

## **Marshall University Classified Staff Council Minutes** December 17<sup>th</sup>, 2020, Virtual Meeting via Microsoft Teams

**Members Present:** Nina Barrett, Lacie Bittinger, Karena Burriss, David Childers, Timothy Cline, Chris Hodge, Dena Laton, Becky Lusher, Lisa Maynard, Mitzi Meade, Teresa Meddings, Missy Morrison, Denise Parks, Crystal Stewart, Terri Thompson, Justin Tyler, Eric Wallace, Tony Waugh, Rob Williamson

**Members Absent:** Marcos Serrat,

**Members Absent (Excused):** Toni Ferguson, Carol Hurula, Mary Layne,

**Guests:** Bruce Felder, Tracy Smith, Diana Adams, Hillary Adams, Mike Adkins, John Apel, Mistie Bibbee, Michaela Bishop, Joann Black, Sharon Booth, Monica Brooks, Butch Burriss, Mary Chapman, Jackie Clark, Margaret Cyrus, Bob Dorado, Bob Easthom, Marc Ellison, Bruce Felder, Trish Gallagher, Liv Giovingo, Andrew Gooding, Cody Hall, Lindsey Harper, Jim Harris, Sandra Hicks, Eric Himes, Edwin Holley, Peggy Hovatter, Darlene Howell, Todd Hunter, Elizabeth James, Kelli Johnson, Cristina McDavid, Leigh McDonald, Glen Midkiff, Susan Midkiff, Katherine Murphy, Becky Neace, Rebecca Pack, Kandice Rowe, Rodney Sanders, Leigh Saville, Kay Scott, Sabrina Simpson, Will Skaggs, Chris Sochor, Gillian Sochor, Brent Thomas, Erica Thomas, Lori Thompson, Beth Waugh, Amy Marie Workman

Chair Tony Waugh called the meeting to order. Parliamentarian Becky Lusher verified there was a quorum.

### **Bob Hayes Staff Awards**

The following individuals were selected for the awards for their commitment to the university by an ad hoc committee of classified staff members.

- “The Difference Maker” Community Impact Award – Peggy Hovatter, Autism Training Center
- “The Power of One” University Impact Award – Eric Wallace, Physical Plant
- “The Stand-Out Performer” Exceeds Expectations Award – Bob Easthom, Residence Services
- “Above and Beyond Champion” Student Service Award – Martha Runyon, Physical Plant
- “Leader of the Herd” Marshall’s Ambassador Award – Glen Midkiff, Lewis College of Business
- “Exceptional Dedication and Commitment” Award – Lacie Bittinger, Lewis College of Business

### **Bruce Felder – Human Resources**

- It is anticipated that an additional 1/2 day holiday proclamation will be announced by Governor Justice for both Christmas and New Years. We will provide an update when we know for sure.
- Pay day falls on a holiday (Jan 1, 2021), so we are going to pay a day earlier on 12/31/2020. This means 3 pay days in December with the third being a deduction holiday. All earnings will appear on 2020 W-2 since they were actually paid out in December.
- As a follow-up to a previous month’s question: PeopleAdmin can hide the demographics of any applicant who applies if we choose to pay a fee for that option.

*Will the COVID-19 Vaccine be mandatory at a later time?* – Eric Wallace – It would have to come out of emergency use status to even be considered for that. Tracy Smith will elaborate more.

*Will there be testing available after the first week?* – Crystal Stewart – Tracy Smith answered that yes, we will still have walk-up testing available during Spring Semester.

### **Tracy Smith – Director of Health and Safety**

- There will continue to be walk-up testing during the spring semester and there will continue to be randomized surveillance testing.
- There will be a testing clinic and vaccine clinic going on at the same time, which will be in the Don Morris Room and BE5 of the Student Center.
- Employees will be tested the first week they come back.
- Saliva testing will be utilized going forward.
- COVID-19 Vaccine
  - The company supplying our vaccines is currently Moderna.
  - The Moderna and Pfizer vaccines are very similar.
    - The main difference between the two is the cold storage:
      - Pfizer has to be kept much colder in special freezers.
      - Moderna needs closer to the temperature of a regular freezer.
    - Dosage and timing:
      - Moderna - 2 does of 100 micrograms given 28 days apart.
      - Pfizer – 2 doses of 30 micrograms given 21 days apart.
    - Age restrictions:
      - Moderna can be used for ages 18 and up.
      - Pfizer can be used for ages 16 and up.
  - We are currently slated to receive 300 doses during the first delivery. The 2<sup>nd</sup> shipment of the first dose is supposed to total around 180 doses.
  - There is a national database called the Vaccine Administration Management System (VAMS), which has been setup by the CDC for the vaccine distribution points. It will be used to enter information about recipients of the vaccine and to see everyone who has been vaccinated, ensure no one gets the vaccine multiple times, and send a reminder when the 2<sup>nd</sup> dose is due.

*Will staff and faculty be required to sign a waiver if they choose to get the vaccine?* – There is no information on that at this time. If there is a waiver, they will communicate that through University Communications.

*Will the vaccine be required?* – No, it is voluntary for staff and not required at this time. If this changes they will send out a communication.

*Once available, will we offer the vaccination free to students? Will it be mandatory?* – Yes, we will offer the vaccine to anyone who wants it once it's readily available, just like with the flu vaccine. It won't be mandatory at this time but that could change.

*How long after the 1<sup>st</sup> or 2<sup>nd</sup> dose of the vaccine does one develop immunity?* – Chris Hodge – The data shows that it will be around day 14 following the 2<sup>nd</sup> dose. However, there hasn't been any data yet to show how long the immunity will last, and just like the flu vaccine there is still potential to get the virus. Over time, more data will give a better idea of how well it will work.

*Once the vaccinations are readily available will it be possible to get spouses/children of Marshall employees vaccinated?* – Chris Hodge – We're unsure about doing so on campus but the goal of WV overall is to eventually vaccinate anyone who qualifies and wants to receive it.

*Will people who have been vaccinated still be called for random testing since it will take a while for it to take effect?* – Chris Hodge – Yes.

*Will we move to test more people on campus since we're doing saliva testing, or will it be the same percentage as this semester was?* – Chris Hodge – This is undecided at this time, but if the Governor wants us to test more then we will do that. We were averaging 1200 tests a week this semester, which meant we were testing more per day than Cabell Huntington Hospital and the Health Department.

*Would we be able to use the database to see if a student gets a vaccine elsewhere?* – Chris Hodge – Yes, we should be able to see that.

### **Minutes**

November 19<sup>th</sup>, 2020 minutes approved as written.

### **Committee Reports**

***Election Committee – Nina Barrett*** – No report.

***Legislative Committee – Carol Hurula*** – No report.

***Personnel/Finance Committee – Lacie Bittinger*** – No report.

***Physical Environment Committee – Crystal Stewart*** – No report.

***Service/Staff Development Committee – Missy Morrison*** – Since our traditional thanksgiving dinner for the students was unable to happen this year some members individually boxed pies to be delivered to the residence halls.

Minutes taken and prepared by: \_\_\_\_\_  
Katie M. Counts, Program Assistant, Classified Staff Council

Minutes approved by: \_\_\_\_\_  
Tony Waugh, Chair, Classified Staff Council

Minutes read by: \_\_\_\_\_  
Dr. Jerry Gilbert, University President