



Title IX Office Supportive Measures Request Form – Page 1

REMINDER - SUBMIT A SEPARATE REQUEST FORM FOR EACH COURSE

Any student requesting supportive measures through the Marshall Title IX Office should complete the form below for each course or other supportive measure. All information provided, including any documentation submitted to verify your pregnancy, parenting status, or other Title IX-related circumstances, will be kept confidential. Please complete the information below and attach the necessary documentation.

I. Personal Information

Date: _____ Student ID #: _____
First Name: _____ Last Name: _____
Preferred Name / Pronouns: _____ DOB: _____
Email Address: _____ Phone: _____
Advisor: _____

II. Supportive Measure & Information

Please list your anticipated due date, child's birthdate, or general reason(s) for requesting supportive measure (*if it's a sensitive matter, you can leave this blank).

III. Course Information

Term: Fall / Spring Summer Year: _____ Course Code (Ex. ENG101): _____
Course Title: _____
Primary Instructor Name: _____ Primary Instructor Email: _____
Secondary Instructor Name: _____ Secondary Instructor Email: _____
Meets (Day(s) and Time): _____ Location(s) of Course: _____

Please describe the details of the supportive measure you request (i.e., assignment extensions, excused absences, etc.).

Examples:

1. State the specific dates for which you need supportive measure, and if you need extensions of time to turn in the assignments, state the name of the assignment, the due date, and the proposed deadline.
2. Please provide information regarding how you would like to submit the assignment.
3. If the assignment is submitted online, does the professor need to reopen a module or online submission page to allow you to submit it?
4. If you are requesting to retake an exam, please provide the dates you are available to take the exam.
5. If you are requesting to makeup a presentation, please state when and where you would like to do the presentation.
6. If you are requesting an excused absence, list the specific dates you are requesting for excused absences.

While the Title IX Office is responsible for requesting the supportive measure, we encourage you to speak with your professors to determine the best way to provide the supportive measure. Use the additional page below if necessary.



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Details of Supportive Measure Request. Use the additional page below if necessary:

Please describe any additional factors impacting your education based on your Title IX-related circumstances. Use the additional page below if necessary.

Do you have a disability or limitation(s) (i.e., high-risk) involved in your pregnancy? If yes, please specify the limitation(s) and contact wyant2@marshall.edu for information on eligibility for the Office of Accessibility and Accommodations. Use the additional page below if necessary.



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Do you currently have an internship, Field Placement, or Practicum Site?

Yes No

If (Yes), please provide the following:

Name of Placement Site _____

Site Supervisor Name _____

Site Supervisor Email _____

Once you register with our office, would you like us to contact your instructor(s) on your behalf?

Yes No

***Please attach documentation from your medical provider verifying your pregnancy, child's birth, and/or specified circumstances.**

I hereby certify that, to the best of my knowledge, the information I have provided in this request form is true.

Student Signature

Date



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Additional Page

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A large, empty rectangular box with a black border, intended for providing additional information or details for the request form.



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Marshall University is committed to providing a learning environment free from harassment and discrimination. In addition to our self-commitment, we must comply with federal laws preventing harassment and discrimination.

The Title IX Office is primarily concerned with student's safety and well-being and is tasked with investigating all reports of sexual misconduct experienced by our community members. Marshall and Title IX's prohibition of sex discrimination also covers sexual harassment, sexual violence, and any other form of sexual misconduct. If you or someone you know has been impacted by sexual assault, dating and domestic violence, stalking, or sexual exploitation, please visit [Marshall's Title IX website](#) to access additional resources and information or contact us at titleix@marshall.edu.

Title IX also prohibits sex-based and gender-based discrimination and harassment, which includes discrimination based on **pregnancy and/or pregnancy-related complications**, parental status, and marital status. Students expecting, experiencing pregnancy-related complications, or parents to newborn children (under the age of one) are eligible for reasonable accommodations.

- For purposes of Title IX, a “parenting” student (male or female) is interpreted as one who must care for their newborn baby for as long as a doctor deems medically necessary from the time the baby is born. Under current interpretations, a “parenting” student would include the baby’s natural or legally adoptive mother or father.

The Americans with Disabilities Act of 1990 (“ADA”) and Section 504 of the Rehabilitation Act (“504”) are also federal civil rights laws and prohibit discrimination on the basis of certain medical disabilities - **including complications resulting from pregnancy or childbirth**. If you have a qualifying condition/diagnosis, you may also be eligible for services, support, and accommodations through our Office of Accessibility and Accommodations. A separate process exists to apply for services and accommodations through the Office of Accessibility and Accommodations. For more information, you can email wyant2@marshall.edu.

To submit this form and/or questions, please email us at titleix@marshall.edu or the Title IX Office staff member you have been working with regarding your matter.

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