



Investigation - Extension Request Form

Name of Party Completing Form:

Date Submitted:

The Title IX Coordinator or Title IX Investigator will establish reasonable time limits for the various stages of the investigation, including meetings and deadlines for any submissions or responses, and the parties must adhere to these time limits. The parties may request extensions that will be granted, if reasonable, at the discretion of the Title IX Coordinator or Title IX Investigator. Parties who choose to request an extension of the investigation may use this form and submit it to the Title IX Coordinator at jessica.rhodes@marshall.edu or Title IX Investigator hurley19@marshall.edu electronically. Extensions granted to one party will be granted to the other party. Delays simply to prolong the process will not be permitted, and failures to meet deadlines will result in forfeiture of a party's ability to participate in that aspect of the investigation.

Parties who are seeking an extension may use this form and submit it electronically to the Title IX Coordinator or Title IX Investigator. This form will be included in the investigative record.

Deadline Requested to be Extended	
Date Notified of Deadline	
Current Deadline	
Proposed Deadline	
Reason for the Extension Request	
For Conflicting Obligations: <ul style="list-style-type: none"> • Nature of the Conflict • Date You Learned of the Conflicting Obligation • Contact Information to confirm conflict 	
For Course Work or Academic Conflicts: <ul style="list-style-type: none"> • Name of Course(s) • Assignment(s) • Due Date(s) • Contact Information for Instructor(s) 	

Party Signature¹

¹ Signature may be electronic.