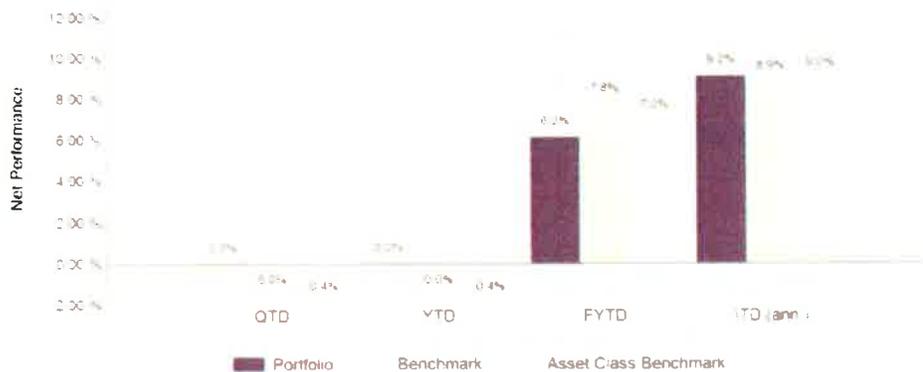
Please refer to the Notes and Disclosures section that appears on the following pages

AGILITY COMPREHENSIVE SOLUTIONS – First Quarter 2018 Report

Marshall University Foundation - School of Medicine Pool (Inception Date: 5/1/2016)

PORTFOLIO PERFORMANCE

Portfolio Returns	MTD	QTD	YTD	FYTD ¹	One Year	PWP ITD (ann.) ¹	PWP ITD (cum.) ¹
Total Portfolio	-1.02%	0.04%	0.04%	6.17%	9.59%	9.18%	18.34%
Benchmark ² : 60% MSCI ACWI / 40% Barclays Global Agg.	-0.87%	-0.03%	-0.03%	7.80%	11.68%	8.89%	17.73%
Asset Class Benchmark ² : 50% MSCI ACWI/ 20% Barclays Global Agg./ 20% HFRX Agg / 10% Real Assets Custom Benchmark	-0.86%	-0.36%	-0.36%	6.99%	9.94%	9.04%	18.04%
Performance by Asset Class							
Global Equities	-2.19%	-0.38%	-0.38%	10.39%	16.38%	15.98%	32.85%
Global Fixed Income	0.69%	1.42%	1.42%	3.46%	5.80%	4.09%	8.00%
Absolute Return	-0.31%	1.88%	1.88%	4.50%	5.17%	6.05%	11.93%
Real Assets	0.19%	-4.18%	-4.18%	-0.27%	0.51%	3.71%	6.91%



MARKET INDICES

	MTD	QTD	YTD	FYTD ¹	One Year	PWP ITD (ann.) ¹	PWP ITD (cum.) ¹
S&P 500 Index	-2.54%	-0.76%	-0.76%	10.58%	13.99%	16.07%	33.05%
MSCI All Country World Index	-2.14%	-0.96%	-0.96%	10.14%	14.85%	14.76%	30.20%
MSCI Emerging Market Index	-1.86%	1.42%	1.42%	17.56%	24.93%	21.67%	45.65%
MSCI EAFE Index	-1.80%	-1.53%	-1.53%	8.18%	14.80%	12.16%	24.60%
Barclays Global Aggregate Bond Index	1.06%	1.36%	1.36%	4.26%	6.97%	1.84%	3.56%
HFRX Aggregate Index	-0.43%	0.16%	0.16%	3.81%	4.37%	5.64%	11.10%
Barclays U.S. TIPS	1.05%	-0.79%	-0.79%	1.33%	0.92%	1.07%	2.06%
FTSE EPRA/NAREIT Developed Index	2.48%	-4.30%	-4.30%	1.19%	4.23%	3.19%	6.21%
Bloomberg Commodity Index	-0.62%	-0.40%	-0.40%	6.92%	3.71%	2.02%	3.90%

Please refer to the Notes and Disclosures section that appears on the following pages.

CONTACT INFORMATION

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Marshall University (no SOM or MURC)
Proposed FY2019 Core Operating Budget

April 23, 2018

Approved FY2018	Est'd FY19 Change	Proposed FY19
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SOURCES

State Appropriations	42,671,166	1,602,679	44,273,845
Net Education & General Fees	61,748,764	1,530,000	63,278,764
Other Core Fees and Revenue	8,023,650	550,000	8,573,650
INTO Revenue	540,000	-	540,000
Investment earnings	946,000	40,000	986,000
Summer - Institutional Share	2,389,000	-	2,389,000
Overhead Cost Recovery: non-research	2,944,878	-	2,944,878
FY18 Carryover	-	1,985,000	1,985,000
Reserve Contribution for Strategic Priorities	-	-	-
Total Sources	119,263,458	5,707,679	124,971,137

USES

Base Salary Budget	63,092,835	2,128,509	65,221,344
AEI severance/departures	(42,724)	42,724	-
Promotion/AEI increase pool	350,000	-	350,000
Salary Pools - 3% July	-	1,825,015	1,825,015
Vacancy Savings Salary	(1,584,819)	(450,000)	(2,034,819)
Severance Repayment	655,335	(655,335)	-
Base Fringe Budget	16,208,945	1,883,357.00	18,092,302
Vacancy Savings Fringe	(417,779)	(133,250)	(551,029)
Base Operating Budget	37,840,557	(474,869)	37,365,688
Athletics Allocation	3,161,108	116,528	3,277,636
			-
Financial Aid Add'l Funding		950,000	950,000
Public Safety		475,000	475,000
Computer Replacement		-	-
Funded Depreciation	-	-	-
Strategic Priorities Contribution	-	-	-
Total Uses	119,263,458	5,707,679	124,971,137
Budget Balance	-	-	-

Marshall University
Proposed Budget
Fiscal Year 2018-2019

	MU			MUSOM			MURC			Consolidated		
	Modified Cash Basis Budget	Audit Basis Budget	Modified Cash Basis Budget	Audit Basis Budget	Modified Cash Basis Budget	Audit Basis Budget	Modified Cash Basis Budget	Audit Basis Budget	Modified		Audit Basis Budget	
									Cash Basis Budget	Audit Basis Budget		
Operating Revenues:												
Student Tuition and Fees (net of scholarships)	95,910,695	74,910,695	7,840,583	8,140,583	-	-	-	-	-	103,751,277	83,051,277	
Federal Grants and Contracts	906,215	1,706,215	-	-	20,500,000	20,500,000	-	-	-	21,406,215	22,206,215	
State Grants and Contracts	16,637,184	16,637,184	611,000	611,000	6,500,000	6,500,000	-	-	-	23,923,184	25,748,184	
Local Grants and Contracts	931,511	931,511	-	-	-	-	-	-	-	931,511	931,511	
Private Grants and Contracts	3,246,416	6,046,416	14,851,210	14,851,210	4,100,000	4,100,000	-	-	-	22,197,626	24,997,626	
Sales and Services of educational activities	118,958	118,958	50,000	50,000	-	-	-	-	-	168,958	168,958	
Auxiliary Enterprise Revenue	42,990,178	32,155,178	-	-	-	-	-	-	-	42,990,178	32,155,178	
Other Operating Revenues	7,584,594	2,609,594	1,007,000	1,007,000	5,400,000	5,400,000	-	-	-	13,991,594	9,286,594	
Internal Cost Recovery	4,440,482	-	-	-	-	-	-	-	-	4,440,482	-	
Source Transfers	187,000	187,000	(187,000)	(187,000)	-	-	-	-	-	-	-	
Total Operating Revenues	173,128,232	135,302,750	24,172,793	24,472,793	36,500,000	36,500,000	36,500,000	36,500,000	36,500,000	233,801,025	198,525,543	
Operating Expenses:												
Salaries and wages	98,301,473	98,301,473	23,586,335	23,586,335	17,040,000	17,040,000	-	-	-	138,927,808	138,927,808	
Benefits	23,816,636	29,356,636	6,370,669	7,110,669	3,750,200	3,750,200	-	-	-	33,937,505	40,217,505	
Supplies and other services	69,806,144	48,910,921	7,575,462	7,475,462	11,834,018	11,673,000	-	-	-	89,215,624	70,309,383	
Utilities	9,358,696	9,358,696	1,600,000	1,600,000	351,800	351,800	-	-	-	11,310,496	11,310,496	
Scholarships and Fellowships	23,906,664	15,456,664	-	300,000	315,000	315,000	-	-	-	24,221,664	16,071,664	
Depreciation	-	12,000,000	2,289,797	2,500,000	2,000,000	2,000,000	-	-	-	4,289,797	16,500,000	
Other Operating Expenses	-	150,000	955,000	1,005,000	-	-	-	-	-	955,000	1,155,000	
Fees assessed by the Commission for operations	-	-	-	-	-	-	-	-	-	-	-	
Total Operating Expenses	225,189,613	213,534,390	42,377,263	43,577,466	35,291,018	35,130,000	35,291,018	35,130,000	35,291,018	302,857,894	294,491,856	
Operating Income (loss)	(52,061,381)	(78,231,640)	(18,204,470)	(19,104,673)	1,208,982	1,370,000	1,208,982	1,370,000	1,208,982	(69,056,869)	(95,966,313)	
Nonoperating Revenues (expenses):												
State appropriations	46,902,309	46,902,309	17,547,773	17,547,773	-	-	-	-	-	64,450,082	64,450,082	
Federal Pell Grants	-	18,500,000	-	-	-	-	-	-	-	18,500,000	18,500,000	
Gifts	570,494	570,494	-	-	-	-	-	-	-	570,494	570,494	
Investment Income	3,030,500	3,030,500	500,000	500,000	1,500,000	1,500,000	-	-	-	5,030,500	5,030,500	
Interest on indebtedness	(3,701,906)	(3,701,906)	-	-	-	-	-	-	-	(3,701,906)	(3,701,906)	
Fees assessed by Commission for debt service	(766,187)	(338,086)	(598,170)	(163,164)	-	-	-	-	-	(1,364,357)	(501,250)	
Other nonoperating revenues (expenses)	-	-	-	-	-	-	-	-	-	-	-	
Total Nonoperating Revenues (expenses)	46,035,210	64,963,311	17,449,603	17,884,609	1,600,000	1,500,000	1,600,000	1,500,000	1,600,000	64,984,813	84,347,920	
Increase/Decrease in Net Assets	(6,026,171)	(13,268,329)	(754,867)	(1,220,064)	2,708,982	2,870,000	2,708,982	2,870,000	2,708,982	(4,072,056)	(11,618,393)	

* For Consolidation purposes an eliminating entry of \$2 million is included in the Audit Basis Budget on the line for "State Grants and Contracts", \$250,000 for Other Operating Revenues, and "Supplies and other services" of \$2.25 million for payments between MU and MURC for contractual services.

- Any faculty member whose initial start date for their position is on or after the effective date of the increases is excluded from these salary increase procedures. This includes any new faculty hired into positions for the Fall 2018 term.

For nonclassified/other employees:

Except for groups outlined below, salaries for nonclassified employees and other non-instructional faculty (faculty administrators, faculty coaches, faculty-equivalent-autism, etc.) will be increased by 3% of the employee's regular base salary. Approximately 278 employees will receive this increase at a cost of approximately \$585,000 (excluding benefits).

Exceptions:

- The president is not eligible for this salary increase.
- Employees whose salaries are governed by employment contracts may not receive this increase or the increase may be effective at a later date.
- Nonclassified/other employees in the professional schools of medicine, pharmacy, and physical therapy are excluded from these salary increase procedures. With approval of the president, the schools are authorized to award an appropriate salary increase for their respective employees.
- Any nonclassified/other employee whose initial start date for their position is on or after the effective date of the increases is excluded from these salary increase procedures.

Effective Dates:

Salary increases from this resolution will be effective with the beginning of the July 7, 2018 pay period for 12-month employees and effective with the beginning of the August 18, 2018 pay period for 9-month employees.

**Marshall University Board of Governors
Meeting of April 25, 2018**

ITEM: Approval for general salary increases for certain University employees.

COMMITTEE: Finance, Audit, and Facilities Planning

RECOMMENDED RESOLUTION: Resolved, That the Marshall University Board of Governors approves the distribution of an across-the-board salary increase.

STAFF MEMBER: Michael McGuffey,
Senior Vice President for Information Technology,
Institutional Research, and Planning

BACKGROUND:

The FY2019 budget provides sufficient resources to allow for an additional salary increase for University employees. Staff recommend authorizing a general salary increase of 3% of regular base salaries for each of the employee categories under the following parameters. The increases are described below.

Note: This increase utilizes the funds provided in the legislative budget for a "5% increase," however those funds are not sufficient to provide a 5% increase for all employees. The University is utilizing those funds plus additional funds made available in the University's budget to provide an additional 3% increase on top of the 2% increase awarded to employees in March for a total 5.06% increase.

For classified employees:

Each classified employee's salary will be increased by 3% of the employee's regular base salary. Approximately 592 employees will receive this increase at a cost of approximately \$606,000 (excluding benefits). All classified employees employed prior to the effective date of the increases are eligible for this increase.

Classified employees in the professional schools of medicine, pharmacy, and physical therapy are included in this salary increase.

For faculty:

Except for groups outlined below, each tenured, tenure-track, librarian, clinical, term, and temporary faculty member's salary will be increased by 3% of the employee's regular base salary. Approximately 537 faculty will receive this increase at a cost of approximately \$1,053,000 (excluding benefits). (Note: Those amounts will be reduced by retirements and resignations prior to the effective date of these increases). The increases will be applied after any increase for promotion and mid-tenure review.

Exceptions:

- Faculty in the professional schools of medicine, pharmacy, and physical therapy are excluded from these salary increase procedures. With approval of the president, the schools are authorized to award an appropriate salary increase for their respective faculty.

Marshall University

Summary of Wage Increases and Funding

	Wages	Fringe Benefits	Total	Detail Info line
Marshall University - March Increase	\$1.548M	\$419K	\$1.967M	c
State Legislature *	\$1.16M	\$313K	\$1.473M	g
Marshall University - FY2019 Increase **	\$1.21M	\$327K	\$1.537M	h
Total	\$3.918M	\$1.059M	\$4.977M	i

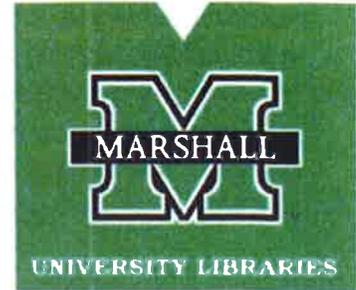
* Funding broken out to reflect fringe benefit costs

** Proposal for BOG April 25th Meeting

MU Wage Increases-Funding Information Detail

Line	Fund Group	Appropriated Wages MU Core	MU-other appropriation Autism-Luke Lee	Auxiliary Athletics-Housing-MSC-Parking	MU-other MURC-DEV-INTO-3rd Party	Pro Forma SOP-PT-MSW-MPH-DTS	Marshall Total
	FTE	1,081.30	27.03	155.60	53.93	75.32	1,393.18
	Wages March 2nd (prior to 2% increase)	59,641,012	1,345,653	7,922,728	2,594,068	5,895,938	77,399,399
	Fringe Benefit Cost	16,150,786	364,403	2,145,475	702,474	1,596,620	20,959,758
	Total Labor Cost March 2nd	75,791,798	1,710,056	10,068,203	3,296,542	7,492,558	98,359,157
a	2% wage increase funded by Marshall	1,192,820	26,913	158,455	51,881	117,919	1,547,988
b	Fringe Benefits	323,016	7,288	42,910	14,049	31,932	419,195
c	Total Cost 2% wage increase funded by Marshall (a+b)	1,515,836	34,201	201,365	65,930	149,851	1,967,183
	Wages March 3rd	60,833,832	1,372,566	8,081,183	2,645,949	6,013,857	78,947,387
	Fringe Benefits March 3rd	16,473,802	371,691	2,188,384	716,523	1,628,552	21,378,952
	Total Labor after March 3rd	77,307,634	1,744,257	10,269,567	3,362,472	7,642,409	100,326,339
d	Proposed 3% FY2019 Wage Increase	1,825,015	41,177	242,435	79,378	180,416	2,368,421
e	Proposed FY2019 Fringe Benefits Increase	494,214	11,151	65,651	21,496	48,857	641,369
f	Required Funding for 3% FY2019 Increase (d+e)	2,319,229	52,328	308,086	100,874	229,273	3,009,790
g	Funds Provided by State Appropriations	1,403,285	69,200	-	-	-	1,472,485
h	Funding by Marshall for additional 3% (FY2019) (f-g)	915,944	(16,872)	308,086	100,874	229,273	1,537,305
	Total Required Funding - March & FY2019 Increases	3,835,065	86,529	509,451	166,804	379,124	4,976,973
	Total Funded by State Appropriations	1,403,285	69,200	-	-	-	1,472,485
	Total Funded by Marshall	2,431,780	17,329	509,451	166,804	379,124	3,504,488

Net Cumulative Salary Increase = 5.06% across the board raise effective FY2019



library@marshall.edu

2018

www.marshall.edu/library

Circulation 304-696-2321 or Research 304-696-2334

Mission: The Marshall University Libraries support the teaching, research, and public service commitments of the University. To fulfill this responsibility, the Libraries acquire, organize, maintain, and preserve materials in all appropriate formats. They also provide access and delivery of information, resources, and services.

Library Quick Facts

Libraries & Staff:

- The Marshall University Libraries system consists of four libraries on three campuses:
 - John Deaver Drinko Library on the Huntington Campus (JM Circle & Hal Greer Blvd.)
 - James Morrow Library also on the Huntington Campus (3rd Avenue)
 - Health Science Library on the 2nd floor of Cabell-Huntington Hospital
 - MU Library and Research Commons in the Byrd Academic Building, So. Chas. Campus
- Seventeen full-time faculty librarians, 30 classified staff, four part-time librarian assistants, two graduate assistants, and about 20 student workers support all of the university library facilities open 133 hours per week.

Access to Collections:

- Access to electronic resources and online research services is provided via the University Libraries' web pages anywhere/anytime: www.marshall.edu/library
- We house over 500,000 books in our combined libraries, subscribe to 250 subject databases, over 53,000 print and electronic journals, and provide close to 300,000 e-books.
- The main library (Drinko) provides 24/7 access to the facility which includes research support, a writing center, textbook and equipment check-out, and 25 study rooms that can be reserved online.
- MU has been a Federal Government Depository in Morrow for close to 100 years providing regional access to over 2 million government publications, serials, data sets, research reports, and pamphlets.

Unique & Rare Collections:

- Our Special Collections department in Morrow houses unique libraries and collections with access to primary sources for research and curriculum support purposes.
- Highlights include the university archives, *We Are Marshall* movie props/costumes, plane crash

memorial and resources, a Nationally-known Civil War library, General Chuck Yeager memorabilia, political, science fiction, genealogy, and medical history collections.

- The Marshall Digital Scholar (MDS) or the MU Institutional Repository (IR) service serves as a showcase for digital scholarly output and peer-reviewed journals provided by MU faculty and students. MU yearbooks, the Parthenon, university office and committee records, faculty papers and articles, student presentations and project, and more can be accessed easily online.

Affiliations & Networks:

- Through several library consortia agreements (PALCI, OhioNet, OCLC, & Lyris), faculty & students have access to a free EZ-Borrow program for books along with rapid interlibrary loan services for articles to over 70 libraries in our network.
- With a quick turn-around time (less than 4 hours), students and faculty have close to over 36 million items at no additional cost.

Services & Outreach:

- *Ask a Librarian* research services are provided via phone, chat, text, email or in-person to aid students and faculty with research and technology support needs:
<http://www.marshall.edu/library/services/ask.asp>
- We partner with the Writing Center to provide in-depth research consultations; we also support general education and research-level courses with tailored library instruction services.
- The *MU Reads* committee provides reading-team challenges, prizes, and regular programming to promote awareness relating to literacy, current events, seasonal celebrations, MU classes and majors.
- The university library faculty and staff also support frequent author talks, workshops, presentations, and educational programs sponsored by other academic units and departments.

Annual Usage Highlights – “In a typical year...”

- Close to 500,000 individuals utilize the MU libraries in person checking out close to 30,000 physical books;
- Another 1.4 million use books and journals electronically from over 250 databases;
- Librarians and staff answer close to 15,000 reference questions annually; however, only a fourth of these are transacted online;
- Librarians conduct over 350 presentations, classes and workshops to over 7,000 students of all levels;
- An average of 12,000 books are added to the libraries' collections annually of which over two thirds are electronic;
- In Government Documents, we hold enough microfilm (over 2 million volumes), to stretch around the Earth 2 ½ times;
- About 10,000 items created by MU faculty and students are uploaded into the institutional repository, Marshall Digital Scholar;
- Even though we subscribe to over 53,000 journals, MU students and faculty borrow close to 5,000 items from other libraries with an average turn-around time of only 12 hours; and
- From our unique collections, we tend to loan roughly 7,000 items to the 70+ academic libraries in our networks.



muonline@marshall.edu
www.marshall.edu/muonline
Blackboard Help toll-free: 844-590-7561

2018

Online Learning Quick Facts

- **Online Learning Instructional Design Centers:**
 - We have two instructional design centers for faculty development located in Huntington and South Charleston.
 - Four full-time Instructional Designers and a Program Manager who support faculty and students in all aspects of their online learning experience at Marshall.
 - The Online Learning program uses Blackboard Learn™ and its platform of software tools to deliver online courses and supporting materials to students and faculty.
 - We provide access to online course resources anytime from any place; Blackboard technical support is provided 24/7 via chat, phone, or email.

- **Degrees & Programs:**
 - Marshall is currently providing five undergraduate distance learning programs, ten master's degrees with 19 areas of emphasis, 12 graduate certificates, and a doctorate in Leadership Studies.
 - <http://www.marshall.edu/muonline/degreesandcourses/>
 - Distance students can obtain their entire degrees completely online and are eligible for a distance tuition and fee rate regardless of residency status that is similar to in-state.
 - Close to 500 online course sections are offered each term taught by Marshall faculty and adjuncts with over 8,500 enrollments therein.

- **Enrollment Highlights:**
 - eCampus only student enrollment has grown to almost 600 student since 2015;
 - 80% of our online students are age 25 and older; 60% are in their 30s and 40s;
 - Online students hail from 45 states, the District of Columbia, several military bases, and US territories.

- **Student Support:**
 - All eCampus students are enrolled in an online cohort where we facilitate student support services, obtain student photo IDs, and share news, training events, and other information from the Online Learning office.
 - Additional student support resources are also provided online such as advising, career services, admissions, financial aid, access to the library or librarians and more!
 - <http://www.marshall.edu/muonline/student-resources/campus-services/>
 - Each semester we provide online and in-person student training for locals to help everyone become familiar with online course tools. Look for "Tech-Up!" workshops on social media and your MyMU email.

- **Proctoring Services:**
 - If a professor requires that students obtain proctors to take online or paper exams, we help facilitate this through mediated electronic or independent proctoring services (i.e. Examity and Respondus Monitor)
 - <http://www.marshall.edu/muonline/student-resources/proctoring/>

- **Online Course Quality & Standards:**
 - Online faculty are Quality Matters (QM) certified to teach online and online courses follow the QM rubric (a nationally-recognized program of excellence) and comply with the eight essential standards for course development and delivery.
 - To date, close to 500 faculty and staff have obtained QM certification.
 - All online courses are assessed for copyright compliance at the time of review and approval. Designers and librarians assist faculty in obtaining legal copies of resources for use in an online course shell.
 - Universal Design for Learning (UDL) and adherence to ADA and Title 504 laws drives the design of any new course; when possible, legacy courses are revised to meet current standards.

- **Affiliations:**
 - Marshall has been a leader in distance education in the state of WV for more than three decades; as long-standing members of the WV Virtual Learning Network (WVVLN) for the WV Higher Education Policy Commission (WVHEPC), members contribute to statewide initiatives such as West Virginia's Remote Online Collaborative Knowledge System (WVROCKS).
 - MU's Online Learning program is also a member of the Online learning Consortium (formerly Sloan-C) and the National Council for State Authorization Reciprocity Agreements (NC-SARA).

- **2017-18 Online Degrees & Programs**

Undergraduate Degrees

- BA/BS Geography
- BS, Medical Laboratory Science
- RBA, Regents Bachelor of Arts Degree
- BSN, Nursing (RN Option only)

Graduate Degrees

- EdD, Leadership Studies
- MBA, Business Administration
- MA, Counseling (Hybrid)
- MA, Leadership Studies
- MA, Education, Elementary
- MA, Education, Secondary
- MA, Mathematics (Hybrid)
- MA, Journalism (MAJ)
- MS, Adult & Continuing Education
- MS, Criminal Justice (Hybrid)
- MSN, Nursing

Graduate Certificates

- Distance Dietetics Internship (Hybrid)
- Early Childhood Education
- Elementary Math Specialist
- Geospatial Information Science-Basic
- Instructional Technology & Learning
- Literacy Education (Hybrid)
- Management Foundations
- Math Through Algebra I
- School Library Media Specialist
- School Principalship
- Teaching English as a Second Language (Licensure & Non-Licensure)



Athletics Update

Board of Governor's Meeting April 25, 2018

Athletics

- A total of 57 Marshall student-athletes were named Conference USA academic medal winners for 2017-18 (3.75 GPA or better), including 11 from swimming & diving, 10 from women's track & cross country and nine from softball.
- A total of 210 Marshall student-athletes were selected to the C-USA Commissioner's honor roll (3.0 GPA or better).
- One of eight schools to win a bowl game and an NCAA tournament game in 2017-18, and the only Group of 5 school to accomplish the feat.
- One of four schools to win 8 football games and a bowl game; 25 men's basketball games and an NCAA tournament game; and capture a conference championship in men's hoops in 2017-18.
- The only Division I school in the last three years to have a football team with 8-plus games and a bowl, a men's basketball team win 25-plus games and an NCAA tournament game and have a men's hoops conference title in the same school year.

Cheerleading

- Completed historic finish of third place at the NCA & NDA championships in Daytona Beach, Florida, beating out Louisville, UTSA, Georgia Tech, Fresno State, Middle Tennessee and Clemson for the program's highest finish ever.

Men's basketball

- Captured the Conference USA championship and earned an automatic berth to the NCAA tournament, ending the program's 31-year drought.
- As a No. 13 seed, defeated fourth-seeded Wichita State in the first round for the first NCAA tournament win in program history.
- Generated \$75.4 million in media exposure for the school from March 1 to March 19.
- Defeated two nationally ranked teams for the first time in program history.
- Defeated a nationally ranked conference opponent on the road for the first time in program history.
- Team set a school record for most points, 3-pointers and assists in a single season.
- Jon Elmore set a school record for points, free throws and assists in a single season.
- Ajdin Penava led all Division I players in blocked shots.
- Jon Elmore was named to the C-USA all-conference first team, the C-USA all-tournament team and earned C-USA tournament MVP honors.
- C.J. Burks was named to the C-USA all-conference second team.
- Ajdin Penava was named to the C-USA all-conference third team, the C-USA Defensive Player of the Year, C-USA all-defensive team and C-USA all-tournament team.
- Dan D'Antoni is the first men's basketball coach at Marshall to increase his win total in each of his first four seasons: 11 to 17 to 20 to 25.

Golf

- Alex Weiss named to the C-USA All-Academic team.
- Kerri Parks picked up runner-up honors at the Bobby Nichols Intercollegiate, her first individual award.
- Alex Weiss finished as a runner-up at the Bobby Nichols Intercollegiate.

- Alex Weiss placed second at the Pinehurst Intercollegiate on March 11.
- Stormy Randazzo was named the C-USA Golfer of the Week on March 7.

Football

- Former Marshall quarterback Chase Litton participated in the NFL Scouting Combine.
- Hired West Virginia native and Marshall grad Greg Adkins as offensive line coach.

Softball

- Senior catcher Taylor McCord was named C-USA Co-Player of the Week on March 19.

Women's Cross Country

- Samantha Graffius was honored with the C-USA Spirit of Service Award.

Women's Swimming

- Finished third at the C-USA Championships for the third consecutive year.

Women's Tennis

- Senior Stephanie Smith was named to the C-USA all-academic team.
- Stephanie Smith was named the C-USA Athlete of the Week on April 4.

Women's Track

- Team won the Catamount Classic on April 14, beating host Western Carolina by 26 points.
- Reneese Batson set a school record in the hammer throw at the Catamount Classic.
- Sophomore Christianna Dogan broke the school record in the 400-meter hurdles.
- Freshman Lauren Zaglifa broke her own school record in the pole vault.
- Elena Marchand (discus), Melany Belot (triple jump), Adriana Cook (5000-meter run) and Brandy Elysee (200-meter dash) won events at the Catamount Classic.
- Broke two school records in relays at the Florida Relays on March 31 (sprint medley and distance medley relay).

BULLETS FOR COMMITTEE REPORTS

- Men's Basketball - captured the Conference USA championship and earned an automatic berth to the NCAA tournament, ending the program's 31-year drought. As a No. 13 seed, defeated fourth-seeded Wichita State in the first round for the first NCAA tournament win in program history. Generated \$75.4 million in media exposure for the school from March 1 to March 19.
- One of eight schools to win a bowl game and an NCAA tournament game in 2017-18, and the only Group of 5 school to accomplish the feat – the others were Alabama, Duke, Florida State, Kansas State, Michigan State, Ohio State, and Purdue.
The only Division I school in the last three years to have a football team with 8-plus games and a bowl, a men's basketball team win 25-plus games and an NCAA tournament game and have a men's hoops conference title in the same school year.
- Women's Track - won the Catamount Classic on April 14, beating host Western Carolina by 26 points for their second win of the year and currently ranked 7th in the Atlantic Region ahead of Temple, Rutgers, Georgetown and WVU.
- Jon Elmore - men's basketball, Alex Weiss - men's golf, Stephanie Smith- women's tennis were named to All-Academic teams.
- A total of 57 Marshall student-athletes were named Conference USA academic medal winners for 2017-18 (3.75 GPA or better), placing 3rd overall behind Charlotte and Rice. A record 210 Marshall student-athletes were selected to the C-USA Commissioner's honor roll (3.0 GPA or better).

MU Internal Audit BOG Informational Report April 25, 2018

1 ACTIVITIES SINCE LAST MEETING

- A. Advisory Services – Process timing and reconciliations.
- B. Audit Projects – One report issued and one in progress.
- C. Consulting – Miscellaneous tax research, Fringe Benefit Rate response.

2 ACTIVITIES PLANNED BEFORE NEXT MEETING

- A. Adhere to planned activities in the approved FY2018 Audit Plan.
- B. Continued Monitoring of Institutional Activities.
- C. Other Audit and Consulting projects as requested.

3 PROFESSIONAL DEVELOPMENT ACTIVITIES

- A. CLA – Student Financial Aid Compliance webinar.
- B. CLA – Strategic Risk Analysis webinar.

STUDENT AFFAIRS UPDATES

APRIL 2018

Community Outreach & Volunteer Services:

- ⊖ The office of Community Outreach and Volunteer Services has been heavily involved in the planning and execution of Marshall University's inaugural Unity Month in April.
- ⊖ The month strives to promote an open, pluralistic, and socially conscious community.
- ⊖ There are over a dozen great events including Remembering Dr. Martin Luther King, Jr. Assassination 50th Anniversary and a Unity March on April 4th, nationally recognized speaker Payton Head held on the 10th, and the Interfaith Dialogue dinner held on the 18th.

Counseling Center:

- ⊖ The searches for an additional counselor and the Director for the Counseling Center are underway.
- ⊖ The beginning of this school year there have been 5,206 regular counseling appointments with 708 students being served; 338 walk in appointments with 253 students receiving that service; 188 crises (to include crisis follow up when follow up is needed immediately) with 96 students receiving this service.

Disability Services:

- ⊖ Preparing for final exams which begin April 30 – May 4.

Fraternity & Sorority Life:

- ⊖ Greek Week 4/9 – 4/15:
 - 10,000 can goods were donated to Harmony House
 - Toiletry care packages, blankets were made and given to Harmony House
 - Greek Sing raised \$800 which was donated to Lilly's place.
- ⊖ Walk A Mile in Her Shoes – Domestic Violence Program
- ⊖ Panhellenic took a Self-Defense course
- ⊖ IFC Adopt a Highway
- ⊖ 80% Green Dot Training

Military & Veterans Affairs:

- ⊖ Spring Green Zone training with 13 new Green Zone volunteers instructed by Brian Locke Director Center for American Veterans
- ⊖ Student Veteran Association recognized by the national Student Veterans of America

STUDENT AFFAIRS UPDATES

APRIL 2018

- ⌚ \$12,000 of scholarships from the Wellman Family Foundation awarded to veterans
- ⌚ ABC's This Week interviewed multiple veterans at the SVA end of year dinner

MU Wellness:

- ⌚ Director attended 2 different conferences last week and conducted 3 presentations. The National Rx and Heroin Summit in Atlanta and twice at the Appalachian Studies Conference. The presentations were related to our collegiate recovery program and the work Marshall is doing to address the epidemic.
- ⌚ Hosted a Wellness Fair on Monday, April 9th with the Rec Center 4-7:00 pm
- ⌚ Submitted a grant to assist youth who are affected by the substance use disorder. It will help provide treatment and recovery services. We will provide services to youth in schools and in the community and hope to offer more recovery services to our students as well.
- ⌚ Have been conducting programs with organizations, including presentations on sexual health and substance use.

Student Activities:

- ⌚ Cosmic Bowling: On Thursdays, from 9-midnight at Strike Zone.
- ⌚ Marshall After Hours: This series has been a collaborative effort between Student Activities, Housing, the Rec, and SGA. We hope to bring it back next year with some new twists and locations.
- ⌚ CAB sponsored "Marshall At The Movies"
- ⌚ DIY Series: Our macramé event went so well!
- ⌚ Paint & Sip: We had 150 students that came to the Don Morris Room to paint a custom WV landscape.
- ⌚ We took a group of students to Ace Adventure Resort
- ⌚ On International Women's Day, we hosted Brag on Drag and we raised \$1,400 for Dress for Success. We had 20 queens that donated their performances as well as their tips.
- ⌚ Branch Out Ball Out: This student lead initiative brought in 13 teams and \$830 that was donated to Branches, the domestic violence shelter in Huntington.
- ⌚ Smooch-a-Pooch: On National Pet Day we borrowed some adoptable animals from the Cabell-Wayne Animal Shelter, we were able to raise a little over \$100, and we made over 30 tug-o-war toys and collected several hundred newspapers to donate to the shelter.
- ⌚ Under the Sea Extravaganza: End of year carnival with student, faculty and staff where their families could join.
- ⌚ Stress Relief Week: This week we will be providing: survival kits, free lunch, coffee and donuts, a yoga class, Zumba class, free massages, graduation cap

STUDENT AFFAIRS UPDATES

APRIL 2018

decorating stations, another be kind to unwind event, and a virtual reality experience.

Student Advocacy & Parent/Family Services:

- Jameica James joined the team as Program Coordinator of Student Advocacy and Success.
- New online form to submit excused absences to increase efficiency

Student Conduct:

- Training for Conduct Justices 4/10/18 (15 trained)
- Working on a Suicide Protocol (ready for fall)
- Working on a free speech brochure (ready for fall)

Student Government Association:

- 2018-2019 President and Vice President for SGA is Hunter Barclay and Hannah Petracca
- Largest voter turnout for the SGA Elections in March
- SGA sponsored a voter registration drive
- SGA Sponsored Madame President Event
- SGA Sponsored Payton Head for Unity Mon08th
- Inauguration April 24th at President Gilbert's house
- Resolution for donating leftover meal plans was passed
- Early Voting
 - April 25-27, April 30-May 4 from 8:30am-4:30pm
 - April 28 and May 5 from 9:00am-5:00pm

Student Involvement & Leadership:

- HerdLink HerdLink.Marshall.edu
 - 195 Active Organizations
 - 1,092 Involved Users
 - 273 Approved Service Hours
 - 294 Organization Events
 - 2,525 Student Government Voters
- Ongoing officer and advisor training
- Creating "Paths" to measure student learning across experiences
- Club Sports Partnership:
 - A.D. Lewis Community Center First Game, Rugby March 31, 2018
 - Reviewed policy addressing conduct, not listed in the University's Code of Conduct
- Student Organizations

STUDENT AFFAIRS UPDATES

APRIL 2018

- The Spirit of Excellence Awards recognizes students who excel in campus involvement and service to the University, their peers, and the broader community.
- Nominations being accepted for Student Organizations leadership and service awards
- ☞ John Marshall Emerging Leaders
 - 61 freshman & sophomore members
 - 14 Graduates May 2, 2018
- ☞ Staff attended the National Association of Student Personnel Administration Conference in Philadelphia, PA
- ☞ Tri-State Conference on Diversity & Inclusion to be held on Marshall University's campus Friday, September 28, 2018
- ☞ Leadership
 - Who's Who Among Marshall University Students (partnership with Alumni Affairs)
 - Lunch & Learn: Leadership Series
 - Consumer Protection & Credit Quiz
 - Smart Money

Women's Center:

- ☞ Highlights from Women's History Month 2018 include:
 - Opening Reception
 - Conversation on Sexism: Panel Discussion
 - Sarah Denman Faces of Appalachia Symposium: "The Acceptance of Rape Myths by College Students from Appalachia Culture"
 - Women's History Movie Night Film Series
 - Women of Color Celebration
 - Body Shots XI: (S)heroes
 - Madame President: Women in Student Leadership
 - HER(D) History Poster Project & Reception
- ☞ Women's Center partnered with Career Services to provide 2 presentations for the staff and administration at Braskem, a chemical plant in Kenova, WV.
- ☞ Provided Green Dot Bystander Intervention training to 130 students in partnership with SGA, Fraternity and Sorority Life and Housing and Res. Life
- ☞ Director continues to work with the Student Experience Survey Committee to develop a climate survey to assess student experiences and perceptions regarding sexual and relationship violence.

STUDENT AFFAIRS UPDATES

APRIL 2018

- Director provided advocacy services to 5 students going through the Title IX investigation process.
- Director continues to serve on the Title IX policy committee and the Clery workgroup to review and develop campus policies and procedures addressing sexual misconduct.
- Director continues to Serve on the WV Intercollegiate Council to prevent sexual violence as well as the WV Sexual Assault Nurses Advisory Board, and the Cabell County Sexual Assault Response Team (CCSART).
- Currently implementing programs for April – Sexual Assault Awareness Month. Partnering with many campus departments and community agencies

STUDENT AFFAIRS UPDATES

APRIL 2018

Synopsis for Committee Chair

- ⌚ 2018-2019 President and Vice President for SGA is Hunter Barclay and Hannah Petracca
- ⌚ Early Voting – Sponsored by Student Government
 - April 25-27, April 30-May 4 from 8:30am-4:30pm
 - April 28 and May 5 from 9:00am-5:00pm
- ⌚ Remembering Dr. Martin Luther King, Jr. Assassination 50th Anniversary – 4/4/2018
- ⌚ Greek Week 4/9 – 4/15/18 :
 - 10,000 can goods were donated to Harmony House
 - Toiletry care packages, blankets were made and given to Harmony House
 - Greek Sing raised \$800 which was donated to Lilly's place.
- ⌚ Walk A Mile in Her Shoes – Domestic Violence Program hosted by Fraternity and Sorority Life – 4/5/2018
- ⌚ Spring Green Zone training with 13 new Green Zone volunteers instructed – 4/11/2018
- ⌚ Branch Out Ball Out: This student lead initiative brought in 13 teams and \$830 that was donated to Branches, the domestic violence shelter in Huntington. – 4/7/18
- ⌚ Stress Relief Week 4/23 – 4/27/2018: This week we will be providing: survival kits, free lunch, coffee and donuts, a yoga class, Zumba class, free massages, graduation cap decorating stations, another be kind to unwind event, and a virtual reality experience.
- ⌚ Training for Conduct Justices 4/10/18 (15 trained)
- ⌚ Provided Green Dot Bystander Intervention training to 130 students in partnership with SGA, Fraternity and Sorority Life and Housing and Res. Life – 4/19/18
- ⌚ Currently implementing programs for April – Sexual Assault Awareness Month. Partnering with many campus departments and community
- ⌚ Highlights from Women's History Month 2018 include:
 - Opening Reception
 - Conversation on Sexism: Panel Discussion

STUDENT AFFAIRS UPDATES

APRIL 2018

- Sarah Denman Faces of Appalachia Symposium: "The Acceptance of Rape Myths by College Students from Appalachia Culture"

Marshall University
Joan C. Edwards School of Medicine
Board of Governors Report
April 25, 2018

1. **Commencement** exercises for the Joan C. Edwards School of Medicine (SOM) are set for 5 p.m., Friday, May 4, at the Keith-Albee Performing Arts Center. Special guest speaker is **Dr. Nora Volkow**, director of the National Institute on Drug Abuse, a division of the National Institutes of Health. All are welcome to attend the graduation which is followed by a reception at the Grand Ballroom of the Big Sandy Superstore Arena. Graduation week activities include a **Senior Awards Ceremony** on Monday and our annual **School of Medicine Golf Tournament** on Tuesday at Sugarwood Golf Club.
2. Sixty-seven fourth-year **medical students** were notified last month where they will spend the next three to seven years of training during the annual "**Match Day**" program. Over half the class, 53%, matched into primary care residencies. Other students were accepted into orthopaedics, ophthalmology, anesthesiology and emergency medicine programs.
3. Early construction steps have started on the **P-3 Project** adjacent to the Erma Ora Byrd Clinical Center (BCC). The area next to the BCC is being secured for construction this week requiring the relocation of parking for employees and medical students to a surface lot on 15th street. An **Open House** to showcase the new project is planned for **Wednesday, May 2**, at the A.D. Lewis Community Center from 5:30 to 6:30 p.m.
4. The **Marshall University/West Virginia Oral Health Coalition** has received the 2018 Smiles Across America[®] Program Champion Award from Oral Health America (OHA) for its work in advancing oral health for low-income children in rural West Virginia and its contributions to the OHA webinar series. The coalition is directed by **Dr. Richard Crespo**, professor in the department of family and community health.
5. This afternoon at a 2 p.m., there will be a press conference announcing the formation of **PROACT**, the Provider Response Organization for Addiction Care and Treatment, to address the clinical, behavioral, spiritual and professional issues for those affected by the epidemic of substance use. Original partner institutions include Cabell Huntington Hospital, St. Mary's Medical Center, and Marshall Health/School of Medicine. Additionally, Thomas Health Systems and Valley Health have become members of PROACT, extending the reach of and expanding the partnership.
6. Marshall University and the School of Medicine have announced the new class for the accelerated **B.S. /M.D. program**. The nine high school seniors are from Cabell, Logan, Kanawha, Monongalia and Wayne Counties. The program is for high-performing West Virginia students and provides an early assurance program leading to matriculation into the school of medicine. Of note, the 13 members of the **first B.S./M.D. class** are all matriculating to medical school in the fall.

7. **Resolution: Approve the Intent to Plan for the Master of Medical Science, Physician Assistant Program.** SOM is interested in developing an accredited Physician Assistant program at Marshall University. The MU Physician Assistant program will be a 24-month graduate program leading to a Masters of Medical Science Physician Assistant (MMsPA) degree. The goal is to have the first class start in January 2020. The initial class would be comprised of 20 students, and ten students would be added each subsequent year until there are 50 students per year.

Suggested Reports:

Academic & Student Affairs Committee:

- Bullet #1: Commencement Activities
- Bullet #2: Match Day
- Bullet #7: Intent to Plan for the Master of Medical Science, Physician Assistant Program

Finance, Audit & Facilities Planning Committee:

- Bullet #3: P-3 Project

Operations and Facilities Planning Update

April 25, 2018

Jenkins Hall:

- Phase one Renovation – contract awarded to EP Leach and Sons, Phase I is complete and casework is being installed next week. Dean's office and SCOPE offices have moved into the completed basement area and demo of their 2nd-floor offices has begun.

Prichard Hall:

- Retained Bastian and Harris' services to conduct a feasibility study for the renovation of the entire building. Study completion target, May 2018.

Stadium Renovation:

- Phase three Renovation – Bid openings May 22, 2018. The project will include the east side of the stadium structural painting, with an alternate to finish painting in the south end zone.

Twin Towers East:

- In a design with Bastian and Harris for improvements and renovations to modernize the first floor, bid opening will occur April 25, 2018 at 3 p.m.

OTHER UPDATES:

- Campus Recreation is making improvements to the pool and space, with the removal and replacement of sand filters, the chemical feed system and installation of 10 underwater lights.
- Office of Purchasing is undergoing a Purchasing Performance Audit, which is state-mandated to be performed every 3 years. The audit is conducted to evaluate procurement functions to determine if the practices are effective and efficient and that goods and services are procured in a fair and impartial manner. Procurement functions must avoid any impropriety or appearance of impropriety and ensure that all qualified vendors have access to public competition. The P-card Division is also included in the performance audit. Anticipated completion, June 2018.
- Open House on P3 scheduled for Wednesday, May 2 from 5:30 p.m. to 6:30 p.m. at A.D. Lewis Community Center to provide an update for SOP/SOM employees and surrounding community members on the project.
- Physical Plant Renovations:
 - Corbly Hall, 3rd and 4th-floor restroom renovations begin May 5th
 - Men's Basketball Locker-room replacement begins August 10th

NOTES TO BE SHARED WITH BOG:

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