

## Marshall University Classified Staff Council Minutes

June 15<sup>th</sup>, 2023, Virtual Meeting via Microsoft Teams

**Members Present:** Clay Arens, Nina Barrett, Timothy Cline, Anna Evans, Jennifer Griffith, Darlene Howell, Carol Hurula, Dena Laton, Becky Lusher, Nick Martin, Teresa Meddings, Carleen O'Neill, Tony Waugh,

**Members Absent:** Rachel Amos, David Childers, Beretta Coleman, Andrea Gray, Kyrsten Hodge, Amy Saxton-Young, Kelly Sowards, Eric Wallace, Rob Williamson

**Members Absent (Excused):** Lacie Bittinger, Crystal Stewart, Terri Thompson,

**Guests:** Diana Adams, Kelli Adkins, Mike Adkins, Yvette Blevins, Beverly Boggs, Jim Booth, Kathy Brannock, Mary Chapman, Judy Clark, Meg Cyrus, Tiffani Daniels, Kaleigh Decker, Maggie DeLong, Bob Dorado, Wanda Dyke, Bruce Felder, Karen Fischer, Jenny Frazier, Melanie Gallaher, Joyce Harrah, Lisa Henry, Courtney Hessler, Katherine Hetzer, Sam Holiskey, Brandi Jacobs-Jones, Chris Key, Leann Lemon, Chase Lucas, Lisa Maynard, Carissa McDonald, Michael McGuffey, Char McKenna, Rebecca Meek, Nathan Miller, Avinandan Mukherjee, Carl Mummert, Katherine Murphy, Robbie Nance, Becky Neace, Rebecca Pack, Ginny Painter, Dicky Parker, Tabby Puckett, Lisa Ransbottom, Jessica Rhodes, Alice Roberts, Shawn Schulenberg, Tyler Sharp, Kristin Sims, Wes Spradlin, John Taylor, Erica Thomas, Kim Thomas, Matt Tidd, Bob Walker, Mary Waller, Amy Weaver, Marie Willis, Jodi Zimmerman

Chair Tony Waugh called the meeting to order. Parliamentarian Becky Lusher noted that there was no quorum.

### Avi Mukherjee – Provost

- **Enrollment**
  - Orientation
    - Many speakers, students, prospective students, and families are here for orientation this week.
    - We want students to leave orientation with a full schedule.
    - Our orientation numbers were up 27% compared to last year. We had 1633 this year compared to 1280 last year.
  - Freshmen numbers are up compared to last year.
    - 35% higher enrollment
    - 30% higher housing applications or releases
  - The goal is to have such a large incoming student group that it helps to offset the smaller sophomore, junior and senior classes.
  - Overall Enrollment Numbers
    - We are currently looking at about a 4% day-on-day increase of total enrollment compared to last year. It will probably be less by the time the semester starts.
    - 5% growth for undergraduates
    - 6% growth for graduate students
    - Slightly smaller group of professional students.

- Transfer numbers are up quite a bit.
- 23% increase in metro students compared to this time last year.
  - Metro tuition cost was lowered this year to match the in-state cost. We needed 95 more metro students to offset this change in cost, and as of right now we are looking to have 150 more metro students.
- New Leaders
  - Several deans, directors, and academic leaders begin employment on July 3<sup>rd</sup>.
    - Dr. Jerry Ross – VP of Enrollment Management
    - Dr. Don Capener – College of Business Dean
    - Dr. Maria Gindhart – College of Arts and Media Dean
    - Dr. Wesley Stites – College of Science Dean
    - Dr. Rob Quicke – Director of School of Journalism and Mass Communication
    - Dr. Eric Blough – School of Pharmacy Dean
    - Dr. Annette Ferguson – School of Nursing Dean
- **Q:** Will the increase in tuition mean the dependent tuition benefit will also be increased to match the new cost?
  - **A:** The tuition waiver will be applied in the same way it has always been. It covers any base tuition, but not any additional fees.

### **Bruce Felder – Human Resources**

- 12pm-3pm the following day will be the Juneteenth celebration on Harless Field.
- Monday, June 19<sup>th</sup> is a holiday as designated by the governor for Juneteenth observance.
- There are three paydays in June, so the last is a deduction holiday in which deductions for insurance and such won't be taken out.
- The salary increases of \$1350 for all full-time employees (or prorated if not full-time) goes into effect July 1<sup>st</sup>. Because we are paid in arrears, it won't be seen until our July 28<sup>th</sup> paycheck.

### **Approval of Minutes**

- Due to no quorum, the minutes were unable to be approved.

### **Teresa Meddings – ACCE**

- ACCE met at Marshall for their May meeting.
- Staff Council Chair Tony Waugh spoke on the campus carry law that was passed.
- President Smith spoke for around 45 minutes about:
  - Shared governance
  - Ascend West Virginia
  - Work that WVU and Marshall are doing together.

- Baseball field
- Lack of appropriation from the State
- Marshall for All, Marshall Forever platform
- Reviewed, amended, and approved April ACCE minutes.
- Worked on updating the ACCE bylaws.
- Staff Survey being discussed since 2019 is permanently on hold.
- Worked on information for July HEPC retreat.
  - Discussed issues from campuses that could be addressed at the retreat. Teresa has asked Michelle Biggs to do a mental health first aid training.

## **Committee Reports**

**Election Committee – Nina Barrett** – No report.

**Legislative Committee – Carol Hurula** – No report.

**Personnel/Finance Committee – Teresa Meddings** – No report.

**Physical Environment Committee – Becky Lusher** – The committee met with Travis and Paul from Physical Plant and finalized a building rep list, sent out an email to the representative from each building, and gave a brief description of what it is.

**Service/Staff Development Committee – Eric Wallace** – No report.

Minutes taken and prepared by: \_\_\_\_\_  
Katie M. Counts, Program Assistant, Classified Staff Council

Minutes approved by: \_\_\_\_\_  
Tony Waugh, Chair, Classified Staff Council

Minutes read by: \_\_\_\_\_  
Brad D. Smith, University President