

Marshall University Writing Center

“Tutor Talk” Request Form

Dr. Meghan Hancock, Assistant Professor of English and Director of the Writing Center

Email: writing@marshall.edu **Office:** Corbly Hall 340

Writing Center Web Site: <http://www.marshall.edu/english/writingcenter/>

If you would like a Writing Center tutor to visit your class to talk with your students about our Writing Center Services, please fill out the following information and return this form to writing@marshall.edu or via interoffice mail to Meghan Hancock, Department of English, Corbly Hall 340. Tutor talks are about 10-minutes long, followed by a chance for your students to ask any questions they have for the tutor.

Requests should be made at least 2 weeks in advance to allow for preparation.

Instructor:	
Email Address:	
Course name and number:	
Number of students in class:	
Course syllabus (please attach):	
Date, time and location:	
Any Additional info:	