

## Marshall University Classified Staff Council Minutes

June 24<sup>th</sup>, 2021, Virtual Meeting via Microsoft Teams

**Members Present:** Nina Barrett, Lacie Bittinger, Karena Burriss, David Childers, Timothy Cline, Chris Hodge, Carol Hurula, Dena Laton, Mary Layne, Becky Lusher, Denise Parks, Crystal Stewart, Terri Thompson, Eric Wallace, Tony Waugh, Rob Williamson

**Members Absent:** Justin Tyler, Marcos Serrat,

**Members Absent (Excused):** Toni Ferguson, Lisa Maynard, Mitzi Meade, Teresa Meddings,

**Guests:** John Apel, Clay Arens, Ray Blevins, Yvette Blevins, Monica Brooks, Butch Burriss, Judy Clark, Beretta Coleman, Anthony Drumm, Wanda Dyke, Bruce Felder, Trish Gallagher, Alisha Harbour, Lindsey Harper, Justin Hawthorne, Katherine Hetzer, Darlene Howell, Elizabeth James, Chris Key, Kate McComas, Carissa McDonald, Leigh McDonald, Susan Midkiff, Nathan Miller, Katherine Murphy, Becky Neace, Rebecca Pack, Libby Rayment, Mark Robinson, Bre Salyers, Amy Saxton, Dustin Scarberry, Becky Sloan, Kelly Sowards, Allen Taylor, Caitlin White, Amy Marie Workman

Chair Tony Waugh called the meeting to order. Parliamentarian Becky Lusher verified there was a quorum.

### **Mark Robinson – CFO**

- **Budget** – Mark stated that they are working on the fiscal year end, budget and putting out allocations for next year.
- **COVID/Cares Act Money** – The first two amounts have been distributed, and the third is being used to try and recruit students and increase students in housing. There will also be a distribution by financial aid sometime in the fall. The amount to use for the students is around \$13 million and the rules attached to it are more flexible including being eligible to be used for paying unpaid balances.
  - First time freshmen will get a laptop grant for \$1200, in addition to the distributions from financial aid.
  - None of those funds can be used to refund the pay reductions that took place in FY21.
- **Q:** Will something be sent out instructing when we can begin working on July's payments?
  - **A:** Yes.
- **Q:** Is there any additional recruitment being done to try and get in-state students? –
  - **A:** Yes, there is a lot going on, across the country people are undecided and some universities are requiring the vaccine. We can't go into the schools to recruit because of COVID, but there have been other ways to reach out.

### **Bruce Felder – Human Resources**

- **Compensation Plan** – Tony thanked Bruce for sending a draft form of the compensation plan for Executive Committee to review and stated that the committee will review it soon. Bruce stated that after Executive Committee looks at the document, it can be shared with the rest of Staff

Council as well. Bruce welcomes any feedback that will help make the document more clear and unambiguous.

- There is also a website for the compensation plan that can be reviewed as well.
- Hopefully in the future we will be able to give raises again, but the next time will likely be a flat rate for everyone.
- **Q:** When will the compensation plan be shared with all the staff as a whole?
  - **A:** There is no hard deadline, but it would be preferable to have forums in the fall to explain the full document to staff, as well as have a Q&A.
- **House Bill 2009** – The legislature approved the house bill, which stated that no union or club dues could be auto-deducted from state employee's paychecks.
  - The constitutionality of the law has been challenged, and a judge has issued a temporary injunction to put a hold on it.
  - As it was written, it would have stopped deductions from the Rec Center and YMCA, and any other club-like services that you are paying to be included in. Charitable giving and parking fees would not have been affected.
- **John Marshall Service Award** – Bruce would like to know if Staff Council would like to take on the responsibility of awarding the John Marshall Service Award.

## **Minutes**

May 20<sup>th</sup>, 2021 minutes approved as written.

## **Carol Hurula – Board of Governor's**

### **BOG Representative – Carol Hurula**

*\*Disclaimer: This is my interpretation of each meeting and presentation and are not verbatim conversations. Any questions or clarification, please notify me.*

### **BOG Meeting on June 17, 2021**

- Approval of minutes for April 29, 2021, and emergency meeting on May 21, 2021
- Approved MUBOG Policy revisions AA-7, AA-21, AA-45 and AA-48.
- Approved change of degree MS in Technology Mgmt., from COECS to LCOB-no new costs, better alignment, and recruitment opportunities.
- Approved intent to plan: Bachelor of Science – Psychology – again, no new costs, will add BS to the current BA to better serve students going into medical occupations.
- Approved Athletics budget for 2021-22.
- Reviewed athletics budget vs actual for 2020-21 (16M revenue, expenses 19.4M end FY anticipate -2.5 but media revenue comes in late – project overall 1.1 shortfall for FY21), compliance report and team updates.
- Discussed planned sight of baseball stadium and associated costs. Anticipate construction costs around another 18-20M have 2M in pocket now from donations with a commitment around 3.2M need a remaining 18M as have already incurred costs of 1.8M for designs. Planning on 2024 opening season.
- Review of CarrSports review of athletic department. Report provided in handouts, but discussion was not complete due to technology issues on CarrSports end.

- Investment earnings update. Up 3.2% back to 50 million (good news).
- Nine months financial review (increase in tuition / enrollment made difference).
- Approved budget for MU FY 2021-22.
- Approved FY22-27 Capitol Budget Request – HEPC requires statewide from each institution per state code. Not in particular request order. HEPC may choose what they fund when monies are available.
- Tony Stroud gave LCOB update. Encova gift of 1.8 million toward building. Timeline: groundbreaking Jan 2022, building complete fall 2023- and first-class spring 2024.
- BOG officers elected. Patrick Farrell – Chair, Toney Stroud – Vice Chair, and Bill Smith-Secretary.
- Faculty Senate Chair – Kristin Lillvis and Classified Staff Council Chair – Tony Waugh provided updates to the BOG per state code of current efforts for the year and discussed any concerns with BOG.
- Handouts for Academic Affairs, Operations, Audit, and School of Medicine (attached).

**Executive Session:**

- Motion and approval for personnel matters regarding Presidential Search timeline. (See live website now with information on Presidential search).

**Provost Update:**

- College of Arts & Media and Lewis College of Business provided presentations to the Academic and Student Affairs Committee.
- Kristin Lillvis, Faculty Senate Chair gave presentation to committee on faculty accomplishments, teaching challenges during pandemic, personnel changes, BOG policy work (annual evaluation, workload and salary increases). Commitment to transparency. Worked with legislature on campus safety. Revised faculty senate by-laws to include one-year temp faculty now eligible as faculty senators.
- Provost update on enrollment – looks to be flat in overall revenue. In-state down in students, but out-of-state up 19.4% and Metro 8.8% resulting in an increase in tuition revenue.
- Student Affairs - Anna Williams, President of Student Government Association no report.

**President's Report**

- Thrilled with the success of the MU Men's Soccer team as National Champions.
- C-USA added Coastal Carolina and WVU to Men's Soccer.
- Thanks to Kristin Lillvis – Faculty Senate Chair. Enjoyed working with her. She will be leaving in August to assume position at St. Catherine University in St. Paul, Minnesota.
- Thanks to Dan Holbrook for working on the Board of Governors. Dan is retiring in August.
- Thanks to Anna Williams, SGA President for her work on the Board of Governors. Anna graduated and will be attending WVU Law School in the fall.
- Looking forward to Alyssa Parker, SGA President and Robin Riner, Faculty Senate Chair joining the Board.
- Said to lose Provost Jaime Taylor. He will be an outstanding President at Lamar University in Beaumont, Texas.
- Congrats to Dr. Avi Mukherjee for accepting Interim Provost position. He will do an excellent job leading Academic Affairs.
- Mike Hamrick will be Special Assistant to the President assisting with fundraising for the baseball stadium.

- Welcome to Dr. Cicero Fain. He will teach up to 4 courses per year in the area of African American history, culture, and/or matters related to diversity and work with President on many initiatives on campus relating to diversity.
- Provost and President met with Dr. Manchin at Glenville State. Continue working on plans for the nursing program - fall 2022.
- Aviation Program on track. August 10<sup>th</sup> will be ribbon cutting ceremony at the BNFS at Yeager Airport. 95% complete to data for building and hangar.
- Working with Tri-State Airport and MCTC regarding Aviation Maintenance Program.
- Very excited for fall to be back to regular classroom instruction.

**Chairman’s Report**

- Last meeting of the academic year.
- Started with re-naming of Jenkins Hall.
- Struggled with COVID pandemic.
- Emerged stronger than we began, appreciate everyone’s efforts.
- BOG Retreat at Glade Springs, August 5<sup>th</sup>-6<sup>th</sup>.
  
- **Q:** What is the timeline for when we’re expected to have a new president?
  - **A:** If we do find someone in October, as the committee is hopeful for, it will depend on that person and when they can start.
- **Q:** Is the Wellness Center being moved?
  - **A:** Yes, they are moving out of the Rec Center and into the Student Center because the Rec Center needed the space.

**Committee Reports**

***Election Committee – Nina Barrett*** – No report.

***Legislative Committee – Carol Hurula*** – Special session started on the previous day and she will try to get more information. They are supposed to be looking at reinstating our funding, but that will need to be confirmed.

***Personnel/Finance Committee – Lacie Bittinger*** – No report.

***Physical Environment Committee – Crystal Stewart*** – No report.

***Service/Staff Development Committee*** – No report.

Minutes taken and prepared by: \_\_\_\_\_  
 Katie M. Counts, Program Assistant, Classified Staff Council

Minutes approved by: \_\_\_\_\_  
 Tony Waugh, Chair, Classified Staff Council

Minutes read by: \_\_\_\_\_  
 Dr. Jerry Gilbert, University President